

AGENDA
FACULTY SENATE MEETING
September 30, 2008
Ballroom A
2:30 – 4:30 p.m.

- I. Call to Order**
 - 1. Chancellor's Report**
 - 2. Vice Chancellor for Academic Affairs' Report**
 - 3. Vice Chancellor for Administrative & Student Life Services' Report**
 - 4. Other Information**
 - a. David Williams**
 - b. Job Engagement and Satisfaction Report, Suitcase Campus (Meridith Wentz; Attachment 1)**
 - c. Travel Reimbursement Policies and Practices (Ed Nieski)**
 - 5. Announcements**
- II. Minutes of September 16, 2008 (Attachment 2)**
- III. Committee Reports**
 - 1. Other**
- IV. Old Business**
 - 1. Ad-hoc Committee on Interdisciplinary Center for Collaboration (Steve Deckelman)**
 - 2. Review of Comments on Recommendations for Moderation of Positive Action and Termination of Employment Committee Hearings (Steve Deckelman; Attachment 3)**
 - 3. Other**
- V. New Business**
 - 1. CORE (Richard Taffala; Attachment 4)**
 - 2. Curriculum Incubation Grants (Steve Deckelman, Attachment 5)**
 - 3. Elections**
 - a. PPC – 2 senators**
 - b.**
 - 4. GEC Bylaws Revisions (Bob Horan; Attachment 6)**
 - 5. Elimination of Promotion Quotas (Dennis Vanden Bloomen; Attachment 7)**
 - 6. Recruitment and Retention Funds (Steve Deckelman; Attachment 8)**
 - 7. PPC on Appeals Process for Emeritus Status (Steve Deckelman, Attachment 8)**
 - 8. Other**
- VI. Adjournment**

VI. New Business

1. **First-Year Student Retention at UW-Stout: Recommendations for Action - Dan Riordan gave a brief summary on first-year student retention. Information gathered from across campus was reviewed and the conclusion is that there isn't one specific cause for the decrease in the retention rate. A series of actions were recommended. There is a successful signature experience for upper-class students; therefore, a freshman signature experience should be created. This is highlighted on the First Year Student Retention at UW-Stout: Recommendations for Action Executive Summary document which focuses more on freshman. It was asked if an endorsement of this recommendation is the purpose of this item. Chair Deckelman said that if the Faculty Senate did endorse this recommendation, it would indicate a strong backing of the recommendation.**

Motion: Weckmueller/Kapus moved to endorse the First-Year Student Retention at UW-Stout Recommendation (summary).

First-year students' advising is separate from their intended program. It was suggested that freshman should have some interaction with an advisor from their program. This would work great for smaller programs, but probably not for larger programs. There was no clear data if freshman attend UW-Stout as a stepping stone. It was asked what the endorsement means for the Faculty Senate. Chair Deckelman said it would officially and clearly let the Chancellor and the campus know that the Faculty Senate backs the recommendation. With budget issues, it was asked where the facilitator would come from, possibly the Dean of Students Office. There is a sense of hesitation because of implementation. There isn't a lot of data about how much variation there is in retention between programs. Chair Deckelman called the question to endorse the First-Year Student Retention at UW-Stout Recommendation (summary).

Vote: Passed unanimously.

2. **PRC AY 2007-08 Annual Report - Loretta Thielman said that the PRC had their first meeting last Friday, September 12. Loretta Thielman was elected chair and Kim Zagorski was elected vice chair. Committee vacancies were discussed. It was also discussed if the Faculty Senate recommends to continue programs or not, to make changes, etc. The annual report is just information for senators.**
3. **PRC Recommendations**
 - a. **B.S. in Business Administration - Loretta Thielman discussed the committee's findings and recommendation of the continuation of the program. It was recommended that additional resources are needed to reduce class size. Possibly putting an enrollment cap on the program may be beneficial.**

Motion: Weckmueller/Parsons moved to approve the PRC Recommendation on B.S. in Business Administration.

Vote: Passed unanimously.
 - b. **M.S. in Risk Control Program - Loretta Thielman discussed the committee's findings and recommendation of the continuation of the program. Due to the realignment, courses in this program will now be under one College.**

Motion: Tyson/Holland moved to approve the PRC Recommendation on M.S. in Risk Control Program.

Vote: Passed unanimously.

