

UNIVERSITY OF WISCONSIN-STOUT
SENATE OF ACADEMIC STAFF
MINUTES
September 5, 2006

ATTENDANCE

CHAIR: Dennis Shaw
SECRETARY: Darrin Witucki

PRESENT: Jerry Addie, Wayne Argo, Bhaskar Gaddam, Ilse Hartung, Vi Jones, Jeff Kirschling, Lelah Lugo, Kari Merritt, Jennifer Rudiger, Dennis Shaw, Evan Sveum

ABSENT: Anda-Bowen, Gilbertson-Gansberg, Hanft, James, McGovern, Wimer, Witucki

GUESTS:

I. Call to Order: The meeting was called to order by Chair Shaw at 3:00pm.

II. Announcements and Information:

Chair Shaw opened the meeting by recognizing previous Chair Vi Jones for her leadership of the senate by presenting a plaque. The following items were reviewed and discussed with Chair Shaw leading the discussion (the Open Meetings Law and the creation of the SAS distribution lists were discussed in detail):

- A. Welcome and Introduction of New Senators (Jerry Addie, CTEM; Bhaskar Gaddam, At-Large; Damian Hanft, CHD; Jeff Kirschling, Academic and St. Affairs; Lelah Lugo, At-Large; Amy McGovern, Admin. And Stud. Life Services; Jennifer Rudiger, Chancellor's Office; and Lesley Wimer, At-Large.
- B. SAS meeting schedule for 2006-2007 (attachment)
- C. SAS Membership for 2006-2007 (attachment)
- D. Simplified Parliamentary Procedure (attachment)
- E. Open Meetings Law (attachment) – Senate information is disseminated by a distribution list, all university interested parties can request to be added to the distribution list.
- F. Responsibilities of Senators

III. Approval of Minutes:

Minutes from the July 27, 2006 meeting were approved for filing.

IV. Reports (Distributed electronically) – Committee reports are as presented electronically, no oral reports were given except the report given by Wayne Argo.

- A. Personnel Committee (Lelah Lugo)
- B. Professional Development Committee (Jennifer Rudiger)
- C. Elections Committee (Bhaskar Gaddam)
- D. Curriculum & Instruction Committee

- E. Educational Activities Committee
- F. Educational Support Unit Review Committee
- G. Planning and Review Committee
- H. General Education Committee
- I. Human Resources Office (Wayne Argo): Reported that all new hires will be required to have a criminal background check. October is dual-choice month. More information on employee health insurance will be coming.
- J. Chair
- K. Other

V. Old Business

A. Fall Orientation for New Academic Staff – Seven to eight people were in attendance for the orientation event. The event will be hosted again next year with a better emphasis on promoting the event to all academic staff.

B. Holistic Freshman Admission Policy – Presented by Cindy Gilberts in the Joint Senate Meeting. Gilberts reported that this approach will really not make much of a difference then what Stout is currently doing. Senator’s discussion centered on current practices and possible changes. Shaw has documentation of the SAS concerns and questions which he will take to the Admissions staff. The SAS endorses this policy with the understanding that their concerns will be addressed. Addie seconded the endorsement.

Vote: Passed unanimously.

C. UW-Stout Policy #76-2 – Protection of Human Subjects – The changes to this policy were introduced and discussed in the Joint Senate Meeting. Hartung moved to endorse the presented changes; seconded by Merritt.

Vote: Passed unanimously.

D. Other

VI. New Business

- A. Approve Committee Members (attachment) – Shaw handed out the list of current Academic Staff vacancies on university committees. Recommendations were:
- a. Digital Governance Committee – Dennis Shaw
 - b. Campus Physical Development – Paul Roberts
 - c. University Ethics Committee – Sandra Claflin-Chalton

Hartung moved to approve individuals as discussed; Addie seconded.

Shaw called for the need to fill an Academic Staff position on the SOE Dean Search Committee. Recommendation was Beth Resech. Addie moved to support Resech; seconded by Gaddam.

Vote: Passed unanimously.

Shaw made mention of possible, future need to fill an AS position on the Chancellor’s Strategic Planning Committee.

- B. Address 2006-2007 Goals – Shaw recommended the senate align goals with university priorities and needs as they arise.
- C. Senate Resolutions Passed for 2005-2006 (attachment) – Presented as prepared by Joy Evenson, staff secretary.
- D. Ethics Statement Recommendation (attachments) – This document was prepared by a university staff team as part of the Russell Leadership Series. Following review of the document, senators recommended the team review the university’s current ethics statement and make additions/changes to that statement. An ethic statement is important to have in place. Shaw will share a copy of the current statement with the senators. The Russell team is invited to present to the senate if interested. Culture of Affirmation Recommendation (attachment) – Senators requested more information on this topic. The discussion was tabled for future discussion.
- E. Campus Planning Update (attachment) – As presented in report.

VII. Adjournment

The Senate was adjourned at 4:25 p.m. Next meeting will be held on October 3, 2006.