

SHRM Certification Prep System | SHRM Certification Prep+

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Value of SHRM Certification

Move Your Career Forward with SHRM Certification

It's time to advance. Earning your SHRM-CP or SHRM-SCP credential not only deepens your HR expertise but also equips you to drive meaningful change within your organization. Plus, it opens doors to greater earning potential and career progression.

Why SHRM Certification Matters for Your Career

Did you know **92% of HR executives agree** that it's important for HR professionals to be SHRM-certified in the future?*

Here's why earning your SHRM certification in 2026 is a career-defining move:

Boost Your HR Expertise

- SHRM-certified HR professionals report stronger credibility among peers and senior leadership, enhancing their influence within the organization.

Increase Your Earning Power

- Passing the SHRM certification exam can lead to earnings that are **14%-15% higher** than those of non-certified HR peers.*

Advance Your Career Opportunities

- 71% of HR executives agree that SHRM certification increases the likelihood of obtaining a promotion in HR and list it as a preferred qualification.*

**Source: 2020-2021 Certification & Certification Preparation Resource Guide, SHRM*

SHRM BASK

SHRM Body of Applied Skills and Knowledge® (SHRM BASK®)

The SHRM-CP® and SHRM-SCP® certifications are built upon the [SHRM BASK](#), which is more than an exam outline. It defines the standards for knowledge, strategies, and competencies required for effective HR professionals around the world.

To maintain this level of excellence and relevancy, SHRM brought together some of the best minds in the HR profession to define **nine behavioral competencies** and **14 functional areas** that every HR professional should know.

Visual: SHRM BASK Image

Steps to Certification

4 Steps to SHRM Certification

1. [Determine your eligibility](#)
2. [Apply for the SHRM-CP® or SHRM-SCP® exam](#)
3. Prepare for the certification exam with expert guidance from Dr. Katie Walk, SPHR
4. Take the exam and leverage your certification

For complete certification details, visit shrmcertification.org.

Partner Course Information

Become a Future-Ready HR Leader with Our SHRM Certification Prep+ Course

Prepare for the HR challenges of tomorrow with a course designed to set you up for success today.

Why Choose Our SHRM Certification Prep+ Course?

Increase your chances of passing your SHRM-CP® or SHRM-SCP® exam by enrolling in our expertly designed program.

We combine the renowned SHRM Certification Prep System with the personalized support of our SHRM-certified instructors to offer you a flexible, effective way to prepare. The SHRM Certification Prep System tailors your study plan to your unique experience, knowledge, and career goals, helping you master the SHRM Body of Applied Skills and Knowledge® (SHRM BASK®) and build the confidence to pass your certification exam.

What You'll Get:

Personalized & Flexible Learning Stay on track with a structured study plan that fits seamlessly into your busy life. Whether you're juggling work, family, or other responsibilities, our course adapts to your needs.

Affordable Options Achieve your career goals without breaking the bank. We offer competitive course fees and guidance on available discounts and funding options.

1-on-1 Support & Networking Gain valuable insights from SHRM-certified instructors and connect with peers to apply real-world HR knowledge and skills.

Need Help Funding Your Certification?

Pursuing your goals shouldn't feel out of reach. Here are a few ways to help you secure funding:

- **Employer Tuition Reimbursement:** Check if your organization offers funding for professional development
- **"Approach Your Boss" Toolkit:** Download our free toolkit to help you request approval and support for your certification journey
- **Exclusive Discounts:** Check registration page for available discounts

Our SHRM-Certified Instructors

Learn from experienced, SHRM-certified professionals who are committed to helping you succeed. With personalized guidance and expertise, our instructors ensure you're fully prepared for exam day.

