

**MINUTES
FACULTY SENATE MEETING
NOVEMBER 19, 2002**

ATTENDANCE:

CHAIR: Tom Allen
VICE CHAIR: Claudia Smith

SECRETARY: Mike Galloy
PAST CHAIR: Ned Weckmueller

PRESENT: A. Antonippillai, M. Arora, B. Bergquist, G. Choudhury, S. Deckelman, B. Evans, B. Foley, G. Godfrey, A. Hoel, D. Johnson, J. Kapus, B. McAlister, L. Miller, S. Orme, A. Parsons, R. Rothaupt, S. Schlough, M. Sherman, S. Shumate, A. Vande Linde, G. Wheeler

EXCUSED: A. Adekola, M. Nicolai, B. Peters, M. Spencer, S. Terry, K. Zimmerman

GUESTS: Chancellor Sorensen, R. Sedlak, D. Moen, J. Krier, J. Brown, R. Olson, M. Skutley, W. Argo, C. Frey, A. Ramage, S. Beckham, J. Polansky, D. Albrecht

I. Call to Order - 2:35 p.m.

II. Announcements and Information

- A. Special Faculty Senate Meeting December 10 - "Aligning Action and Values" (Attachment A) – Allen announced that the Chancellor has requested that a special Faculty Senate Meeting be held at 2:30 p.m. in Ballroom A on December 10. At this meeting, Senators will examine if UW-Stout is correctly aligned with the values and visions already in place with its Mission Statement. Foley was concerned that there wasn't enough time to thoroughly discuss the issues and asked if the meeting could be held in January instead. Weckmueller said that the Senator's feedback was due to the Chancellor in January and recommended to use the designated time so all work would be completed before Christmas Break.**
- B. Request for Copies of Current Bylaws from Colleges and Academic Departments – Allen explained that a collection of all college and department bylaws on campus that could be found in one office would be helpful, especially for deans and department chairs wanting to review and update their individual bylaws. He asked for all department and college Senators to send Joy copies of their bylaws by the end of the semester. Allen said that a reminder would be sent out to Senators.**

II. Minutes of October 15, 2002 and Minutes of November 5, 2002 (Attachments 1 & 2)

Motion: Smith/Parsons moved to approve the Minutes of October 15, 2002.

Vote: Passed unanimously.

Motion: Johnson/Arora moved to approve the Minutes of November 5, 2002.

Vote: Passed unanimously.

Chair Allen announced that the Senate of Academic Staff is invited to join the Faculty Senate for the December 10 meeting.

IV. Chancellor's Report – Chancellor Sorensen announced that he scheduled two budget forums for December 3 and 4 in order to provide people with information on the System budget and to discuss issues of concern regarding the state fiscal crisis. He noted that he would also have a Power Point demonstration on "It's Worth Every Penny," describing the role Stout plays with the State's economy.

The Chancellor explained that Vice Chancellor Moen drafted the "UW-Stout's 2003-2005 Base Budget Reduction Approach and Rationale" in response to Wisconsin's severe fiscal crisis and a request from the Board of Regents to look at a 5-20% percent reduction. He noted that Governor Doyle's state budget will be out in February. Moen explained that the Principles and Guidelines on the document have been developed and endorsed by campus administrative and governance groups. She noted that one additional guideline added this year states that budget reductions need to be proportional--that services and supplies should not be reduced without a reduction in personnel. Additional principles and strategies were also developed by the Provost's Council. Moen explained that UW-Stout consists of 4% of the UW System GPR Budget. Enrollment for our campus was close to target; however, there were a number of other campuses in the UW-System that were substantially over or under their targets. An increase in tuition of approximately 8% could help to cover part of the reduction, but would need approval by the politicians and System. Moen then gave a brief overview of the ten proposed budget reduction models highlighted in the handout and noted that hiring freezes may need to be done. However, additional flexibility could be gained by not filling campus vacancies as they occur. Currently, the average credit load is 10.7. Chair Allen said that he appreciated the Faculty Senate receiving the document, as it clearly showed where cuts could be made. Kapus asked the Chancellor if the current job searches should still be conducted. Chancellor Sorensen replied that they would be, but would also be reviewed on an individual basis. Provost Sedlak added that he would be monitoring all searches, that his signature was required before the campus interview was scheduled, and that each search would be analyzed during this stage in the process. Foley asked if the proposed building improvements would be affected by the revenue cuts. The Chancellor replied that they would probably be frozen as well.

