

Textbook Request Form

Revised: 10/24/2007

Our records indicate you are enrolled in an online or distance education course. If you are a distance education student, meaning taking courses from a location outside the Menomonie community, your textbooks can be mailed to you (please provide address information below). If you are a traditional student, meaning taking courses on the UW-Stout campus, you may pick up the books for this course with those of your other courses at Instructional Resources in the Library Learning Center on campus. ***If you plan to pick up your textbooks from Instructional Resources on campus, you do not need to return this form.***

Since your current or permanent home address may differ from your mailing address for this upcoming term, please **complete this address form and return it at least 14 days before the start of class**. Doing so will insure your textbooks will be mailed to you at the location where you will be at the beginning of the course.

Student ID: _____

Please mail my textbooks for this online course to the following address:

Student Name: _____

Address: _____

City/State/Zip: _____

Online Course: _____

(Please add your section number above, example ECON 210-010 or ECON 210-011)

Instructor: _____

Textbook: _____

Start & End Date: _____

Return this form to:

Instructional Resources Service

University of WI-Stout

315 10th Ave. E. 201 LLC

Menomonie, WI 54751

Phone: 715-232-2492, e-mail: textbooks@uwstout.edu

FAX: 715-232-2462