With a wealth of expertise in both on-site and remote human resource management, project management, and customer/employee service, Dr. Katie Walk is a seasoned professional renowned for master-level communication and relationship-building skills essential for fostering positive talent development outcomes. Throughout a dynamic career, Katie has over 25 years of professional Human Resources and management experience. Currently serving as the Program Director for the Human Resources program at Chippewa Valley Technical College and an associate lecturer at UW-Stout, Katie plays a pivotal role in shaping the future of HR and management professionals. Notably, Katie holds esteemed certifications, including the SHRM Senior Certified Professional (SHRM-SCP), and possesses SHRM Specialty Credentials in People Analytics and Workplace Inclusivity. Furthermore, Katie is an HRCI Senior Professional in Human Resources (SPHR).

As a multifaceted professional, Katie seamlessly blends strategic leadership, organizational acumen, and a commitment to continuous learning. Her diverse experience in various managerial capacities underscores a comprehensive understanding of the intricacies of HR and business management. In addition to certifications, Katie has obtained a Doctorate in Educational Leadership from University of Missouri – Columbia and an MBA from University of Wisconsin – Eau Claire. Beyond academia and professional achievements, Katie is a frequent guest speaker, sharing insights and expertise, and a dedicated community volunteer. Katie lives in Eau Claire, WI with her husband and three children.

Secure Your Spot Today – Classes Fill Quickly!

Questions? We're here to help. Contact us at continuinged@uwstout.edu

Benefits of Local Partnership

Why Prepare Locally?

We proudly serve this community and have helped countless HR professionals in Menomonie earn their credentials and achieve career goals. Our locally certified instructors live and work in this community and truly understand your needs. We are in this together and look forward to helping you succeed.

Prep and Exam Package

SHRM Certification Prep and Exam Seat Package

NOTE: As a SHRM Education Partner, you're eligible for an exclusive opportunity to purchase SHRM-CP® and SHRM-SCP® exam seats in bulk at a reduced rate. To get started, download the program guide from the Course Resources section on PRC.

Sample messaging for course details, registration pages, and marketing materials:

- As a special convenience to our students, you can pay for your SHRM-CP® or SHRM-SCP® exam and an instructor-led prep course through UW-Stout Polytechnic.
 - Pay for your SHRM certification exam and an instructor-led prep course in one easy step with UW-Stout Polytechnic.
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Testimonials

"Choosing a certification prep class with a reputable SHRM partner was a great choice for me. Having an instructor to ask questions was extremely valuable. I expanded my HR network and gained insights from my classmates who work in other industries."

– Herb Lee, SHRM-SCP, SHRM Certification Prep System Course Participant

Recertification

Already Certified? Earn Recertification Credits

You've already invested the time and hard work to earn your credentials—don't let your certification slip away. We are your trusted source for recertification credits. Brush up on

your skills and earn up to **36 professional development credits (PDCs)** by attending our SHRM Certification Prep+ course.

Did you know SHRM is continuously updating and improving the recertification process? Download the [Recertification Handbook](#) for all the details.

Product Highlights

A Course Designed for Your Success

This course combines expert instruction with the most comprehensive and effective way to prepare for success on your SHRM-CP® or SHRM-SCP® exam. The interactive SHRM Certification Prep System creates a personalized roadmap to help you master the SHRM Body of Applied Skills and Knowledge® (SHRM BASK®) and prepare you for the SHRM certification exams.

Customized Study Plan Your instructor will help you make the most of your customized study plan to optimize your valuable study time and keep you on track for your upcoming SHRM Certification exam date. As you progress through the course and complete your learning activities, you'll see your study plan update in real time and get motivating reminders to keep you on track for success.

Online Topic Cards Visualize your study plan through a series of course topic cards depicting SHRM BASK topics. As you move through the course materials, click on a card to access a topic overview or more in-depth study activities. As you complete a topic, another will take its place in your study plan. To sync your personal studies with the course syllabus, simply click to add or remove topic cards from your study plan.

Online Learning Fill your knowledge and competency gaps with interactive online reading content (with optional audio segments) that teaches the entire SHRM BASK. Then, assess your understanding with flashcards and periodic quizzes. Based on your results, the Certification Prep System will either guide you forward to the next topic or provide you with suggested content for further review.

