

UNIVERSITY OF WISCONSIN-STOUT

SENATE OF THE ACADEMIC STAFF

MINUTES

February 12, 2008

ATTENDANCE

CHAIR: Dennis Shaw

SECRETARY: Robin Muza (acting secretary)

PRESENT: Jerry Addie, Wayne Argo, Tracey DeRusha, John Lui, Lelah Lugo, Debra Mosey, Heidi Rabeneck, Amy Riddle-Swanson, and Jennifer Rudiger, Lesley Voight, Also present: Chancellor Sorenson, Provost Furst-Bowe, Vice Chancellor Moen, Doug Wahl

ABSENT: Bhaskar Gaddam, Damian Hanft, Jeff Kirschling, Wendy Knutson (excused), Amy McGovern, Doug Mell, and Sheri Yadgir (excused)

**I. Call to Order:** The meeting was call to order by Chair Shaw at 2:30

**II. Chancellor's Report:** No report.

**III. Vice Chancellor for Academic Affairs' Report:**

- Shared Graduate Laptop survey
- Search has started for STEM dean
- BPA status on class size survey will be done.

**IV. Vice Chancellor for Administrative and Student Life Services' Report:**

- Chris Ness has retired. A temporary replacement has been hired for research assistance for grads and to work with campus assessment.
- Looking at ways to notify campus on surveys that are done.
- Developing an emergency alert system. Looking at current email system as a delivery.
- Budget Forums will be announced in daily emails. Scheduled for Feb. 25<sup>th</sup> and Feb. 27<sup>th</sup>
- Discussed the travel and hiring freezes.
- Shared Financial System – People Soft
- Discussed graduate laptop options. Graduate Education Committee will make a recommendation.

**V. Information and Announcements:**

- **Doug Wahl** – discussed D2L problems and what is being done to correct. Announced that Stout will be instituting a new email password policy.
- **Wayne Argo** – discussed the pay increase plan. Shared that pay increases were distributed in February for July-December 2007 period.

**IV. Approval of Minutes (attachment): Motion made by Senator Addie and seconded by Senator Lugo to approve the minutes of the December 11, 2007 meeting. Passed unanimously.**

**V. Reports (Distributed electronically):**

A. No other reports given.

## VI. Old Business

- A. University Marshall Position – the subcommittee formed to propose guidelines for the Marshall’s position has not yet met.
- B. Bylaw changes – election committee will look at the by-laws as college names will be to be addressed. Will also look at how re-align affects representation of membership to the senate.
- C. Academic Staff Development Conference – is July 17<sup>th</sup> and 18<sup>th</sup> at UW Platteville. The theme is “Leading through Creative Ways”. In past provost has provided funding for a number of people to attend.
- D. Academic Staff Awards – the emails have been sent to apply for these awards.
- E. **UW System Shared Governance document** – Chair Shaw shared the history of the document and the need to provide feedback. Discussion ensued. **Motion by Senator Addie and seconded by Senator Lugo to support the UW System Shared Government document. Passed unanimously.**

## VII. New Business

- A. After Plan 2008 document – Chair Shaw would like to invite to an upcoming meeting someone to talk about this document and how it will affect the campus.
- B. Graduate Student Computer document – discussion concerning software issues, need for guidelines, and how the Academic senate could be part of the broader campus discussion. Consensus that when the Graduate Education Committee makes a recommendation on this issue the senate should also be informed.
- C. Polytechnic Designation Anniversary Celebration – joint sponsorship by Faculty and Academic Senates. The date is March 11 at 1:00 p.m., there will be speakers and refreshments.
- D. Resolution Opposing Separating Faculty and Academic Staff – resolution was posted on D2L. Discussion concerning passing a more generic resolution. Amendments were made. **Motion by Senator Addie and seconded by Senator Rabeneck to accept resolution with amendment.**
- E. Governance Survey – BPA office will come to an upcoming meeting to give a brief overview and to discuss.
- F. Other
  - Chair Shaw discussed the idea of having a newsletter/update.
  - Senator Lugo – discussion concerning contracts and those individuals who are here many years on 1 year only contract. Personnel Committee will look at guidelines and make recommendations.

**Adjournment.** Meeting was adjourned 3:45 p.m.

Next meeting will be held February 26 in the Maplewood/Oakwood Rooms at 2:30 p.m. (Chancellor’s Report) – executive committee meeting immediately following.