- V. Vice Chancellor for Academic Affairs= Report – Provost Sedlak said that the National Study on Student Engagement (NSSE) was ready to bring to the Senate on December 3 and that he would be sharing the data with every department on campus. Sedlak stated that the Chancellor's Coalition on Drinking has been doing much work, as well as involving people in the community and on campus. He said that a national report recently came out recommending the elimination of the three-day weekend; because of this, he and the Deans were discussing to increase the number of Friday classes. Sedlak noted that he's asked the Deans to talk to their Councils concerning how many Friday classes they could potentially add. The recommended goal is to change the schedule in the Spring of 2004, with scheduling modifications taking place in May. Sedlak noted that the issue was more about balancing the class schedules across the university and addressing a serious problem. The Deans have expressed concern that not enough classrooms are available for classes during Monday through Thursday; however, there are many classrooms available on Fridays. Sedlak stated that having more classes on Fridays would help relieve the stress on resources that is currently on campus. Chancellor Sorensen recommended having cohort scheduling (block scheduling) of classes. Miller agreed and said his enrollment was down considerably on Fridays because of students wanting to take off an extra day. Foley agreed with the Chancellor and noted that he has good attendance on Fridays, because those are his quiz days. Smith also agreed that more efficient scheduling could take place. Sedlak announced that Stout's graduation rate increased over the past six years from 44% to 52%--and it is expected to continue; credits by degree dropped by two--the campus is now three credits below its goal. However, Stout is within 1% of its enrollment target.

VI. Vice Chancellor for Administrative and Student Life Services' Report

- A. Alumni Follow-up Survey (Attachment 3) –Ross Olson, Director of Budget, Planning & Analysis, gave an overview of the Alumni Follow-up Survey. Olson explained that UW-Stout surveys recent alumni and their employers every two years to assess student satisfaction and educational effectiveness. Address labels were obtained from the Alumni Office for all graduate and undergraduate program students who graduated in 2000 and 1998. Key findings show that most graduates would attend Stout again and enroll in the same program. Overall, Stout graduates were satisfied or very satisfied with their level of career development and rate of advancement within their employment. Employers are very satisfied with Stout graduates and rated most individuals as exhibiting a high or very high level of preparatory skills and being much better prepared than other entering employees.

- B. **Stout One Card (Attachment 4) – Joe Krier, Director of Student Life Services, gave a summary of the Stout OneCard. Krier explained that the card is scheduled to be mailed to everyone in January, will serve and function as the Stout's official identification card, and provide an optional check/debit card account. Students will have many advantages in using the card. The advantages to the university and community include cost savings for bad check collection, reducing the need for check cashing service, electronic refund processing and direct deposit. Students and faculty/staff can use their cards in all businesses where Mastercard debit cards are accepted. Krier noted that if anyone wanted a new picture taken for their card, to have them taken by Thanksgiving Break.**

VII. Committee Reports

- A. **Curriculum & Instruction (Steve Cole; Attachment 5)**
- B. **Educational Activities (Donna Albrecht)**
- C. **General Education (Sue Beckham)**
- D. **Personnel Policies (Anne Ramage; Attachment 6)**
- E. **Planning and Review (Dick Tyson; Attachment 7)**
- F. **Election Committee (Claudia Smith)**

VIII. Old Business

- A. **Other**

IX. New Business

- A. **Sabbatical Application Timeline (Anne Ramage; Attachment 8) – Chancellor Sorensen announced that some campuses were withdrawing their sabbaticals due to the budget reductions; however, Stout will not. Ramage explained that PPC only changed the dates on the Sabbatical Timeline to accommodate the 2003-2004 calendar.**

Motion: Johnson/Galloy moved to approve the 2003-2004 Sabbatical Application Timeline for 2004-2005.

Vote: Passed unanimously.

