

MINUTES  
FACULTY SENATE EXECUTIVE COMMITTEE  
NOVEMBER 25, 2003

ATTENDANCE:

CHAIR: Mike Galloy  
VICE CHAIR: Vacant

SECRETARY: David Johnson  
PAST CHAIR: Tom Allen

PRESENT: D. Albrecht, S. Cole, S. Orme (for B. McAlister), S. Beckham (for K. Parejko), A. Ramage, R. Rothaupt, D. Tyson

EXCUSED: M. Decker, L. Koepke, N. Weckmueller

GUESTS: Chancellor Sorensen, R. Sedlak, C. Smith

I. Call to Order – 2:35 p.m.

II. Announcements and Information – Chancellor Sorensen stated that he attended a Chancellor’s Meeting in Madison recently where the main topic was charting the future for the UW System. He said that some chancellors were perplexed by a request for special initiatives that each campus could submit, in light of the budget crisis; Stout would like something unique to send down. The Chancellor explained that he would ask a small group to meet in January in order to formulate ideas that could differentiate our campus from the others. The Chancellor stated that the nine 2010 Forums were interesting and had the best attendance he’d ever seen. Enrollment Management for 2005-2007 has been focusing on adult and part-time students. System was concerned that there were too many sabbaticals submitted this year. Allen commented that when campuses spend new dollars for new initiatives, we’re giving the message to the Legislature that there still was a great deal of “fat” to pull out of the campus’ budgets and implied that there was extra money. Chancellor Sorensen agreed and said that the situation could potentially backfire for each campus, especially with the current budget reductions dividing the campuses.

III. Minutes of November 11, 2003 (Attachment 1)

Motion: Ramage/Johnson moved to approve the Minutes of November 11, 2003.

Vote: Passed unanimously.

IV. Chancellor’s Report – was given above.

V. Vice Chancellor for Academic Affairs’ Report – Provost Sedlak reported that STRAP was discussing the mission, vision, and values for Stout. A small group of people were examining ways to shorten the wording of the vision statement as well. Sedlak distributed a handout which gave examples of other school’s and companies’ vision statements.

VI. Vice Chancellor for Administrative and Student Life Services’ Report – no report.

Galloy reported that he served on UW System’s Education Committee and distributed a handout to the group. He explained that his committee was working on a policy for enhancing credit transfer and expanding the number of baccalaureate degree holders in Wisconsin. Galloy stated that Stout was in good shape, the policy would provide uniformity for students who transfer into Stout, and would allow a greater number of transfer credits. Discussion ensued regarding the pros and cons of Stout having a two-year technical degree that could help bring clarity to undecided students.

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda. Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

A. Curriculum & Instruction (Steve Cole – Cole reported that CIC would continue to work on revising their Bylaws at their next meeting.

- B. **Educational Activities (Donna Albrecht) – Albrecht stated that Joan Thomas would be bringing the revised Add/Drop Policy to the December 2 Faculty Senate Meeting for information and discussion.**
- C. **Elections (Tom Allen) – Allen said that members would need to be elected to the Finance Committee and Graduate Education Committee soon.**
- D. **Finance Committee (Ned Weckmueller)**
- E. **General Education (Ken Parejko) – Beckham reported for Parejko and said that the Assessment subcommittee and General Education committee agreed to dispense with category assessment. GEC decided that the department chairs could act as liaisons between faculty, instructors, and General Education. Tyson asked Beckham if GEC had criteria or an instrument they used when judging each course. Beckham said there was no list of criteria, but the committee was thoroughly going through each assessment plan for every category in order to ensure that the course-embedded assessments would address the appropriate level of assessment. Beckham asked Tyson if PRC had a list of criteria that they used. Tyson said that he would send her a copy. Discussion ensued and it was decided that Beckham, Tyson, and Smith would work out the details.**
- F. **Personnel Policies (Anne Ramage) – Ramage explained that PPC planned to work on their Bylaws during their next meeting. She reported that the committee met with Provost Sedlak regarding post tenure review within the School of Education. PPC recommended for the School to function in the current policy for its first year. Ramage added that the committee would continue to work on tenure and post tenure review issues/concerns in future meetings. Ramage asked if PPC should prepare a compensation plan for next year. Galloy replied that Wayne Argo was preparing this.**
- G. **Planning & Review (Dick Tyson) - Tyson reported that PRC would begin hearings on December 5 with the Technical Education and Childhood programs. Tyson asked the group if PRC should compare each program that they review against other programs and formulate a rating system. He explained that the committee gathers much data from students, employers, graduates, etc. for every program that they review that could be used in other ways as well. Then, after recommendations were made, they go to the appropriate dean, chair, and program director to address any problems. Sedlak reported that AAAT would now examine all approved programs as a team in order to get a higher level review and also so all deans would know what programs were taking place and any shortcomings they would have.**
- H. **Other**

**VIII. Old Business**

- A. **Graduate Education Committee Bylaws – Galloy reported that the Bylaws were approved by the Graduate Council and would come to the Faculty Senate for approval at the December 2 meeting. He noted that an election would be held in order to elect members to this new Faculty Senate standing committee.**
- B. **Other**

**IX. New Business**

- A. **Timeline and Process to Use for All Evaluations (Anne Ramage; Attachment 2) – Ramage asked that the document be placed on the December 2 Faculty Senate Agenda. This will move ahead as requested.**
- B. **Dean’s Evaluations (Anne Ramage; Attachments 3 & 4) - Ramage explained that PPC made major revisions last year to the Administrator’s Evaluations. This year, after examining their job descriptions and receiving feedback from each dean, the committee revised the Dean’s Evaluations, This item would also be placed on the December 2 Faculty Senate Agenda.**
- C. **Other**

**X. Adjournment - 3:55 p.m.**

**Respectfully submitted,  
David Johnson, Secretary**

**Recorded and prepared by,  
Joy Morical**

