

MINUTES  
FACULTY SENATE EXECUTIVE COMMITTEE  
SEPTEMBER 14, 2004

ATTENDANCE

CHAIR: Mike Galloy  
PAST CHAIR: Tom Allen

VICE CHAIR: Steve Schlough  
SECRETARY: David Johnson

PRESENT: D. Albrecht, S. Cole, A. Hoel, L. Koepke, M. Ondrus, S. Orme, K. Parejko, A. Ramage, D. Tyson

EXCUSED: B. Murphy

GUEST: Chancellor Sorensen

I. Call to Order – 2:30 p.m.

II. Announcements and Information – Chair Galloy stated that he would like to see the Executive Committee and full Senate become more proactive this year.

- A. Chancellor’s White Paper – Chair Galloy encouraged Senators to read the document and think of innovative ways on how to get things done as a part of shared governance on campus. He explained that the Executive Committee sets the Faculty Senate Agenda. He said that he represents the Senate on the Chancellor’s Advisory Council and for Senators to contact him with input on issues they would like brought forward.

Chair Galloy asked Senators to contact Joy if there were any corrections to the distributed Executive Committee membership list.

III. Minutes of May 4, 2004 (Attachment 1)

Motion: Johnson/Parejko moved to approve the Minutes of May 4, 2004.

Vote: Passed unanimously.

IV. Chancellor’s Report – Chancellor Sorensen stated that UW-Stout will have ongoing challenges as the campus continues to prepare for the future. He noted that by the year 2010, there will be approximately 1000 providers that would compete with our campus for higher education. Our university simply can’t afford to lose its students. The Chancellor reported that enrollment still remains an issue with some programs not meeting its target and others falling flat. To help correct this, the Admissions Office is sending “road runners” to Minneapolis to recruit new students and has also incorporated a faster response time to accepted applications. A new admission process would also be used whereby Stout would first admit the students and then allow them to “flow” to where they want to go. In the past, the campus was admitting students by program, and the “hot” programs were capped at an early stage. The campus needs to find ways to recover the enrollment of several hundred students. The budget is still an issue to be deal with, too, he added.

Chancellor Sorensen explained that the White Paper was a “wake up call” written to help understand the context of higher education in the 21<sup>st</sup> century. Stout’s emerging trademark is its laptop program (e-Scholar), he noted, and it was drawing students in. To help reinforce this program, the Chancellor announced that realignment would be done under Julie Furst-Bowe’s Office that would examine and realign assessment grants and web designers for the e-Scholar program. At least nine different study groups were coming out of the 2010 process, including a recommendation to realign technology under a single office, as well as having an allocation model that would push resources away from “no growth” areas and programs to “high growth” programs on campus. He suggested exploring a “School of Management” for the campus that could give a better internal alignment. The Chancellor reminded the group that Stout’s resources won’t increase; the campus must begin making strategic and critical decisions to change. He also stated that he wanted everyone to work toward a more agile process in approving new programs/courses. Johnson asked if a special person would be assigned to work with the tech schools and who also could be a resource person on campus. The Chancellor replied that funds have been requested to hire someone; if the plan goes forward, a coordinating process would need

to be planned on how to go forward in this two-way partnership. Koepke asked if there were an increase in student applications with household salaries of \$60,000 and above and if the campus was increasing the amount in scholarships given. The Chancellor replied that the Foundation Office was challenged to raise \$1 million dollars for the laptop initiative, as no state funding can be used. A serious issue is access. Allen said that access to learning was tied to tuition and asked if the amount of funds for access to learning has increased the same way as tuition has. Chancellor Sorensen said that he would ask Moen to model different percentages and report back on where we've spent the access monies. Orme asked if people would be shifted in the realignment. The Chancellor replied that some positions would be reallocated to vacant positions in other areas on campus, as well as having some people teach different classes. Schlough said that because people were housed in departments and not programs, the campus needed to examine the structure at the same time that it looked at the allocation/resources.

V. Vice Chancellor for Academic Affairs' Report – no report.

VI. Vice Chancellor for Administrative and Student Life Services' Report – no report.

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda. Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

