

ADMINISTRATIVE BRIEFING NOTES
UNIVERSITY OF WISCONSIN-STOUT
SEPTEMBER 21, 2004
BALLROOM C
2:30 P.M.

Faculty Senate Chair, Mike Galloy, opened the meeting at 2:28 p.m.

- I. Chancellor's Report – Chancellor Sorensen reported that the biggest issue UW-System was currently concerned with was the Legislative Audit Bureau's (LAB) evaluation of UW System staffing at the request of the legislature's Joint Audit Committee. The study was begun in February of 2003 and the findings were released on September 17, 2004. The Bureau examined salaries of employees, including clerical staff, directors, registrars, deans at all levels, and program directors. The Chancellor said that UW-System President Reilly will attend a special meeting and hearing on October 6, along with other Board of Regents and several Chancellors, to actively lobby and defend the campus' approach to the audit. He noted that Stout has hired 90 new staff members this year on federal government grants, not state dollars, but this would still count against our campus in the audit because it adds new employees to Stout. The posture of UW-System is to work with the legislature in filling the audit report's recommendations, but the bottom line is that it's designed to cut our budget again. However, the Chancellor noted that our campus was trying to work with the legislature, defend our numbers, and make sure things are clearly defined. He concluded by saying that UW-System was also trying to do some restructuring for efficiency this year, as we owe it to the campus, the students, and the taxpayers.
- II. Vice Chancellor for Academic Affairs' Report - Provost Sedlak distributed a draft copy of the "Committee on Baccalaureate Expansion (COBE) and explained that the document was being reviewed by the legislators, UW-System, and technical colleges. He noted that the Governor will mention COBE's proposed outcomes in his speech in January. However, there was no specific dollar amount in the state's budget, but only a general idea to carry out the various proposed initiatives. Sedlak then gave an overview of the document, listing the themes and proposed strategies. Provost Sedlak reported that he and Chancellor Sorensen met with the technical college presidents on September 17 to discuss Stout's proposal and reassured them that the campus was looking for an honest partnership. Both sides needed to examine and decide what they could offer in order to serve their students, as well as feel comfortable with the degree programs. Sedlak mentioned that Stout was willing to work with the technical colleges, especially since students transferring to our campus could help stabilize enrollment. Calenberg asked the status of e-Scholar. Sedlak replied that the campus was in the process of purchasing two new servers to help correct the slowness problems and to help make it compliant with the Rehabilitation Act, so students with disabilities could access it easier.
- III. Vice Chancellor for Administrative and Student Life Services' Report – no report.

AGENDA
FACULTY SENATE MEETING
SEPTEMBER 21, 2004
BALLROOM B – (Following Administrative Briefing)

ATTENDANCE:

CHAIR: Mike Galloy

VICE CHAIR: Steve Schlough

SECRETARY: David Johnson

PAST CHAIR: Tom Allen

PRESENT: M. Arora, C. Bendel, T. Bensen, D. Brouillard, P. Calenberg, S. Cole, M. Decker, G. Earl, G. Godfrey, A. Hoel, B. McAlister, K. McDonald, L. Miller, M. Ondrus, S. Orme, B. Peters, F. Schultz, M. Larches (subbing for A. Scott), R. Teleb, N. Weckmueller, G. Wheeler

EXCUSED: B. Bergquist, B. Evans, L. Koepke, L. Milanesi, R. Rothaupt, S. Schlough, M. Sherman, S. Terry, S. Zimmerman

GUESTS: Chancellor Sorensen, C. Smith, W. Argo, A. Ramage

I. Call to Order

II. Announcements and Information

- A. Chancellor's White Paper - Chancellor Sorensen explained that the White Paper was distributed with the intent to examine what higher education looked like in the 21st century and to address what was happening in the world and country. With bankruptcies occurring in the airline industries and other businesses, he stressed that it can't happen to UW-Stout. He said that our campus has much

competition that is focused and market-oriented; our enrollment was down, and Stout cannot afford that trend. He noted that there were real issues out there and competition for students would only increase in the future. The Chancellor explained that nine focus groups/committees were formed that will examine different areas of concern, as well as talk to other universities and the community about where the campus was going. He said that Stout was in a great position for doing great things, and that plans were underway to market the campus better.

