
- Paul Roberts welcomed the committee members and introduced new committee members, Lopa Basu Joan Navarre, and Ryan Halloran (a new student member) all from the College of Arts, Humanities and Social Sciences.
- The agenda was approved as e-mailed to the members.
- The minutes of the October 12, 2010 Meeting had been previously approved last fall by e-mail vote and were briefly reviewed by the committee.
- Paul Roberts gave an update to the State of the Library
  - Two Library staff positions will change. Robert Butterfield has been hired to start April 1, 2011 to replace Brenda Swannack in the Instructional Resources Service. Kevin Thorie has announced his retirement as the Archivist in the Library. He will be leaving around the first of April.
  - The Ad Hoc Space Committee has met and is now organized. The Library Staff will be meeting for a general brainstorming session on future Library Space organization and planning. Any scenarios or plans that arise will also be run by this committee.
  - The wiring closet upgrade is finally proceeding after a year and a half wait. The upgrade is necessary to bring the wireless network and general computer network in the Library building up to the same level as the rest of the campus.
  - Room 430E is now available as a conference and group study room. Scheduling is done through the Library Administration Office.
  - The Library now has increased hours (to 1:00 a.m. Sunday through Thursday and Friday and Saturday evening extended hours. As part of the program to help student needs during the closure of the Student Union, the Library food cart has also expanded its hours and offerings. Ryan Halloran noted that dorm students do not seem to be aware of the expanded hours in the Library. Paul Roberts will contact Housing staff with open hours information to be announced at floor meetings.
  - Please refer to the minutes of the October 12, 2010 minutes for full statistics on the Library Collection.
- UW Libraries Research Scholars Project has been a success. Currently Eight faculty are now using the program. At the last Council of University of Wisconsin Libraries (CUWL) it was announced that most likely there will be ten slots available to each campus starting in the fall semester.
- Paul Roberts also reported on the CUWL Discovery Tool RFP that is now underway. Recently the Common Systems Group voted $350,000 for a new discovery tool. This is online software along the lines of database searching that allows simultaneous searching of multiple online tools. A RFP committee has been formed and is now working.
• Paul Roberts also noted that the Library is in the midst of its Educational Support Unit Review. This is a review and self study that is required every seven years of support units on the UW-Stout campus.
• Considerable discussion followed on the challenges facing the Library during the next two years. The restructuring of the UW-System potentially may be disruptive for the Library and could lead to increased costs for databases. Shared cooperation will most likely be affected. The 2011-2013 biennium budget is unknown at this time. The Library may be facing substantial reductions.
• The next meeting of this committee will be scheduled after the fall semester begins. It will help if everyone is on Outlook express.
• The minutes of this meeting will be distributed via e-mail and after members have reviewed and made corrections, the minutes will be approved by e-mail vote. After approval they will be posted on the Library web page and sent to the Provost.
• There was no other business.

Respectfully Submitted,

Paul Roberts