

MINUTES
FACULTY SENATE MEETING
FEBRUARY 18, 2003

ATTENDANCE:

CHAIR: Tom Allen
VICE CHAIR: Claudia Smith

SECRETARY: Mike Galloy
PAST CHAIR: Ned Weckmueller

PRESENT: A. Antonippillai, M. Arora, B. Bergquist, G. Choudhury, S. Deckelman, B. Evans, B. Foley, G. Godfrey, A. Hoel, D. Johnson, J. Kapus, L. Miller, S. Orme, A. Parsons, B. Peters, R. Rothaupt, S. Schlough, S. Shumate, S. Terry, A. Vande Linde, G. Wheeler, K. Zimmerman

EXCUSED: A. Adekola, B. McAlister, M. Nicolai, M. Sherman, M. Spencer

GUESTS: Chancellor Sorensen, Provost Sedlak, J. Furst-Bowe, B. Hendricks, D. Weber, W. Argo, R. Verdon, J. Brown, S. Beckham, D. Tyson, A. Ramage, C. Frey

I. Call to Order - 2:35 p.m.

II. Announcements and Information

III. Minutes of February 4, 2003 (Attachment 1)

Motion: Peters/Johnson moved to approve the Minutes of February 4, 2003.

Vote: Passed unanimously.

IV. Chancellor's Report – Chancellor Sorensen reminded everyone of Governor's Doyle's speech that evening concerning the state's budget.

V. Vice Chancellor for Academic Affairs' Report – Provost Sedlak reported that the School of Education Forum was held February 17 and distributed a draft of its organizational structure to Senators. Sedlak noted that the remaining months of the semester would be filled with organizing the structure, creating bylaws, working on committees, and meeting with the members of the new School, so it can begin functioning by next fall. The Personnel Policies Committee was currently writing policies. Sedlak said that the new School would have a Dean and a School Council with direct reporting lines; there would be no department chairs. The Council would be composed of program directors/coordinators who would be part of the School and would assist the Dean scheduling issues, balancing the workload, assessment, and advising committees and other advisement issues. The Council would also be a consultation group for the School's operation. No physical relocating of people would be done, but service centers would be provided. The administrative structure would be very lean, but workable. Sedlak said that he and the deans had gone through various exercises for program management in order to preserve the best aspects of the program director's position and to maintain principles for program management. Sedlak announced that he sent a memo to Allen and the General Education Committee requesting to examine two categories of the General Education requirements (Technology and Health & Wellness) that could be changed to elective categories and changing the 124 credits-to-degree to 120 credits.

VI. Vice Chancellor for Administrative and Student Life Services' Report

VII. Committee Reports

- A. Curriculum & Instruction (Steve Cole; Attachment 4)
- B. Personnel Policies (Anne Ramage; Attachment 2)
- C. Other

VIII. Old Business

- A. Other

IX. New Business

- A. Charge from Provost Sedlak (Provost Sedlak; Attachment 10) – Allen said that this charge was asking the Senate to examine the General Education Categories, and to reduce the

credits-to-degree to 120 credits (from 124).

- B. Budget Reduction Steering Group Progress Report (Tom Allen; Attachment 9) –** Allen announced that the attachment was a report from the February 5 Budget Reduction Steering Group meeting; reports from all the other meetings were available on the BPA Website. Discussion ensued regarding faculty workload (including graduate and undergraduate credits) and establishing equality and fairness in the budget cuts. Allen encouraged Senators to give any ideas/feedback to their Deans. Foley suggested for the administration to examine the overlapping of all administrative roles on campus (deans/assistant/associate deans, etc.) The Chancellor agreed and reminded the group that the campus would know exactly how much money it would have to work with after the Governor's speech. It was estimated that \$2 million must be reduced from Stout's base budget by July 1. Decisions would need to be made where the money would come from within six weeks. Smith asked if there was some way to delay the preregistering of students with the quick turnaround, or to close down the Freshmen/Sophomore classes for only a couple of weeks. Foley said that it would be helpful if departments knew how many people to lay off or not renew as soon as possible. Chancellor Sorensen said that the campus won't know what it's dealing with until Governor Doyle's speech, but the goal would be to try and preserve Stout's very core. Evans said that every department chair had the painful process of planning for a 5% cut. The Chancellor said that the campus would like to give back money and not positions, as positions were harder to get back. Much discussion ensued regarding classroom needs, class size, and workload issues. Chancellor Sorensen encouraged the group to send their ideas to their deans or Tom Allen and noted that the Deans do an excellent job in speaking for their colleges. Evans thanked the Chancellor and Provost for the opportunity for the discussion and give input concerning classroom and budget issues with equity and fairness to everyone. Provost Sedlak announced that he had checked with Jeff Kirschling and it was possible to delay the fall's registration by a week or so without creating a major problem. This item would be discussed and further examined.
- C. General Education Committee's Recommendation Regarding Reduction of Credits in General Education –** Beckham reported that GEC unanimously agreed of their position and wrote the GE Credit Reduction Statement during one meeting. However, she said that it was difficult to do without the committee having more guidance from the faculty and university. Beckham noted that the committee felt that it was being asked to do something too quickly before receiving more input/ideas from others on campus. Smith asked Beckham if the committee needed more time. Beckham replied that it did and did not have access to the Provost's suggestion to changing the "Technology" and "Health and Physical Education" categories to electives until recently. Much discussion ensued. Allen asked Beckham where the policy was regarding that 1/3 of a student's credits to be in General Education. Beckham replied that it was in the Curriculum Handbook and was General Education (as well as UW-Stout's) policy. Smith asked the group if the Senate should accept GEC's Statement and have the committee continue discussing Provost Sedlak's ideas and return with additional recommendations. Arora stressed that whatever the campus does, it should be in the best interest of the students. Foley asked for additional rationale in changing the credits to 120. Chancellor Sorensen explained that UW-System was recommending that campuses come down to 120 credits. Foley suggested that it would be more appropriate having the decision come from the administrative level instead of out of GEC. Sedlak added that there was also the 165-credit issue—when students reach this amount, they pay full cost of tuition. There were approximately 3000 students in the UW-System with credits above 165, he noted, and that System had asked each campus to examine students that carry over 130 credits. Terry asked for the rationale of why the "Health and Physical Education" categories were singled out. Sedlak replied that recent PRC reviews/surveys from graduates showed that they felt that the gain/value they had received from taking these classes (compared to other classes in their majors) were minimal. Beckham stated that if the entire university was asked to go to 120 credits, then GEC would be more than willing to eliminate credits from General Education. However, she added, that the committee would need additional time to do the analysis. Much more discussion ensued regarding fiscal savings, courses, and changing the curriculum. Foley recommended examining areas where cuts with more substance could be made. Peters said that the main focus should prepare Stout's students with the values of society. He suggested that GEC be given the opportunity to examine making the cuts, but with more