Practice Questions Test your knowledge and increase exam day confidence with **2,700+ practice questions** presented through online quizzes and a practice exam that includes questions previously used on actual SHRM Certification exams.

Bonus Resources Throughout our course, you'll have support from your SHRM-certified instructor who can provide a broad range of guidance to prepare you for exam day. Additionally, your SHRM Certification Prep System includes a digital copy of *Ace Your*

SHRM Certification Exam study guide, which includes study guidance, test-taking tips, as well as additional practice questions.

Product Details

SHRM Certification Prep System – Complete Features

Our SHRM-certified instructor leads you through the SHRM Certification Prep System, the official SHRM certification prep tool. This interactive roadmap delivers flexible and effective SHRM-CP® and SHRM-SCP® exam preparation.

Designed using a proven approach for teaching adult learners, this system helps you understand, apply, and engage with behavioral competencies and HR knowledge. Interactive study tools are combined with online learning modules based on the SHRM BASK® to test your knowledge and decision-making skills.

There's no better way to successfully prepare you for the SHRM certification exams.

1. ASSESS & PLAN

Enter your projected exam date and complete four short pre-tests to establish your current understanding of SHRM BASK® topics and identify your knowledge gaps. Then watch as the Certification Prep System creates your customized study plan. You can sync your personal study plan with the course syllabus throughout your studies.

2. STUDY & LEARN

Your instructor helps lead you through your personalized study plan, designed to help you complete your studies in the most efficient way possible. Topic cards show each topic in your plan and your progress. Click on a card to access online reading content, audio segments, and interactive study tools. Simply click the "+" or "-" sign to add or remove cards to modify your study plan.

3. APPLY & REINFORCE

Put your learning to the test with more than 2,700 online practice questions and a wide range of engaging tools that include flashcards, quizzes, and more. Based on the results of your quizzes, the Certification Prep System will either guide you forward to the next topic or provide you with content and resources for more in-depth review.

4. REVIEW & SUCCEED

Finalize your studies with test-taking tips and a timed, 134-item practice exam to ensure you're ready to pass the SHRM Certification exam.

Topics Covered

Study with learning modules that provide an in-depth exploration of the knowledge domains and behavioral competencies tested on the SHRM exams.

COMPETENCIES

Leadership

- Leadership & Navigation
- Ethical Practice
- Inclusive Mindset

Interpersonal

- Relationship Management
- Communication

Business

- Business Acumen
- Consultation
- Analytical Aptitude

PEOPLE

- HR Strategy
- Talent Acquisition
- Employee Engagement & Retention
- Learning & Development
- Total Rewards

ORGANIZATION

- Structure of the HR Function
- Organizational Effectiveness & Development
- Workforce Management

- Employee & Labor Relations
- Technology Management

WORKPLACE

- Managing a Global Workforce
- Risk Management
- Corporate Social Responsibility
- U.S. Employment Law & Regulations (U.S. Only)

Eligibility Requirements

Exam Eligibility Requirements

To be eligible for the SHRM-CP® and SHRM-SCP® exams, you must meet specific educational and work experience criteria at the time you submit your application.

For details on eligibility requirements, visit shrmcertification.org/eligibility.

Exam Scheduling

Scheduling Your Exam

For best results, schedule your certification exam for a date that is after the end of your preparation course. Apply online at shrmcertification.org/apply.

Corporate Messaging

Transform Your Team

Supporting the learning and development of your team has taken on a new importance as HR professionals are being asked to navigate increased demands. Make sure your HR team is ready for the challenge by investing in their professional development through SHRM certification—SHRM-CP® and SHRM-SCP®.

Why SHRM-CP/SHRM-SCP?

- Industry-leading accredited credentials

- Behavioral competency-based: tests expertise in applying learning on-the-job
- Upskill current workforce to overcome talent shortages on emerging trends

Our course is designed to prepare HR professionals for the SHRM-CP® and SHRM-SCP® exams. Contact us to discuss how we can design a program to meet your organization's needs!