

**Human Resource Action Plan  
2016-2017**

<b>Initiative</b>	<b>Responsible</b>	<b>Progress Update/Outcomes</b>	<b>Target Deadline/Timeline</b>
Identify benchmark and activity metrics	Kristi, All	Working to identify metrics that would be tracked on a regular basis.	June 30, 2017
Complete Stout start date cleanup	Jo	In Process	Currently on letter "H". Target for completion is 08/01/17
HRS Upgrade	All	In Process	Go live Feb 2017
Create supporting documentation for university staff recruitments	Doreen & Alex	Goal is to have one set of guidelines for both university staff and unclassified recruitments to follow – Completed – will continue to look for updates to forms/documentation	June 2017
Develop/implement a new process for academic staff renewals	Annette HS & Erin	Currently working with Marie Pardun	TBD

**\*Refer to university-wide training and development action plan for additional initiatives**