3. **Faculty Athletic Representative Appointments to WIAC - Steve Deckelman said that the Chancellor is requesting endorsement of Dr. Donna Stewart and Dr. Brian Finder as faculty athletic representatives to WIAC for 2008-2010. The Chancellor currently appoints the faculty athletic representatives to WIAC. WIAC expects the faculty to provide their representation, so it was discussed if the Faculty Senate wants to elect representatives and have the Chancellor approve the representatives.**
Motion: Kapus/Jerlach moved to approve the endorsements of the Faculty Athletic Representative Appointments to WIAC and that, starting with the 2010-2011, the faculty athletic representatives will be elected by the Faculty Senate.
Vote: Passed unanimously.
4. **Revision to UW-Stout Policy 04-63 (WiSys Policy) – Chair Deckelman said that the Chancellor wants input and comments for the revision by November 14. This regards patent applications. It was pointed out that this would add another layer which delays the whole process for receiving patents. Discuss this with individuals in your department. It will be a future agenda item for more discussion.**
5. **Upcoming Special Elections – Chair Deckelman announced that two senators need to be elected to PPC for three-year terms. PPC meets one Friday a month at 1:30 p.m. Since no one volunteered, he will be contacting senators.**
6. **Charge to PPC on Promotion Policies to Professor – Chair Deckelman charged the PPC to clarify the wording in the handbook for what can or can't be counted for the application to full professor.**
7. **Special Working Group for Handbook Revisions – Chair Deckelman said that a committee will be working with Wayne Argo to update the handbook. Joe Holland will be the faculty representative on the committee.**
8. **Ad-hoc Committee on Interdisciplinary Center for Collaboration – Chair Deckelman said that it has been questioned if the Interdisciplinary Center for Collaboration will be devised or part of the Teaching and Learning Center. Provost Furst-Bowe feels it would be beneficial to form a committee to clarify the needs of the Center. Respond to Chair Deckelman, by September 30, if you are interested in being on this committee. He will then appoint and write a charge of the duties. The needs of the Center for Collaboration must be clarified and to see if the needs are met somewhere else. This would be a Faculty Senate committee and the members would be endorsed by the Faculty Senate. A discussion pursued about the new FTE positions and current instructor workloads.**
9. **Review of Comments on Recommendations for Moderation of Positive Action and Termination of Employment Committee Hearings – Chair Deckelman strongly urges everyone to look at these recommendations. He will be asking for the Faculty Senate's input before he charges PPC. There is an October 31st deadline.**
10. **Other – There were some questions on the resources for the growth agenda, where does the money/retention fund money go? A din proposal for the state gets approved by the Chancellor and Provost for campus input. Are they considering the impact of the din proposals on the underlying courses that support a new din (for example general education courses)? There were some concerns raised that the input from listening sessions is not processed properly. The impact isn't evident following the listening sessions.**

VII. **Adjournment – 4:29 p.m.**

Respectfully submitted,
 Laura Schmidt, Secretary

Recorded and prepared by,
 Janell Reitz

Clear Form

UNIVERSITY OF WISCONSIN-STOUT COMMITTEE/TEAM ESTABLISHMENT FORM

Committee/ Team Name:	Committee on Research Experiences (CORE)
Sponsor:	Faculty Senate
Purpose/Charge:	To promote undergraduate research as a student-faculty collaboration to examine, create, and share new knowledge or works in ways commensurate with practices in the discipline and to promote current and emerging best practices in teaching/learning environments.
Goals/Objectives:	<ol style="list-style-type: none"> 1. Assist faculty in implementation of best practices of student-faculty collaborations 2. Promote undergraduate research (UR) experience for all freshman. 3. Promote capstone experiences in UR 4. Promote engagement in independent research outside of the first-year UR experience and capstone experience
Chairperson/Leader:	Faculty member - yet to be determined, perhaps Dr. Kitrina Carlson
Recorder:	
Membership:	Faculty and Academic Staff
Consultants/ Resource People:	Students (SSA) Senate of Academic Staff Administration Research Services Office Council on Undergraduate Research
Training/Information Needed:	
Method of Communication:	
Timeline:	

Curricular Incubation Center Project Summary

Fall 2008

Project Title: Creation, Implementation and Marketing of a Plant Science Minor at UW-Stout

Investigators: Kitrina Carlson and Mandy Little, Department of Biology

The proposed minor in Plant Biological Sciences has its foundations in the applied disciplines of plant ecology and plant biotechnology. A comprehensive review of plant science minors was conducted, resulting in the development of the objectives for the new minor and the identification of six new courses that will be needed to support the minor. The new course offerings will enhance current course offerings and provide students with the background necessary to work in plant science-based industries and graduate or professional programs. Recruitment strategies are also being developed. The timeline calls for the minor and new courses to be approved through the curriculum process by the end of fall semester 2008.

Project Title: Authorization to Implement a BS in Property Management

Investigator: Doug Kennedy, Department of Hospitality and Tourism

To garner support for the proposed program in Property Management, visits were made to the Institute for Real Estate Management (IREM) in Chicago and several state and local IREM chapters. This resulted in acquiring the names of resources in Wisconsin and Minnesota for publicity and contacts to be able to conduct a survey of property managers in these two states to determine their need for entry level managers. The survey data are currently being analyzed; however, preliminary results from 75 respondents indicate that 98% felt that the skills of graduates from the proposed program would definitely or possibly meet the management needs of their firm. Two technical colleges have been visited and have indicated interest in pursuing articulation agreements. A provisional program committee has been established and will meet on October 10, 2008, to discuss the program and curriculum.

