

# Carolyn A. Heitz

Email: [heitze@uwstout.edu](mailto:heitze@uwstout.edu)

## EDUCATIONAL BACKGROUND

<b>Ph.D.</b>	Curriculum & Instruction, University of Iowa Iowa City, Iowa	1979
<b>M.A.</b>	Elementary Curriculum, University of Iowa Iowa City, Iowa	1966
<b>B.B.A.</b>	Secondary Business Education, University of Iowa, Iowa City, Iowa	1960

## EXPERIENCE IN THE FIELD OF EDUCATION

### ❖ College Level Instructor (1989-Present)

- **University of Wisconsin Stout** – Menomonie, WI (Fall, 2005-Present)

*Graduate level courses offered online:*

RDGED 701 Developmental Reading K-12

RDGED 706 Assessment & Evaluation of Reading & Language Development

RDGED 707 Practicum in Reading Difficulties

*Reading Certification Coordinator*

Responsibilities include the following: State and University Reports,  
Standards & Procedures, Enrollment Advisement and Quality Assurance

- **University of Northern Iowa** – Cedar Falls, IA. (Fall, 2001- Spring, 2005)

*Undergraduate level courses:*

Elementary Curriculum,

Methods of Teaching Early Literacy.

*Graduate level courses offered through Iowa Communication Network:*

Advanced Reading Assessment & Evaluation of Literacy Development

Remedial Reading & Tutoring;

- **Coe College** – Cedar Rapids, IA (1999-2005 & 2007)

***Undergraduate level courses:***

Methods of Teaching Reading  
Methods of Teaching Language Arts

***Graduate level courses:***

Diagnostic Reading and Tutorial  
Instructional Alternatives  
Integration of Curriculum

- **Marycrest College** through Grant Wood Area Education Agency, Cedar Rapids, IA. Reading specialist master degree program instructor and supervisor in summer reading clinic. (1989-1992)

***Graduate level courses:***

Diagnosis and Correction of Reading Difficulties, Diagnostic Techniques and Materials for Reading Disabilities and Reading Practicum K-6 & 7-12

- **Morningside College** – Sioux City, IA through Grant Wood Area Education Agency in Cedar Rapids, IA. Special education instructor (2002-Present)

***Graduate level courses:***

Assessment and Remediation of Reading Difficulties & Practicum

❖ **Project Director – K-12 Reading Initiative:**

Grant Wood Area Education Agency, Cedar Rapids, IA (2000-2001)

Organize and direct the training and ongoing support for 60 K-5 staff (Balanced Literacy Initiative) and 60 6-12 staff (Reading To Learn Initiative) in the Metro Cedar Rapids Area (Iowa). Offering of workshops for all Grant Wood Area Education Agency area educators.

- Courses/In-service offered for grades K-5 teachers:
  - Facilitating a Balanced literacy Approach,
  - Balanced Literacy Instruction
- Courses/In-service offered for grades 6-12 teachers:
  - Instructional Strategies Facilitating Understanding of Text; Facilitation of Content Area Reading Literacy,

❖ **Language Arts Consultant (2000-2004)**

- **Marion Independent School District, Marion, IA**  
K-12 Language Arts (2000-2004)
  - Directed writing of K-12 standards, benchmarks and indicators for language arts.

- Facilitated implementation of Six Traits of Writing program.
- Co-wrote a Goals 2000 grant for K-3 Balanced Literacy program. The grant application was approved with implementation from November, 2000 through October, 2002, for a total amount of \$100,000 for staff training, pre-kindergarten summer school program, parent training and take-home book program, and multiple copies off leveled reading books for classroom use.
- Facilitated a textbook and curriculum review for middle school literature and spelling. Provided ongoing support for the implementation of the materials.

➤ **College Community School District**

K-12 Language Arts

(2004)

- Presentations of spelling research to K-12 staff and administration.
- Assisted K-5 staff in the process of developing criteria for selection of a spelling program.
- Facilitated procurement of spelling sample materials and professional resources.

❖ **Professional Development Course Instructor**

with graduate credit available through Drake University, Des Moines, IA. (1980-2001)

➤ **Courses offered for grades K-5 teachers:**

- Basic Reading Instruction,
- Improving Word Recognition Skills,
- Reading: Diagnosing Problems
- Remediation of Reading Disabilities
- Strategies To Improve Reading Comprehension
- Instructional Procedures For Teaching Reading Comprehension
- Extending The Basal Reading Program Through Trade Books
- Teaching Reading As Thinking
- Thematic Approach to Language Arts in Early Childhood
- Reading Empowerment
- Reading/Writing Connection (K-8)
- Grouping Students for Literacy Learning – What Works (1-8)
- Literacy Learning Framework
- Improving Reading Fluency & Comprehension
- Guided Reading Refined in a Balanced Reading Program (K-6)
- Assisting and Guiding Readers
- Assisting and Guiding Writers

➤ **Courses offered for grades 6-12 teachers:**

- Strategies In Reading
- Reading In The Content Area
- Reading Instructional Techniques for Teaching Study Skills.
- Classroom Strategies for Interactive Learning

❖ **Educator – K-12**

1960-1999

➤ **Curriculum Director – K-12**

(1972-1999)