input (with the program directors involved), to look at everything possible, and reminded the group that it must be done quickly in order to meet the deadline that the Chancellor was given. Allen reminded the group that the first Thursday after Spring Break was Advisement Day and many adjustments would need to be done by Fall Semester. Galloy said that GEC would welcome a charge to examine courses in order to reduce the credits-to-degree to 120. Much more discussion ensued concerning professors taking more students in their classes, having administrators come to all departments on campus, forcing students to declare a major by their third semester, and how caution should be used in changing the policy (as this could possibly be a short-term solution). Chancellor Sorensen said that the campus plans on using block scheduling, a five-day schedule, and centralized scheduling. He noted that even more efficient ways would be examined. Evans said that there could be a concern for some undeclared majors in declaring sooner what their majors would be, as some programs will wither and die on the vine with the budget cutbacks. There will be consequences in whatever the campus does, but there isn't enough money to sustain the campus in what it's doing--there is no other way, but to give back allocations, he stated. Evans noted that faculty need to discover ways to be more productive with their suggestions, rather than being reactive, and faculty within departments need to suggest proposals that would help the budget crisis. Allen said that faculty have been given an opportunity for input from the beginning. Terry said that his department has gotten stronger because it's been trying to solve the problem of where to come up with the dollars; departments are trying by not filling open positions.

- D. **Unclassified 2003-05 Pay Plan Distribution Guidelines (PPC; Anne Ramage; Attachment 3)** Ramage explained that the document came from Madison and the Board of Regents and were very similar to last year's guidelines.

- E. **2003-04 Salary Guidelines (PPC; Anne Ramage; Attachment 5)**

Motion: Galloy/Johnson moved for the Faculty Senate to accept the proposed 2003-2004 Salary Guidelines.

Galloy explained that PPC examined compression and gender equity last year. The proposed guidelines were exactly the same as last year.

Vote: Passed unanimously.

- D. **Motion on Use of Social Security Number Distribution (Attachment 6)**

Motion: Foley/Choudhury moved for the Faculty Senate to approve the motion on the use of Social Security Number Distribution.

Foley stated that he would like to have this statement as a guideline or policy for Stout and would not like any private information released without the employee's signature.

Vote: Passed unanimously.

- E. **Motion on Agenda Item that calls for Reports from Each Department Representative (Bob Foley; Attachment 7)**

Motion: Foley/Galloy moved for the Faculty Senate to approve the motion that calls for Reports from Each Department Representative.

Weckmueller said that he thought that the "Other" category could be used for Departmental Senators to bring additional issues that they wanted addressed to the table. However, he suggested that this could be put on the Agenda under Committee Reports with the stipulation that it would be used only in emergency situations. He added that routine departmental concerns should come first to the Executive Committee, but if the situation was urgent, the Senate Chair should be contacted and the item placed on the Agenda. Foley said that his motion would provide an opportunity for Departmental Senators to be involved. He noted that the administrative reports were valuable and interesting, but if enough Departmental Senators brought concerns to a meeting, he would rather listen to them. Smith said that she appreciated the suggestion, understood

Weckmueller's concern, and suggested that the Senate try the process by listing it under Committee Reports. Evans cautioned the group concerning the time element it could take and reminded everyone that there were 23 departments represented on the Senate. He suggested that the Departmental Senator should contact the Senate Chair if an item was important. Foley agreed with Evans, but said that he would like the Chair to call on every Senator. Much discussion ensued. Foley reminded the group that he wasn't asking for departmental reports, but only if there was an important issue and asked for the Senate to just give it a chance. If it became too burdensome, he added, that it could always be eliminated from the Agenda.

Vote (by a show of hands): 14 Approved; 2 Opposed; 7 Abstained.

H. Election of Faculty Representative to Recreation Complex (Attachment 8)

Motion: Terry/Foley moved to nominate Bob Peters as the Faculty Representative to the Recreation Complex Committee.

Vote: Passed unanimously.

Motion: Weckmueller/Galloy moved to close nominations and to cast a unanimous ballot for Bob Peters to serve as the Faculty Representative to the Recreation Complex Committee.

Vote: Passed unanimously.

I. Other

X. Adjournment - 4:33 p.m.

Respectfully submitted,
Mike Galloy, Secretary

Recorded and prepared by,
Joy Morical