

**MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
NOVEMBER 26, 2002**

ATTENDANCE:

CHAIR: Tom Allen
VICE CHAIR: Claudia Smith

SECRETARY: Mike Galloy
PAST CHAIR: Ned Weckmueller

PRESENT: S. Beckham, S. Deckelman, D. Johnson, A. Ramage, D. Tyson, K. Zimmerman

EXCUSED: D. Albrecht, S. Cole

GUESTS: Chancellor Sorensen, Provost Sedlak

I. Call to Order – 2:35 p.m.

II. Announcements and Information

III. Minutes of November 12, 2002 (Attachment 1)

Motion: Johnson/Ramage moved to approve the Minutes of November 12, 2002.

Vote: Passed unanimously.

IV. Chancellor's Report – Chancellor Sorensen reported that he and Chancellor Mash recently met with eight Senate representatives concerning the budget and gave a presentation on issues facing higher education in Wisconsin. They also explained the relationship between raising tuition and grant money. Everyone agreed there is a need to group together in order to resolve the budget issues. The Chancellor added that everyone at Stout needs to show adamant support for the campus' budgetary needs and said that he would keep us informed as he receives additional information.

V. Vice Chancellor for Academic Affairs' Report - Provost Sedlak reported that UW System has temporarily suspended the approval process of UW-Stout's "B.S. in Special Education" for three months. He noted that programs being placed on "hold" were those at Stage 1 (where they were circulated to other colleges for comment).

VI. Vice Chancellor for Administrative and Student Life Services' Report – No report.

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda. Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

A. Curriculum & Instruction (Steve Cole) – Allen distributed Cole's CIC report to the group.

The committee approved three new courses, one program revision, and approved the removal of WS 210 as the prerequisite for WS311-511: Topics in Women's Studies. (Beckham corrected the title of this course.)

B. Educational Activities (Donna Albrecht) - No report.

C. Elections (Claudia Smith) – Smith reported that the ballots for the Faculty Senate Election were sent out to faculty and due back in the Senate Office by December 6. She said that the Election Committee was facilitating a poll for the School of Education project; they will receive, count, and report the results to Provost Sedlak.

D. General Education (Sue Beckham) – Beckham announced that GEC would meet on December 6. The General Education Assessment project was progressing along. The committee has divided into seven groups and were discussing different models this semester. GEC will then narrow down these models to only two during their December 6 meeting.

- E. **Personnel Policies (Anne Ramage)** – Ramage announced that PPC would meet on December 10, where the School of Education topic would be discussed. Ramage said that she invited Judy Jax, Provost Sedlak, and Tom Allen to help answer questions and address concerns. Allen asked Ramage if PPC discussed the performance evaluations yet. Ramage replied that she will schedule it for discussion soon. Allen explained that this issue came from the Chancellor's Advisement Council. Sedlak added that the Council was interested in reviewing certain internal processes that the campus has. Galloy said that important differences could be identified after all the bylaws were received and reviewed in the Senate Office. Weckmueller suggested that Allen list the departments still needing to send in their bylaws to Joy on one of the first agendas during second semester.
- F. **Planning & Review (Dick Tyson)** – Tyson reported that PRC was continuing to review their processes and instruments and will also review two status reports on December 6. Tyson was asked about the new globalization component and if PRC reviewed the Ethnic Study Requirement yet. Tyson said he was not aware of any charge to PRC for this. Galloy said that there was information available that reviewed the services of Stout graduates and suggested that PRC could pull out this data and compare it with data from the people that graduate five years from now. A plan for an evaluation could be made and it could go on an agenda four-five years from now. Smith asked Tyson if there was any update on the Ethnic Studies Requirement. Tyson said that PRC was still working on it. Smith recommended that the two components could be surveyed together by using just one instrument and to also have a paper included that gives some rationale statements to help explain what the globalization's purpose was for.
- G. **Other**
 - 1. **Task Force re: Relationship between Graduate College and Faculty Senate Office** – Allen said that an e-mail was sent out asking for the task force's schedules, so a first meeting could be held.

VIII. Old Business

- A. **Other**

IX. Old Business

- A. **National Survey of Student Engagement (NSSE) 2002 Report (Bob Sedlak)** – Provost Sedlak distributed copies of the survey to the group and said that the instrument was used as a strategic plan for metrics. The survey includes three years of data from freshmen and seniors. The NSSE annually assesses the extent to which undergraduate students are involved in educational practices linked to high levels of learning and development. In an effort to make it easier for people on and off campus to more easily talk about student engagement and the importance to student learning, collegiate quality, and institutional improvement, NSSE created the National Benchmarks of Effective Educational Practice. They are: 1) level of academic challenge, 2) active and collaborative learning, 3) student-faculty interactions, 4) enriching educational experiences, and 5) supportive campus environment. Sedlak stated percentile ranks in the survey were less important to Stout than the raw scores. The goal is to continue to improve our position in the five global areas. If we are at the 50% percentile, our goal is to stay there. If it is below, our goal is to reach it. Currently, Stout is at the 50% percentile in two of the five sub-scales: active learning and supporting campus environment. Sedlak explained that the issue Stout needs to resolve is how the campus can make changes to score 50% or above in the other three sub-scales. He is sharing the data and instrument to departments in order to get people more comfortable with what the information means. Perhaps we need to change our metrics. Sedlak said that he is forming a team of people to examine these scales and answer questions, particularly on how freshman and seniors perceive these questions (holistically or literally?). He said that he would like to have focus groups conducting interviews with select seniors and freshman in order to see how they interpret the questions. The task force would examine the data and bring forth recommendations on how Stout could enrich the students' experiences in other ways as well. Deckelman asked if there was a list that showed which institutions have participated in the survey. Sedlak said there was one. Allen recommended that Stout could take what it learns about freshmen and build it into the general education assessment.

- B. Professional Development Needs for Governance Members (Julie Furst-Bowe) – Allen said that this item would be delayed until second semester, when the governance evaluation data results would be compiled. Smith said that the governance survey results were in draft form and recommended that Meridith Wentz attend a Senate meeting to help answer questions first. Following that, Furst-Bowe could then attend the next meeting concerning Professional Development Needs for Governance and tie the two items together. Smith also recommended for Allen to list STRAP and CAC under the Chancellor's and Provost's reports on the Senate Agendas to help get visibility out for these two committees. Deckelman asked Sedlak if Stout would have a School of Education by next September. Sedlak said there would be. He added that a survey was sent out in order to get feedback concerning faculty's reactions on split vs. full appointments within the School of Education.**
- C. Other**

IX. Adjournment – 3:38 p.m.

**Respectfully submitted,
Mike Galloy, Secretary**

**Recorded and prepared by,
Joy Morical**