Military Spouse Career Advancement Accounts Program (MyCAA)
Benefits Processing / Financial Procedures

Paperwork Required:
• Education and Training Plan (E&TP) – Contact UW-Stout Veteran Services to establish an E&TP.


Provided a student submits required documents to the Veteran Services office, UW-Stout will apply a Third Party Contract (TPC) to the student’s financial account for the amount approved on the FA authorization. This generally occurs prior to the initial tuition and fees due date. However, the TPC cannot be applied until the authorization is received and processed. If the authorization is submitted after the tuition/fees due date, the student is responsible for any late fees and/or finance charges assessed.

About the Third Party Contract (TPC)
The application of the TPC is applied as a courtesy to those utilizing the MyCAA program, eliminating the requirement to pay approved funds to the university immediately. The posting of the TPC does NOT guarantee those exact funds will be received through MyCAA.

The TPC does not act as a payment! It only reduces the cost of tuition and fees owed. Any “Due Now” balance MUST be paid to avoid possible late fees and/or finance charges. All students are advised to watch their financial account in AccessStout. Due dates can be found online at http://www.uwstout.edu/stubus/.