- B. **Wording on Full Professors Voting on Promotion Committee (Anne Ramage; Attachment 9) –Ramage explained that this was recommended by PPC last spring and would allow the full Professors to vote for the Associate Professor Promotion Committee (as well as the Full Professor Committee).**

Motion: Galloy/Johnson moved to approve the Wording on Full Professors Voting on Promotion Committees.

Foley said that he was against the motion because the wording lacked symmetry and recommended that all faculty should be allowed to vote for all the promotion committees. Deckelman asked what the impetus was to change the wording--was it from PPC or just one person? Smith explained that this motion went back several years, where one member on PPC brought it to the committee for review. She noted that several other people contacted this committee member, so he could bring the concern forward to PPC. She explained that the thought behind the motion was that full professors were tenured and had a vested interest in who was promoted to the associate level. Ramage added that during PPC's discussion last year, the committee agreed that full professors should be allowed to vote for both committee levels.

Vote (by show of hands): 8 in favor; 14 opposed; 2 abstentions. Motion failed.

- C. **Summer Commencement (Bob Sedlak; Attachment 10) – Provost Sedlak explained that the**

EAC felt that the Faculty Senate should take action on whether or not to hold a summer commencement. He noted that the letter provided rationale for not holding the commencement ceremony in August.

Motion: Evans/Foley moved to approve the elimination of Summer Commencement, starting in the Summer of 2003 and continuing for all future summer terms.

Miller asked Sedlak if the motion would just eliminate the graduation ceremony, but not impact when the degree was earned or given. Sedlak replied that it would only eliminate the August ceremony. Parsons was concerned about removing the pomp and circumstance on a permanent basis and recommended for the Senate to review the issue each year. Smith stated that she supported the importance of graduation, but also supported having the ceremony held only in May and December. She explained that students can walk during either time, faculty involvement during the summer has been almost nothing in the past, and that the Faculty Senate could always review the issue and change it back again if it felt necessary. Arora agreed with Smith.

Vote: Passed with 1 "no" vote.

- D. 2004-2005 Academic Calendar (Donna Albrecht; Attachment 11) - Miller explained that classes for this calendar were scheduled to begin before Labor Day, which followed the law in having them begin after September 1. He said that the first semester would end on a Thursday; the second semester would end on a Friday. Advisement Day would be held one week later (March 29) to help prevent students taking the Monday following Spring Holiday off. Miller stated that the calendar would now include the elimination of the August 5 Commencement (that would just become another class day). Discussion ensued regarding the dates registration would occur for each semester and the potential problem of students registering before Advisement Day was held.

Motion: Kapus/Godfrey moved to approve the 2004-2005 Academic Calendar with the elimination of the August 5 Summer Commencement.

Vote: Passed with 1 "no" vote and 2 abstentions.

- E. New Interdisciplinary Category for General Education (Sue Beckham; Attachment 12) – Beckham explained that for many years, there has been no place to put interdisciplinary courses to count toward the basic requirements. Currently, this would only affect one course--Women's Studies. The category would count as Electives only--nothing would add or change the credits-to-degree. She said that GEC was asking that this be approved by the Faculty Senate, and that the second half of the attachment would be used in the permanent record. She said that one revision should be added to the document--that the word, "material," in number b. should be changed to the word, "ideas."

Motion: Evans/Weckmueller moved to approve the New Interdisciplinary Category for General Education and to change the word, "material," in item b. to the word, "ideas."

Evans spoke in favor of the motion, saying that it helped resolve an oversight for these kind of courses. Kapus asked Beckham if the number of credits should be listed after the course. Beckham agreed with Kapus and said that the item could be put under Electives in order to show the credits. Discussion ensued and Senators agreed that the item should be placed under "Electives" on the Student Guide Sheets and in the Undergraduate Bulletin. Allen recommended that the Senate could pass the motion as listed, but recommended that GEC work with the Provost's Office on how it would be listed.

Amendment to Motion: Evans/Weckmueller moved to amend the original motion by striking item c. within the document which states, "Focus on general and non-applied learning."

Vote (to approve the language of the document, to change the word, "material," to "ideas" in item b, and to exclude item c): **Passed unanimously.**

F. Other

X. Adjournment – 4:20 p.m.

**Respectfully submitted,
Mike Galloy, Secretary**

**Recorded and prepared by,
Joy Morical**