

**MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
NOVEMBER 12, 2002**

ATTENDANCE:

CHAIR: Tom Allen
VICE CHAIR: Claudia Smith

SECRETARY: Mike Galloy
PAST CHAIR: Ned Weckmueller

PRESENT: D. Albrecht, S. Beckham, S. Cole, S. Deckelman, D. Johnson, A. Ramage, D. Tyson,
K. Zimmerman

GUESTS: Chancellor Sorensen, D. Moen, L. Miller

I. Call to Order – 2:37 P.M.

II. Announcements and Information

III. Minutes of October 29, 2002 (Attachment 1)

Motion: Johnson/Smith moved to approve the Minutes of October 29, 2002.

Vote: Passed unanimously.

IV. Chancellor's Report – Chancellor Sorensen reported that he attended the November Board of Regents Meeting last week. He said that UW-Milwaukee applied last year for a Ph.D. in History Program, went to the Regents directly, and bypassed UW-System. The Board of Regents approved the program by a vote of 10 to 6. The Chancellor said that discussion also centered around the budget, and President Lyall has been asked to return in December with budget reduction proposals. Our campus will examine a tentative plan for either a 5%, 10/%, or 20% reduction that we may be asked to do. A document will be coming from Diane Moen showing how each reduction would impact our campus. The Chancellor noted that Governor Doyle should have his budget out by mid-February. Enrollments have increased in every school in the System. Chancellor Sorensen said that he will host two open forums to help lobby that UW-Stout is "worth every penny." He stressed that it is very important for faculty, staff, and students to lobby their representatives concerning budget issues. Weckmueller asked the Chancellor about the ramifications of Milwaukee's proposal versus Stout's MFA proposal. Chancellor Sorensen replied that Stout's "needs assessment" should indicate the importance of the program for our curriculum.

V. Vice Chancellor for Academic Affairs' Report - no report.

VI. Vice Chancellor for Administrative and Student Life Services' Report - Vice Chancellor Moen said that two items were ready to come to the Senate: The Alumni Follow-up Survey (that Ross Olson would present) and a brief overview of the Stout One Card. She said that the new cards would come out in December and January and would replace everyone's Stout I.D. card.

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda. Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

A. Curriculum & Instruction (Steve Cole; Attachment 2) – Cole reported that CIC approved five courses. Their next meeting will be November 21. Galloy asked Cole to check if the course title to change Vocational, Technical and Adult Education (VTAE) should be changed to "Career, Technical Education and Training" instead. Cole said that he would check.