Project Title: BS in Applied Social Science

Investigator: Dick Tyson, Department of Social Science

Program curriculum for the BS in Applied Social Science was determined and the content for three required courses was outlined. Two focus group meetings were held, one with officials from two year campuses and the other with employers, to assess demand for the program. Surveys were also developed to assess both employer demand and student interest. A list of employers to be surveyed is being generated. Visits were made to two-year campuses to begin discussions on articulation agreements. Potential outside consultants have been identified to review the program. The target date for submission of the Authorization to Implement to the College of Arts, Humanities and Social Sciences is October 2008.

Project Title: MS in Scientific and Technical Communication

Investigator: Matthew Livesey and Julie Watts, Department of English and Philosophy

Work on the Authorization to Implement document resulted in major changes to the mission of the program. Originally conceived as a partnership with the MS in Scientific and Technical Communication at the University of Minnesota, the program was refocused as a standalone program to be offered at UW-Stout. The degree title has been changed to Technical and Professional Communication, not only to differentiate the program, but also to better reflect the course offerings and to position the program in the marketplace. The program objectives and

curriculum requirements have been developed, building upon existing courses and calling for the development of five new courses. The complete Authorization to Implement document has been drafted and will proceed through the curriculum process in fall 2008.

Project Title: BS in Technology Education Program Revision

Investigator: Sylvia Tiala, School of Education

A revision of the BS in Technology Education is being undertaken in order to meet the emerging needs for Technology Education and integrate Project Lead the Way courses into the curriculum. This revision is also being done to facilitate shared course offerings with the proposed BS in Science and Technology Education. The current program was compared to national and state standards and feedback was obtained from Wisconsin's Department of Public Instruction. A 35 question online survey was developed to obtain data from practicing teachers regarding K-12 Technology Education programs within the state. The survey will be conducted and data analyzed this fall. It is anticipated that the revised program will be available to students in fall 2009.

Project Title: BS in Cognitive Science

Investigator: Desiree Budd, Department of Psychology; Debra Homa, Department of Vocational Rehabilitation; Judy Hopp, Department of Physics; Jerry Kapus, Department of English and Philosophy; Ann Parsons, Department of Biology; and Richard Tafalla, Provost's Office

The program description, objectives, curriculum and need for the proposed BS in Cognitive Science were developed. Programmatic requirements were developed after an examination of 150 universities, including those in US News top 100 rankings, UW-Stout's polytechnic peers, and four-year colleges in the region. Courses that exist as current offerings to be utilized in the program core were identified. Research was gathered on the regional, state and national need for the proposed program. A student interest survey was developed and will be administered in fall 2008 by the Applied Research Center to two different target groups: 1) high school juniors and seniors in Wisconsin; and 2) UW-Stout students who have not declared a major.

Project Title: Evaluation Certificate Program

Investigator: Kristina Gorbatenko-Roth and Susan Staggs, Department of Psychology; Richard Tafalla, Provost's Office; and Meridith Wentz, Budget Analysis and Planning

Information on 17 existing evaluation certificate programs was gathered to determine the program's feasibility. EDUVENTURES completed a custom inquiry with member institutions. If approved, this certificate in evaluation would be the first to offer graduate education in evaluation in an asynchronous, modularized online format. Potential students and employers were also surveyed to determine interest and need. Two evaluation experts were interviewed for feedback on the proposed program; endorsing the concept and providing additional information on program development. Marketing and promotion strategies were investigated and an administrative model for the program was developed.

Project Title: BS in Supply Chain Management

Investigator: Gene Gutman

Components of the Entitlement and Authorization were completed including: relation to mission; program objectives; a review of comparable programs; regional, state and national need; assessment; and advising.

Information on several other areas is in progress and anticipated to be completed by mid-October including: curriculum; interrelationship with other curricula; collaboration; outreach; delivery method; and student demand.

Project Title: Development of the First Capstone Course for the Game Design and Development Concentrations and Proposed Program

Investigator: Diane Christie, Department of Mathematics, Statistics and Computer Science and Philip Motley, Department of Art and Design

The course will be titled “2D Game Design and Development” and will be the first in a series of three project-based courses. Students in the course will develop a 2D game, from concept to implementation. The course fully integrates the aspects of visual art and software engineering. The new course proposal was completed and will proceed through the curriculum process in fall 2008.

Project Title: New Course: Development for Race Matters: Interdisciplinary Investigations

Investigator: Terri Karis, Department of Psychology

Library and internet searches for relevant materials and course syllabi were conducted. Possible collaborators for the course were contacted. The proposer attended a three session course on media literacy and race and a workshop on using somatic inquiry to reduce conscious and unconscious prejudice, reduce stereotype threat, and increase empathy and cultural resiliency. The new course proposal will be developed in fall 2008.

Project Title: TECH-1XX: Gender and STEM

Investigator: Laura McCullough, Department of Physics and Kate Thomas, Department of Social Science

The course, Gender and STEM, will be a three-credit introductory course. Plans are to have the course approved to meet both General Education and Global Perspective requirements. The new course proposal is near completion.