

MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
NOVEMBER 2, 2004

ATTENDANCE:

CHAIR: Mike Galloy
VICE CHAIR: Steve Schlough

SECRETARY: David Johnson
PAST CHAIR: Tom Allen

PRESENT: D. Albrecht, A. Hoel, L. Koepke, M. Ondrus, S. Orme, K. Parejko, A. Ramage, G. Ruenger, D. Tyson

EXCUSED: T. Allen, S. Cole, B. Murphy

GUESTS: L. Miller

I. Call to Order – 2:35p.m.

II. Announcements and Information

- A. Promotion Quotas (Attachment 1) – Chair Galloy announced the promotion quotas for 2005-2006: 9 to Associate Professor and 7 to Professor.
- B. Revisions to UW-Stout Contract Management Policy (Attachment 2) - Chair Galloy explained that the revisions were mostly language and renumbering changes.
- C. Joint Briefings (Note Room Rescheduling; Attachment 3) – Chair Galloy explained that he and two Faculty Senators met with the Senate of Academic Chair, Vi Jones, and two of her Senate of Academic Staff Senators to discuss the joint briefings. It was agreed to have the tables rearranged in an open square, rearrange the agenda, and to change the meeting name to, “Combined Senates Meeting.”
- D. Notes from October 19, 2004 Budget Hearing (For Information; Attachment 6) – Chair Galloy explained that the hearings pertained to Focus 2010; the notes were for information only.
- E. Program Alignment Task Force—Chair Galloy said he serves as task force chair and explained that there were two goals: 1) to strengthen our on campus organization by focusing on UW-Stout’s unique mission within the UW System, and 2) to create a School- outside-a-School enterprise that serves learners state-wide, nationally, and internationally.
- F. Technical College Initiative Task Force – Chair Galloy stated that he serves as this group’s chair as well and that the first meeting was being scheduled.
- G. Digital Governance Task Force – Vice Chair Schlough explained that he serves as chair for this group. The task force was in the process of analyzing the structure of the Faculty Senate’s web page with the intent to ask a Communication class to develop a revised page. The group will also look into a digital environment for governance, which includes using an electronic means for holding elections. During the first meeting, they discussed open meeting laws, bulletin boards, and the public record laws.

III. Minutes of September 28, 2004 (Attachment 4)

Motion: Johnson/Ramage moved to approve the Minutes of September 28, 2004.

Correction: Tyson suggested changing the wording of the last sentence of IV. from “The LAB audit showed that Stout has 25% of administrators on staff...” to “The LAB audit showed that Stout has 25% of its staff as administrators;”

Vote: Passed as corrected.

IV. Chancellor’s Report – no report.

V. Vice Chancellor for Academic Affairs’ Report – no report.

VI. Vice Chancellor for Administrative and Student Life Services’ Report – no report.

VII. Committee Reports

- A. Curriculum & Instruction (Steve Cole) – Chair Galloy stated that Cole was out of town for a family emergency.
- B. Educational Activities (Donna Albrecht) - was covered under New Business.

- C. **Elections (Steve Schlough)**
Call for Faculty Senate Nominations are Out - Schlough reported that there were six Senate seats that needed to be filled for 2005.
- D. **Finance Committee (Bill Murphy)**
- E. **Graduate Education Committee (Gene Ruenger)** – Ruenger reported that the committee will be holding its first meeting soon.
- F. **General Education (Ken Parejko)** – Parejko reported that there were two consultants on campus from Alverno College who were helping with the general education assessment. Faculty have received notification of this from Julie Furst-Bowe by e-mail. Two open meetings were scheduled on November 4 and 5 in the morning, with the opportunity for faculty in specific disciplines to meet with them at other times of the day. The consultants would be meeting with GEC during the afternoon on November 5.
- G. **Personnel Policies (Anne Ramage)** – Ramage reported that PPC would be bringing forward revised timetables for promotion and sabbatical leave. She stated that the PPC policies were signed by the Chancellor; however, she was told by the Provost that they needed additional Board of Regents' approval (which was never needed before). Apparently there had been a number of similar policy changes on other campuses that went to the Board of Regents. Ramage said that she was concerned, as some of the changes affect periodic review and were related to faculty evaluations. She added that there were no changes made to UW-System policy—only Stout's. Galloy recommended that Ramage ask Wayne Argo to check with System legal to clarify and find out when the policies would be implemented.
- H. **Planning & Review (Dick Tyson)** – Tyson reported that PRC was conducting surveys for processing some of the programs, as well as still reviewing programs from last year.
- I. **Other**

VIII. Old Business

- A. **Replacing Rita Christoffersen – University Marshal Election (Steve Schlough)** – Schlough reported that Bill Bailey had 38 years of service and has agreed to have his name brought forward for Faculty Senate approval. Schlough said that he would also be revising the selection procedure used for replacing the marshals.
- B. **Other**

IX. New Business

- A. **Criteria for Named Professorship (Anne Ramage; Attachment 5)** – Orme explained that PPC was asked last year to clean up the document's language, as well as emphasize what the applicant intended to do with the award. After a minor correction was made, it was agreed to bring this to the November 9 Faculty Senate Meeting.
- B. **2006-2007 Calendar (Donna Albrecht; Attachment 7)** – Miller explained that the calendar had a four-day Spring Holiday that would help equal out the number of days between semesters. Albrecht added that this calendar was the mirror image of the one passed last year. Chair Galloy applauded EAC for all their hard work and gave a special thank you to Lou Miller for a job well done.

Motion: Koepke/Albrecht moved to approve the 2006-2007 Calendar.

Vote: Passed unanimously.

- C. **Sabbatical Applications (Mike Galloy/Susan Hunt)** – Galloy explained that Susan Hunt approached him with some concerns that her committee had regarding the application form.
- D. **Task Force Reports**
- E. **Other** – Schlough reported that resolutions were passed on other campuses regarding the marriage exclusivity item. It was agreed to place this on the November 9 Agenda.

X. Adjournment – 3:25 p.m.

Respectfully submitted,
David Johnson, Secretary

Recorded and prepared by,
Joy Evenson