

UNIVERSITY OF WISCONSIN-STOUT
SENATE OF ACADEMIC STAFF
MINUTES
July 27, 2006

ATTENDANCE

CHAIR: Dennis Shaw
SECRETARY: Darrin Witucki

PRESENT: TBA

ABSENT: TBA

GUESTS: Brenda Swannack

I. Call to Order: The meeting was called to order by Chair Shaw at 3:35pm.

II. Announcements and Information:

Deans' evaluations are available for review in the Senate Office (Harvey Hall, room 11).

Wayne Argo mentioned the phased raises as described in the faculty/staff daily email.

III. Approval of Minutes:

Minutes from the May 9, 2006 meeting were approved for filing.

IV. Reports

A. Human Resources Office – Wayne Argo

Wayne Argo reviewed the phased raises as described in the faculty/staff daily email.

B. All other reports were held until September.

V. Old Business

A. Election Update

Election Results were reviewed. The chair submitted the Senate of the Academic Staff Executive committee for approval by the full Senate.

Motion to approve (Lugo/Merritt). Approved.

B. Leadership Conference Report

Attendees agreed that they all had a positive experience overall. A comment was made that by networking with others and learning about other campus practices it was determined the grass is greener at Stout.

Senator Hartung attended a good session on male student engagement as well as a good session about campus civility.

Senators Hartung & Lugo presented on our senate website and our on-line voting as well as future D2L use.

Senator Hartung's most interesting session was led by moderated by Chair Shaw. It was a session with representatives from ASPRO and TAUWP.

Chair Shaw encouraged the on-going discussion of future D2L usage, not for actual meetings but certainly for individual senators and their constituents. Past Chair Jones suggested a civility book discussion using D2L.

C. Fall Orientation for New Staff

Chair Shaw volunteered the Senate to conduct a session for professional (and possibly instructional academic staff) academic staff on Wednesday, August 30, 2006 10:00AM-12:00PM. Session would include an introduction and information on the Senate of the Academic Staff, a review of resources, a review of the various types of contracts, a library, student center, and recreation complex tour, and a re-issue of the SAS Welcome Packets.

Human Resources will need to be contacted to get a list of names for an email and snail mail invited. Those interested joining the planning group are asked to contact Chair Shaw.

Wayne Argo asked to get exact information on the session and he would announce it the day before at the Human Resources general orientation.

D. Break for Pizza!

VI. New Business

A. IRB Policy Changes

The Chancellor would like Senate of Academic Staff feedback by the end of the summer. However, it was discussed that the Faculty Senate is not meeting this summer and the feedback deadline may be shifting.

A discussion took place regarding the possible need for a presentation from Sue Foxwell.

B. Freshman Admissions Policy

Tabled for a possible September meeting. A discussion took place regarding the possible need for a presentation from Enrollment Services.

C. Chancellor's Retreat

Brenda Swannack, Past-Chair Jones, Chair Shaw, & Robin Muza were the Senate of Academic Staff representatives at the retreat.

Each worked on various university priorities. Past-Chair Jones' group worked on branding and the polytechnic concept. Brenda Swannack was part of a sub-group that worked on campus climate looking at the morale and 1-minute climate surveys. Her group focused on the internal communications of the campus and looked at past studies in 1984, 1987, & 1997. Robin Muza worked on an academic planning group.

D. Other

A list of committee representatives was put forward for review and approval. Motion to approve (Addie/Anda-Bowen) Approved.

Wayne Argo discussed the future implementation of UW-System employee background checks for new employees. Possible implementation in January of 2007. Student employee background checks are still up for discussion and may be subject to the type of position. Human Resources would take on the responsibility of the background check process with the possible need to contract out-of-state candidate checks. This subject will be brought to the senates at least one more time for informational purposes.

VII. Adjournment

The Senate was adjourned at 4:22pm. Next meeting will be held on September 5, 2006.

Respectfully Submitted,
Darrin Witucki, Recording Secretary.