

First Week Report

(Send to University Supervisor at end of first week at each placement site)

Student Teacher/Intern Name: _____

Best way to reach the student teacher/intern: _____

Best way to reach the cooperating teacher: _____

Best time(s) to reach the cooperating teacher: _____

Directions to Site and Parking Information:

Student Teacher/Intern Schedule:

(Please include day of the week, time and names of classes you will be teaching; also approximate date you will begin teaching each one).

Cooperating Teacher's Schedule (if different):

Important Information / Dates

(i.e. planned leave of cooperating teacher, planned field trips, school vacation days or all-school events, etc. – if any):

First Week Reflection
