FLOW CHART FOR UWS 14
ACADEMIC MISCONDUCT PROCEDURES
Student enrolled in instructor’s course*

INITIAL STEP
SECOND STEP  Instructor offers to discuss allegation(s) with student [14.05(2); 14.06(1)]
Instructor meets with student and discusses alleged misconduct [14.05(2); 14.06(1)]

FINDING
No misconduct End of Process
Academic misconduct defined in 14.03 [14.05(1); 14.06] Instructor considers appropriate sanction(s)

APPROPRIATE PENALTY
14.04(1)(a-c)  
- a. oral reprimand
- b. written reprimand (only to student)
- c. assignment to repeat the work

[14.04(1)(d-h)]  
- d. lower or failing grade on assignment or test
- e. lower grade in course
- f. failing grade in course
- g. removal from course
- h. written reprimand in file

[14.04(1)(i-j)]  
- i. probation
- j. suspension or expulsion

THIRD STEP
Instructor imposes sanction(s) [14.05(1)]. Instructor explains to student the right to appeal.

REPORTING
Report sent to student and Dean of Students explaining misconduct, proposed sanction, right to hearing, with copy of procedures [14.06(3)(a,b)].

Report sent to student.
Investigating Officer proceeds [14.07].

HEARING
Student must request hearing within 10 days of instructor’s imposing sanction [14.05(3)].

No request
Sanction recommended by instructor is imposed. End of Process

Student must request hearing within 10 days of mailing of report [14.06(3)(c)].

Hearing requested**
Hearing scheduled within 10 days [14.08].

Hearing waived in writing [14.07(3)(c1)]. Sanction imposed. End of Process

Hearing held according to 14.08(3).

Decision sent or given to student. Final in 10 days unless appealed [14.08(3)(h)].

No appeal. End of Process

APPEAL TO CHANCELLOR
Student may appeal to the chancellor within 10 days of receipt of decision [14.09].

APPEAL TO REGENTS
Student may request appeal to the Board of Regents. Discretionary hearing on the record [14.10].

* If the student is not in the instructor’s course, the instructor refers the matter to the Investigating Officer, who proceeds under 14.07. The process under 14.07 is similar to 14.06.

** Sanctions recommended by the instructor or Investigating Officer are not imposed until after the hearing is held or waived.