- A. Curriculum & Instruction (Steve Cole) – Cole reported that CIC would meet on September 16 to elect a chair. He stated that the Chancellor recommended for CIC to revise the language to one item of their Bylaws and asked Galloy how it should be brought forward. Galloy replied to just bring the new phrase forward, as the Senate already approved everything else last year. Cole said that CIC passed a motion concerning the number of credit hours students could take toward completing their degrees and would like the Faculty Senate to make the wording consistent in page four, item f., of the Handbook. Galloy charged CIC to bring a recommendation to the Executive Committee.
- B. Educational Activities (Donna Albrecht) – Albrecht stated that EAC would meet September 17 to elect a chair. Subcommittees would be meeting to examine the calendar, Advisement Day, Admission Policy, Credit-by-Exam, and having equal number of days in each semester. She said that the committee was also examining the Retroactive Policy.
- C. Elections (Steve Schlough) - Schlough reported that the promotion ballots would be counted on September 15 at 9:00 a.m. and reminded the group to help find people to fill committee vacancies.
- D. Finance Committee (Bill Murphy) – no report.
- E. Graduate Education Committee – no report.
- F. General Education (Ken Parejko) - Parejko said that GEC met on September 10 to approve/not approve the General Education components for various programs and related General Education items. The committee plans to assess the General Education objectives; workshops are scheduled for this fall, as well as a speaker. Parejko reported that the ACT CAP assessment for all disciplines showed that Stout was average to the other campuses. The committee was also working on course embedded assessment.
- G. Personnel Policies (Anne Ramage) - Ramage reported that PPC had a busy summer and approved all the materials under New Business. She added that a Promotion Workshop was held on September 8; ten people attended and Dan Riordan gave a presentation. The committee also passed a motion on September 13 that commended Dan for his work.
  - 1. PPC Summary Reports (February 6-May 3, 2004; Attachment 2)
- H. Planning & Review (Dick Tyson)
- I. Other

VIII. Old Business

- A. Grade Change Policy and Procedure (Albrecht) - It was decided that this item would remain on the agenda.
- B. Other

IX. New Business

- A. B.S. in Early Childhood Education (Dick Tyson; Attachment 3) – Tyson explained that

PRC was recommending for the program to continue. Discussion ensued that the program was not resolving certain issues. Koepke explained that this program has had four program directors and four department chairs over the past years, all who have tried to work on the problems. However, the students' responses remain the same—they don't feel comfortable teaching when leaving the program. Koepke recommended for an annual review to be held. It was agreed to place the item on the September 21 Faculty Senate Agenda.

Ramage explained that PPC met during a one-day retreat over the summer and carefully went through each of the following six policies, comparing it to the others, to ascertain that nothing conflicted. She added that anything in the documents that began with "UWS" was System policy and couldn't be revised. Only changes were made to UW-Stout items.

- B. **Nonrenewal of Probationary Appointments Handbook Changes, pages 129-134 (Anne Ramage; Attachment 4) - Ramage said that PPC recommended that this item go forward.**
- C. **Procedures for Dismissal Handbook Changes, pages 134-138 (Anne Ramage; Attachment 5) – Ramage explained that PPC made one change in the very last page of this item.**
- D. **Periodic Review Handbook Changes, pages 108-114 (Anne Ramage; Attachment 6) – Ramage stated that PPC recommended changing the number of years from five to seven for periodic review, so that all evaluations, including progress for tenure, would be available in helping address any problems. The committee tried to define what the evaluation would be, as well as the responsibilities of the deans and administrators, and also tried to include what was expected for newly-hired probationary faculty.**
- E. **Post-Tenure Review Handbook Changes, pages 114-116 (Anne Ramage; Attachment 7) – Ramage explained that this item was approved by the Senate last spring and approved by the Chancellor in July.**
- F. **Probationary Appointments Handbook Changes, pages 103-104 (Anne Ramage; Attachment 8) – Ramage said that PPC just cleaned up some of the language to this portion of the Handbook; not many changes were made.**
- G. **Renewal of Appointments and Granting of Tenure Handbook Changes, pages 126-129 (Anne Ramage; Attachment 9) – Ramage stated that the first page was UW-System policy. PPC went through the pages and made only a few corrections.**

The Executive Committee agreed that all the documents would come forward for the September 21 Faculty Senate Meeting. Discussion ensued regarding sending the agenda and packet materials electronically or by paper. Chair Galloy said that he would send them out both ways until a final decision could be made.

- H. **Replacing Rita Christoffersen – University Marshal Election – Chair Galloy said that this would be placed on the September 21 Faculty Senate Agenda.**
- I. **Joint Administrative Briefings (Ned Weckmueller) – Chair Galloy asked the group how they felt about holding joint Administrative Briefings with the Senate of Academic Staff. Some Senators felt there was more passivity in the Senates and that it decreased two-way communication between the administrators and faculty. Albrecht asked how the Senate of Academic Staff liked them. Galloy replied that they were in favor of continuing the briefings because in the past, they didn't receive all of the information that the Faculty Senate received, as they only met once per month.**
- J. **Other**

X. **Adjournment – 4: 12 p.m.**

Respectfully submitted,  
David Johnson

Recorded and prepared by,  
Joy Morical-Evenson