E-mail/Account Password Reset
Due to increased consolidation of authentication systems within the UW System, all campuses are adopting a minimum standard for password requirements. Stout usernames and passwords are used to access the UW PeopleSoft Financial system, the new System-wide HR system, University of Wisconsin – Stout e-mail system, as well as others. We need to change the campus password policy to meet the minimum requirements of all UW System campuses. This change will apply to all campus users and will employ standards for account password creation. Passwords will need to meet the following criteria: all passwords must be at least eight characters, contain upper and lower case letters, numbers, and a non-alphanumeric character, such as an asterisk or exclamation point. The mandatory password change is scheduled for March and will apply to all accounts. Please watch the daily e-mail for more details and reminders as the date approaches. Contact Doug Wahl at wahld@uwstout.edu with questions.

Network Upgrade—Phase Three
Telecommunications and Networking completed phase three of the campus network upgrade in December 2007. In phase three we replaced the remaining building ATM switches. During this phase we also moved the entire campus off the ATM core and onto 10GB Ethernet core. This summer we plan to continue the upgrade by installing new switches in the residence halls and improving the coverage and reliability of the wireless network on campus.

Wireless Network
A wireless network consultant was brought on campus in September to consult on the improvement of our existing wireless network. The rapid response to the demand for wireless coverage in some cases resulted in inefficient placement of wireless access points and it was felt that an external audit of our existing practices could benefit the performance. A survey of Harvey Hall and other campus buildings yielded a number of recommendations that will be implemented over the coming months. The practices and methods learned through this experience will be applied to other academic buildings. Telecommunications & Networking was pleased to learn that with some modifications, the wireless coverage for the campus could be improved. Communicating to users of the campus wireless network some best practices has also been a recommendation. Below are some tips for maximizing wireless connectivity and for being a good wireless neighbor.

- Whenever possible use a wired network connection so as to leave as many wireless connections as possible available to those without access to a wired port
- Turn off your wireless while not using it, again to leave the connection available for others and maximize the performance of your computer
- Minimize use of cordless devices such as wireless mice, keyboards and telephones; their frequencies can interfere with the wireless broadcast
- Remember that wireless connectivity is a shared resource; speed and performance are directly affected by the number of users connected and the activity being performed
- If you know of an area that could benefit from an improved wireless signal, please email ASK5000 at ask5000@uwstout.edu and we will do our best to accommodate these requests
**Classroom Recording Project**

We have completed the first semester pilot of the classroom recording project in HH301. Feedback from faculty and students has been extremely positive. Instructors using the technology feel that it benefits both the in-classroom students and the online students. In fact, Steve Schlough and Wendy Dittmann felt that it was so beneficial to their students, that they are having the classroom recording technology installed in two more rooms: CT 122 and AA 130. For more information on the project, please visit:

http://www3.uwstout.edu/lit/lts/clsrm_supt/record.cfm

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**PeopleSoft Campus Solutions**

ORACLE

UW-Stout has completed the planning for implementing a new student information system and moving away from the Datatel Colleague student system. The initial planning started in May 2007 with full implementation of the software application to be in the Fall of 2009. A Readiness Assessment to identify issues which must be addressed and a Fit-Gap to develop a comprehensive project plan are part of ensuring success of the project. All have been completed. A Request for Proposal (RFP) for consulting support and the project plan are in their final stages prior to the implementation to start in February 2008. Both functional and IT staff are in the process of completing the necessary training for this project, too. New hardware has been installed and is in the stages of loading the PeopleSoft application software. This project will be a very resource intensive project for the campus and will need the collaboration and input of many to be successful. More communications will continue to be sent out to the campus as progress is made on this project. Members of the project team include Kay Schnur, Jeff Ohvall, James Williams, Tricia Aspen, Nancy Ninas, Beth Boisen, Julie Schumacher, Linda Young, Rick Olson, Pam Lausted, Larry Graves, and Jeff Kirschling. The project Web site is http://tis.uwstout.edu/ios/projects/peoplesoft/ for more information.

