

# University of Wisconsin-Stout

## Parking Services Office

PO Box 790

Menomonie, WI 54751

715/232-1792

E-mail: [parking@uwstout.edu](mailto:parking@uwstout.edu)

### Office Use Only

Date:

Late:

Permit:

Waiver:

Decision:


## Parking Citation Appeal

**Please include all requested information and print legibly**

<b>Name:</b>	First	MI	Last
<b>Student ID #:</b>	(Print)		
<b>Street Address:</b>	(Print)		
<b>City, State, Zip:</b>	(Print)		
<b>E-mail:</b>	(Print)		
<b>Citation #:</b>	(Print)		

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**Please provide a statement on the back of this form explaining the extenuating circumstances that should nullify this citation. Appeals are considered based on the sum of the original fine amount plus any late fees that have already accrued.**

### Citation Appeal Process

- A parking citation may be appealed based on the premise that the citation was not consistent with UW-Stout parking regulations, or that extenuating circumstances exist that should excuse the appellant from compliance with those regulations.
- Appeals are reviewed and decided based on criteria established by the Parking Advisory Board. Consult the Parking web page for an overview of those criteria.
- Citation payment and late fees are placed on hold until the appeal is decided.
- A decision letter is mailed to the appellant with due date for payment (if applicable).

**Attach citation to Appeal**