III. Minutes of September 7, 2004 (Attachment 1)

Motion: Godfrey/Peters moved to approve the Minutes of September 7, 2004.

Vote: Passed unanimously.

IV. Committee Reports

A. PPC Summary Reports (February 6-May 3, 2004; Attachment 2)

B. Elect Faculty Senate Rep to Chancellor's Coalition Addressing Problem Drinking (Steve Schlough; Attachment 10) – Galloy asked if anyone was interested to serve on the committee. Lou Miller volunteered.

Motion: Johnson/McAlister moved to close nominations and approve Lou Miller to serve on the Chancellor's Coalition Addressing Problem Drinking.

Vote: Passed unanimously.

V. Old Business

A. Grade Change Policy and Procedure (Albrecht)

VI. New Business

A. B.S. in Early Childhood Education (Dick Tyson; Attachment 3) – Tyson explained that PRC was asking for the Faculty Senate to approve the policy and this was the first of seven reviews which were done last year by the committee.

Motion: Allen/Peters moved to approve the B.S. in Early Childhood Education.

Vote: Passed unanimously.

Ramage explained that the following documents were all coming to the Senate for approval. The UW System guidelines, she noted, were typed in the documents and could not be changed; UW-Stout policy was in italics and could be changed. She stated that most of the changes were minor language changes made to “clean up” the wording.

B. Nonrenewal of Probationary Appointments Handbook Changes, pages 129-134 (Anne Ramage; Attachment 4) – Cole asked how the policies were updated and how they got on the Web. Argo replied that after the material has been approved by the Faculty Senate and the Chancellor, it came to the Human Resources Office, where changes made to the Handbook and it was placed on the Web.

Motion: Johnson/Peters moved to approve the Nonrenewal of Probationary Appointments Handbook Changes, pages 129-134.

Vote: Passed unanimously.

C. Procedures for Dismissal Handbook Changes, pages 134-138 (Anne Ramage; Attachment 5)

Motion: Allen/Johnson moved to approve the Procedures for Dismissal Handbook Changes, pages 134-138.

Ramage explained that there was one change on the very last page of the document. Miller mentioned that he felt more comfortable distributing the policy changes to his department first for

feedback before he voted. Ramage agreed it could be done, but reminded the group that there was a tenure timeline to adhere to and the process began in the fall. She stressed that if it came too late for Senate approval, it could be another year before the changes were incorporated into the Handbook. Peters explained that PPC only tried to make the changes consistent with the other Handbook changes, so they matched the policies better.

Vote: Passed unanimously.

Peters asked if the following policies should be tabled in order to allow feedback from the Senators' constituents. Miller said that he would feel more comfortable asking his peers for feedback to items pertaining to tenure and probation. It was agreed to address each item individually.

D. Periodic Review Handbook Changes, pages 108-114 (Anne Ramage; Attachment 6)

Motion: Miller/Allen moved to table the Periodic Review Handbook Changes, pages 108-114 for two weeks.

Vote: 14 ayes; 7 nays; and 1 abstention.

E. Post-Tenure Review Handbook Changes, pages 114-116 (Anne Ramage; Attachment 7) – Ramage stated that this item was approved last spring by the Senate and the document was only for information.

**F. Probationary Appointments Handbook Changes, pages 103-104 (Anne Ramage; Attachment 8)
Ramage explained that PPC only made language changes. Nothing was changed to the policy itself.**

Motion: Weckmueller/McAlister moved to put Item F on the floor for discussion.

Motion: Weckmueller/Miller moved to table the Probationary Appointments Handbook Changes, pages 103-104.

Vote: 11 ayes; 12 nays; 0 abstentions. Motion to table did not carry. Much discussion ensued and Johnson called the question.

Vote: Passed unanimously.

G. Renewal of Appointments and Granting of Tenure Handbook Changes, pages 126-129 (Anne Ramage; Attachment 9)

Motion: Bensen/Peters moved to approve the Renewal of Appointments and Granting of Tenure Handbook Changes, pages 126-129.

Ramage explained that PPC again just cleaned up the wording on the document to make it more consistent with the other policies. Bendel and Bensen asked if the sentence on Page 3, under Criteria, line 13, could simply end after the word, "service."