- B. Educational Activities (Donna Albrecht) – Albrecht reported that the 2004-2005 Academic Calendar was ready for Senate approval and introduced Lou Miller to the group. Miller distributed copies of the calendar to the committee and said that because Labor Day falls so late in the year (September 6), the committee decided that classes would begin on September 2 (in order to allow room for an Advisement Day during first semester). Deckelman asked if it were legal to hold classes before Labor Day. Miller replied that it could be done as long as classes were held after September 1. Cole asked if each semester had an even number of class days. Miller replied that the days were even for the fall semester, but that they needed to move Advisement Day back one week in spring semester in order to avoid a conflict with Good Friday. He explained that Easter is the following Sunday right after Spring Break for 2004, and the committee wanted to have a full week of classes between Spring Break and Good Friday (or Spring Holiday) to help avoid students skipping classes during the week. Discussion ensued concerning whether or not to move the calendar back by one day (when the residence halls open) to begin on August 29. Smith asked if EAC discussed the value of Advisement Day, since it was an issue brought up in the recent Budget Priorities Sessions. Miller replied that it was a controversial subject; when Advisement Day was originally introduced, it was the Faculty Senate's responsibility to evaluate it. In past discussions, EAC felt that it should remain on the calendar. Discussion then ensued regarding the value of Advisement Day and if it could possibly be scheduled on a Friday. Some Senators agreed that it served upper classmen very well, but was not taken seriously by "undecided" students. Also, some said that if it was scheduled on a Friday, students and faculty would leave early and not take it as seriously as if it was held earlier in the week. Miller added that SSA found no fault with the calendar when it was presented to them. It was decided that this item would be placed on the November 19 Agenda.**
- C. Elections (Claudia Smith) – Smith reported that the Faculty Senate Election ballots would go out Friday, November 15.**
- D. General Education (Sue Beckham) – Beckham reported that GEC met on Friday, November 8. She said that the Assessment Task Force was moving right along. However, one issue the committee was struggling with was the course, "Biotechnology." The course summary outline causes it to fit into either the Science or Technology category. GEC would like it listed in both categories; however, there could be some people that would object. Beckham asked if GEC should consult with the Senate on this issue. It was recommended that GEC should go ahead and cross-list the course and if certain faculty disagree, then they could bring the issue to the full Senate.**
- E. Personnel Policies (Anne Ramage) – Ramage reported that PPC met earlier that morning and discussed issues concerning tenure and promotion for the new School of Education. The committee decided to invite Judy Jax and Provost Sedlak to their December meeting. Ramage said that Ann Parsons recently contacted her regarding the workload for the College of Arts and Sciences as compared to the other colleges on campus (from the recently-distributed Workload Survey). Several faculty asked Parsons, as their CAS Senator, to forward their concern to the PPC. Smith noted that the proper protocol should have been for Parsons to go through the Senate Chair instead of going through the Chair of the PPC, especially if new business items would be placed on the agenda.**
- F. Planning & Review (Dick Tyson) –Tyson reported that the PRC continues working on their self-procedures.**
- G. Other**
- 1. Task Force re: Relationship between Graduate College and Faculty Senate Office- Allen asked the Executive Committee who should take the lead regarding this issue. Smith said that there was a task force designated earlier in the semester, when Allen was gone, to study the relationship. Galloy asked the group what the difficulty or problem was. Weckmueller replied that the Graduate College ran into problems in the past because they were not associated with any governing body and would now like the authority of the Faculty Senate behind them. Weckmueller suggested that Allen designate a Chair from the task force. Allen said that he would. Smith also suggested for Allen to formally charge the group and ask that they report back to the Senate by a given date. Allen said that Julie Furst-Bowe chairs the Graduate College group and that he would ask her to do it.**

VIII. Old Business

- A. Summer Commencement (Tom Allen) – Allen distributed a memo he received from Provost Sedlak regarding Summer Commencement. This will go on the November 19 Agenda.**
- B. Request for Copies of Current Bylaws from Colleges and Academic Departments (Tom Allen) – Allen explained that he plans to charge each department and college Senator to have copies of their bylaws sent to the Senate Office. He said that a collection of all the bylaws would be helpful to others, especially if they could access them in one office on campus. Allen also announced that a scanner was recently ordered for the Senate Office.**
- C. New Interdisciplinary Category for General Education (Sue Beckham; Attachment 3) – Beckham distributed an updated document to Senators and said that this currently only affects one course--Women's Studies. This new category would count as Electives only and would not add to or change in any requirements for any programs. This item will be placed on the Agenda for November 19.**
- D. Other**

IX. New Business

- A. Sabbatical Application Timeline (Anne Ramage; Attachment 4) –This item will be placed on the November 19 Agenda.**
- B. Motion to Increase Professional Development Grant Funds (Anne Ramage; Attachment 5) Ramage explained that this was just a concern and would not need to go to the Faculty Senate.**
- C. Wording on Full Professors Voting on Promotion Committee (Anne Ramage; Attachment 6) – This item will be placed on the Agenda for November 19.**
- D. Other – Allen explained that he received an "Aligning Action and Values" memo from Chancellor Sorensen and distributed copies to the group. He said that the Chancellor is asking the Senate conduct a discussion session to see if the university is correctly aligned with the values and visions already in place with its Mission Statement. Beckham stated that she would like it recorded in the minutes that the item be considered by the Senate at a later date, because there is no time to do it this semester. Much discussion ensued when to hold the special meeting. Smith suggested that December 10 would be a time where all Senators are still on contract and would probably have Tuesday afternoon open. It was suggested for Julie Furst-Bowe to facilitate the meeting. Galloy suggested that it would be helpful for the Senate to see some examples that the Chancellor could share that came out of the Chancellor's meeting.**

X. Adjournment –4:00 p.m.

**Respectfully submitted,
Mike Galloy, Secretary**

**Recorded and prepared by,
Joy Morical**