Linn-Mar Community Schools, Marion, IA  
K-12 Language Arts, Mathematics, Fine Arts Curriculum  
Responsibilities

- Title I coordinator with responsibility for the development of the yearly proposal and budget, completion of all required forms, supervision of program implementation and staff development.
- Facilitator for conversion from half to full-time kindergarten classes. Researching and implementation of alternative kindergarten program designed for the young 5 year old.
- Director of summer school for basic and enrichment instruction (K-12) with responsibility for program creation, hiring of staff and supervision of the program.
- Writer of grants and proposals for ongoing monetary support to obtain funding for enrichment programs including, R.I.F. (Reading Is Fundamental), Koalaty Reading sponsored by ASQC (American Society for Quality Control), Eisenhower Math & Science Funding and Artists in the Schools.
- Development of textbook adoption procedures for K-12. Directed K-5 reading series evaluation and adoption

➤ **Reading Specialist – K-6**

(1971-1972)

Linn-Mar Community Schools, Marion, Iowa

➤ **Elementary Classrooms – 5<sup>th</sup> & 6<sup>th</sup> Grades**

(1962-1971)

Marion Independent Schools, Marion, Iowa  
Cedar Rapids Community Schools, Cedar Rapids, Iowa  
Linn-Mar Community Schools, Marion, Iowa

- Secondary Classroom Business Education, English & 5<sup>th</sup> Gr. (1960-1962)  
Prairie City Schools, Prairie City, Iowa

## **COURSES/WORKSHOPS: EDUCATIONAL TECHNOLOGY**

### ❖ Online Teaching Training & Implementation

- Training in the use of Desire to Learn (D2L) computer management system and Dreamweaver web page editor 2005 – 2007  
University of Wisconsin – Stout, Menomonie, WI
- Training and use of Iowa Communication Network (ICN) in delivery of graduate courses taught 2004  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- WebCT training and implementation in undergraduate and graduate courses taught (UPDATE) 2003  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- Training and use of Iowa Communication Network (ICN) in delivery of graduate courses taught (UPDATE) 2003  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- Training in Development of Power Point Presentations 2003  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- Use of Excel Program 2003  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- WebCT training and implementation in undergraduate and graduate courses taught (UPDATE) 2002  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- WebCT training and implementation in undergraduate and graduate courses taught 2001  
University of Northern Iowa, Cedar Falls, IA  
Center for Educational Technology
- Miscellaneous courses in Windows and Macintosh Platforms

## **PROFESSIONAL HONORS & ACTIVITIES**

### ❖ Awards

- Alpha Chapter of Alpha Upsilon Alpha Induction 2003  
Honor Society of International Reading Association University  
of Northern Iowa

- Iowa Reading Administrator of the Year  
Iowa Reading Association Council of the International Reading Association 1999
- Friend of Literacy  
Cedar Rapids Area Council of the International Reading Association 1989
- Paul C. Packer Outstanding Graduate Student,  
College of Education, University of Iowa 1966

## PUBLICATIONS

- Heitz, Carolyn and Mary Airy. *Teaching Modules for Emergent Literacy & Beginning Reading Skills*. (2000) Marion Independent Schools.
- Heitz, Carolyn, et.al. *Genre Studies: Grades 3-5 – A Curriculum Guide*. (1993) Linn-Mar Community Schools.
- Heitz, Carolyn, et.al. *Kindergarten Curriculum: An All Day Experience*. (1992) Linn-Mar Community Schools. (Various revisions through 1999)
- Heitz, Carolyn, et.al. *K-12 Language Arts Curriculum Guide*. (1988) Linn-Mar Community Schools. (Various revisions through 1999)
- Heitz, Carolyn, et.al. *Alternative Kindergarten Curriculum*. (1987) Linn-Mar Community Schools. (Various revisions through 1999)

## PRESENTATIONS (SELECTED)

- Beginning Reading Conference  
University of Northern Iowa, Cedar Falls, Iowa  
“Strategies that Promote Comprehension” Spring, 2005  
“Smooth Talking: Fostering Reading Fluency in the Primary Grades” Spring, 2003  
“Words Really Do Matter: The Importance of Recognition of High Frequency Words:” Spring, 2002
- State of Iowa Learning Disabilities Conference 2002  
Des Moines, Iowa  
"Promoting Understanding Through Vocabulary Development"
- State of Iowa Reading Recovery Conference 1997  
Des Moines, Iowa  
“Guided Reading & Writing at First Grade”
- Presentations at International Reading Association 1980-98

Conferences and Local, State, and Regional Affiliations

- Iowa Council – Topic: Listening – the Forgotten Language Arts
- Cedar Rapids Area Reading Council – Topic: Strategies for Word Identification
- Plains Regional – Topic: Promoting Understanding Through Interactive Strategies.
- National Conference – Int. Reading Assoc. – "Load and Control of First Grade Basal Readers" (Necessity of Vocabulary Control for the Beginning Reader)

**PROFESSIONAL MEMBERSHIPS**

- National Association for Curriculum Development (ASCD)  
(Continuous Member since 1990)
- International Reading Association (IRA) – Local, State & National  
(Continuous Member since 1975)
- Wisconsin State Reading Association (WRA) – State  
(Continuous member since 1993)