Friendly Amendment: Weckmueller/Johnson moved to amend Page 3 under Criteria, line 13, by having the sentence end after the word, "service," and to delete the remaining words, "and contributions to the institution."

Vote on Amendment: Passed unanimously.

Vote to approve entire document with the amendment: Passed unanimously.

Ramage asked Senators to share with their constituents not only the Periodic Review Handbook Changes (which were tabled), but the Post-Tenure Review Handbook changes as well, noting that they each complemented each other.

H. Replacing Rita Christoffersen – University Marshal Election – Chair Galloy reported that Steve Schlough was compiling a slate of senior people, so the Senate could vote on a replacement.

I. Joint Administrative Briefings (Ned Weckmueller) - Weckmueller explained that when the Faculty Senate agreed to holding the Joint Briefings one year ago, they would be held on a trial basis. It's time for this to be addressed again by the Senate. Weckmueller said that he didn't feel as comfortable in the Briefings as opposed to having the administrators join the Senators during the

Senate meetings the way they used to do. He also explained that the Senate often asked for more specific information from the administrators that only faculty were interested in (more than academic staff would be). Perhaps academic staff would like to receive other information that would pertain to only academic staff issues. Weckmueller said that he felt the Briefings were now more generic and not as focused on either faculty or academic staff concerns. However, he stated that the meetings made it easier for administrators to get their information out and also saved them time by not attending multiple meetings. He concluded by saying that his personal preference was to return to the old format. Allen agreed with Weckmueller's concerns and said that he felt there was a lost value in not having the administrators sitting in the open square, as equals, and the opportunity it gave for Senators to ask questions and receive answers. He also mentioned that they stayed through the entire Senate Agenda before the Briefings were formed. Much more discussion ensued. Wheeler asked Galloy who started the joint meetings. Galloy replied that Mark Skutley, Chair of the Senate of Academic Staff, last year approached the Faculty Senate with the idea. Peters suggested for Galloy to speak with the Senate of Academic Staff Chair, as that Senate changed their meeting time to match the Faculty Senate's, to get feedback before voting on the issue. It was agreed that Chair Galloy would speak with Chair Jones to get more feedback. Galloy then asked for a show of hands that were in favor of eliminating the joint briefings; there was a majority.

- J. Nonsmoking Policy (Galloy; Attachment 11) – Galloy explained that the Governor passed a law for people not to smoke 25 feet from an outside door to buildings and that the Chancellor needed Senate feedback. Weckmueller said that Stout already had a policy, but it didn't limit a person from smoking at a specific distance.

Motion: Allen/Weckmueller moved to leave Stout's Policy the way it is.

Peters said that he was concerned with the number of students that had cystic fibrosis, asthma, or other health conditions and there was not an outside door without a smoker standing by it that they could pass through. Weckmueller replied that the smokers were violating present policy. Peters explained that he had a student who missed half of his class because the person passed through some smoke coming into the building and had to rest because he couldn't breathe. Discussion ensued regarding how difficult it was to enforce the current smoking policy on campus. Argo said that the campus police didn't want to issue tickets, but hoped peer pressure would help enforce it instead. Furthermore, the present policy left the residence halls open for students to decide where they wanted to smoke. The new Governor's policy was requesting that smoking in residence halls be banned and for people to smoke 25 feet from the outside doors. It was suggested for a sign to be placed by each door reminding people what Stout's policy was (similar to the signs that were by each elevator). Much more discussion ensued. Johnson and Weckmueller called for the question.

Vote: 12 ayes; 5 nays; 5 abstentions.

- J. Other - Chair Galloy read the following motion written by PPC commending Dan Riordan for helping with the Promotion Workshops and then called for a show of hands in favor of putting it in the minutes. The show was unanimously in favor.

“Whereas Dr. Dan Riordan, Full Professor, has made excellent contributions over the past three years by providing guidance to candidates preparing promotion materials via his presentation at the Fall Applicants' Promotion Workshop.

The Faculty Senate expresses its heartfelt gratitude.”

VII. **Adjournment** – 4:30 p.m.

Respectfully submitted,
David Johnson

Recorded and prepared by,
Joy Morical-Evenson