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**PeopleSoft Human Resources**

ORACLE

Recently several staff from campus attended a UW System Human Resources Summit at Stevens Point. The entire UW System is in the planning stages of this implementation, which will be a single centralized implementation for all UW System. Discussion at this meeting involved results of the UW System Visioning session, communications approach, change management, project status and next steps. Fit-gap sessions will be held as part of gathering the requirements for this new system over the next few months. Members of the UW-Stout project team include Wayne Argo, Kay Schnur, Bonni Falkner, Patty Cramer, Larry Graves, Grady Richartz, Ed Nieskes, and the Human Resources, Payroll and Benefits staff.

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**Learn@UW-Stout Quiz Security Enhancement**

The Nakatani Center for Learning Technologies is piloting the Respondus LockDown Browser in Spring 2008. The Respondus LockDown Browser is a customized browser that will add another level of security to online testing in Learn@ UW-Stout (D2L). When students use the Respondus LockDown Browser to access a quiz, they will be essentially locked into the quiz until it is submitted. Therefore, students will be unable to print, copy, go to another URL, or access other applications while taking a quiz. Read more about it at http://www.uwstout.edu/lts/webid/learn/docs/Respondus_LDB_overview.doc Please visit the getting started document at http://www.uwstout.edu/lts/webid/learn/respondus.htm to begin using the Respondus LockDown Browser.
**BlueDrive Now Available**

BlueDrive is now available to all students and faculty. Along with providing the students with increased storage capacity, BlueDrive allows users to connect from any browser and from anywhere. Space has been created for each course offered giving the instructor and students the ability to collaborate. It also allows for the replacement of the shared area between faculty and students with a much more friendly and functional area for classes to collaborate both together and in groups.

More than just another network storage space, the collaborative capabilities of BlueDrive and its sharing and versioning features can make project and group work easier and more effective. Faculty are encouraged to log into BlueDrive this semester and consider how it can be used as a resource for coming semesters. Watch for more usage information to be provided in the coming weeks.

**Enterprise Information Systems (EIS) Projects**

**Web Application Development Team**, comprised of Dan Krueger and the STAR Development Center, is pleased to announce the delivery of the following projects:

- **First Year Advisory Survey** – This new application was created for the Advisement Center to help manage the front end data collected from first year students that is interfaced with the Infosilem block scheduling software. The goal of this application is to increase the accuracy and completeness of the survey data, reduce the time needed to compile the survey data, and increase the flexibility of the block scheduling software by providing customized sets of questions for each academic major. Go live date is Feb. 1.

- **Research Services Project Tracking** – This new application was created for Research Services to track their projects (grants, agreements, contracts, etc.). Go live date is in early February.

**AdvisorTrac Software**

AdvisorTrac software was implemented to provide a Web-based advising center management tool for the university’s Advisement Center and advising staff. It schedules and tracks appointments for students and their advisors and can send e-mail notifications to advisors and students reminding them about upcoming appointments automatically. Colleen Richters and Jeff Ohvall from EIS along with the Advisement Center supported this implementation.

**ImageNow Update**

Telecommunications and Networking along with the vendor, Perceptive Software, upgraded the campus digital imaging system earlier this month to the new Sunflower edition. It’s been an upgrade long overdue. With 15 departments on campus currently utilizing ImageNow for document storage and workflow and five more slated to come online in 2008, it looks to be another great year! For more information about imaging and how ImageNow is being used on campus, contact the imaging team at imaging@uwstout.edu.

**Laptop Information January 2008**

Approximately 7200 leased student laptops currently on campus

- Deployed for Winterm and Spring 2008: 443 (Pending deployment-Late deploy: 113)
- December Laptop Transfer participants: approximately 390

Number of software applications available to e-Scholar students (client and key served):

- Apple: 56 (with BootCamp apps)
- PC: 53
### Fall 2007 Help Desk Statistics

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