UW-Stout

General Protocol for Potentially Harmful Jobsite Exposure

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This general protocol will provide a safe work environment for our employees, facilitate communication and collaboration while assuring appropriate attention to DSF and / or campus procedures.

1. Questions or concerns about potentially harmful jobsite exposure are to be reported to the appropriate Physical Plant (PP) supervisor. The PP supervisor will make an initial assessment and if appropriate, will take immediate steps to protect UW-Stout employees, students, and visitors in the facilities. PP will consult with Safety and Risk Management (SRM) if necessary.

This includes materials called into question on campus, work order assessments and any project whether being done by UW-Stout employees or Division of State Facilities (DSF).

2. Authorization to enter a defined DSF project site by a UW-Stout employee shall be coordinated through the PP project liaison who will request access through the DSF representative and/or Lead Contractor (defined at preconstruction meeting held by DSF).

UW-Stout employees shall wear required PPE for the project site. Potentially harmful jobsite exposure within the boundaries of a defined DSF project (non-occupied workspace) will be the responsibility of DSF.

A work order will be issued to demonstrate analysis of job hazards and supervisory assignment for PP employees. Other employees (non PP employees) will be informed of the required PPE for visiting a site via email from the PP project liaison.

3. If a potentially harmful jobsite exposure occurs in a DSF project with shared occupied workspace or in normal operations of the university, the PP supervisor will make the initial assessment and if appropriate take immediate steps to protect UW-Stout employees, students, and visitors in the space. The
PP supervisor will notify the PP project liaison who will notify the DSF project manager. UW-Stout authority is to remove our employees, students, and visitors if necessary. No direction to DSF contractors regarding work plan is allowed.

4. A PP certified asbestos supervisor schedules asbestos abatement work for maintenance and minor remodeling work. PP will provide announcements to the campus community, as appropriate, directly to the building supervisor, to SRM, and appropriate PP employees. Supervision includes containment verification and site clearance prior to occupancy.

5. The abnormally hazardous job duty form, near miss and injury report will be used to monitor incidents.

6. If a hazard is discovered that alters the work conditions from the time of assignment, employees shall cease work and report to their supervisor for evaluation.

This general protocol should continue to be considered a working document. After a period of use, we will evaluate its effectiveness.

Appendix [X]

Program Review Log

(this to page to follow last page of program page or appendices)

<table>
<thead>
<tr>
<th>Review Date</th>
<th>Changes Made to Program</th>
<th>Reviewed By</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/12/2010</td>
<td>Reviewed</td>
<td>Jim Uhlir</td>
</tr>
<tr>
<td>4/6/2010</td>
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<td>Jim Uhlir</td>
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