

MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
APRIL 15, 2003

ATTENDANCE:

CHAIR: Tom Allen

VICE CHAIR: Claudia Smith

SECRETARY: Mike Galloy

PAST CHAIR: Ned Weckmueller

PRESENT: D. Albrecht, S. Beckham, S. Cole, S. Deckelman, D. Johnson, A. Ramage, D. Tyson, K. Zimmerman

EXCUSED: C. Smith

GUESTS: Chancellor Sorensen, R. Sedlak, D. Moen

I. Call to Order – 2:30 p.m.

II. Announcements and Information – Chair Allen announced that Claudia Smith was appointed Assistant Vice Chancellor for Academic and Student Affairs. He said that a discussion would be held later in the meeting to decide on what to do about the Vice Chair's position.

III. Minutes of April 2, 2003

Motion: Johnson/Ramage moved to approve the Minutes of April 2, 2003.

Vote: Passed unanimously.

IV. Chancellor's Report – Chancellor Sorensen reported that the campus was still waiting for the Joint Finance Committee to approve our lapse this year.

V. Vice Chancellor Academic Affairs' Report – Provost Sedlak reported that he attended the Joint Finance Committee Meeting and it was very political. Beckham asked about campuses making cuts from areas of instruction. Sedlak said that \$61,000 was proposed for Stout. There was no rational basis for it--just very political. Sheila Harsdorf was taken by surprise by it. There was no hearing—only a vote. The Provost announced that Student Research Day would be held on April 16 and approximately sixty poster sessions were scheduled. Stout signed for the American Democracy Project that deals with the disengagement of youth and what the campus could do in order to reinforce and value things of civic engagement. Sedlak said that he would form a group to lay out a plan for our campus. The Vice Chancellor's Meeting would be held on April 18. The group would discuss the English and Math placements, as well as the 165-credit requirement and what the exceptions would be. Sedlak announced that he attended the Board of Regents Meeting last week, and there recently was a large turnover of the Regents. He noted that there was much discussion on the value of a UW degree in terms of earning power and long-term payoff during that meeting.

VI. Vice Chancellor Administrative and Student Life Services' Report – Vice Chancellor Moen announced that the first week in May was "State Employee Appreciation Week." She reported that STRAP discussed a "visioning of issues" for the Chancellor's Advisory Council Summer Retreat, and the group brainstormed major issues/directions that Stout should be considering. Moen asked Allen if this information should be shared with the full Senate. Allen said yes. It was decided that the report concerning the "Usage of the Recreation Complex Area" would also go to the full Senate.

VII. Committee Reports

A. Curriculum & Instruction (Steve Cole) – Cole reported that CIC would meet again on April 17.

B. Educational Activities (Donna Albrecht) – Albrecht announced that the Honor item was on the agenda. Weckmueller stated that Wayne Argo informed him that there might be an illegality with

the motion passed at the last Senate Meeting concerning the Grade Change Policy. The portion in question was the positive action committee reporting to the Chancellor and potential problems that could cause. The group decided to submit the item to the Chancellor as approved and Provost Sedlak would check the wording with an attorney down in System. Then the Chancellor won't approve it until the reading was done and any minor wording was changed.

- C. Elections (Claudia Smith) – Allen announced that Mike Galloy would be assuming a number of responsibilities of Vice Chair.
- D. General Education (Sue Beckham) – Beckham reported that GEC met April 11 and discussed Assessment models. The committee plans on meeting with Provost Sedlak in order to get his ideas and would go with the smallest and simplest visionary. She noted that the group was hoping that the Provost could help with communicating this issue with the entire campus. GEC would meet again on May 2 and May 9.
- E. Personnel Policies (Anne Ramage) - Ramage reported that PPC would meet on April 16 to discuss promotion and tenure. She said that Mary Riordan attended their last meeting and talked about Plan 2008. Ramage explained that PPC passed a motion relating to Plan 2008 that she would like placed on the April 22 Agenda, along with PPC's other items.
- F. Planning & Review (Dick Tyson)- Tyson reported that there were two reports (B.S. in Apparel Design and Development and the B.S. in Career, Technical Education and Training) that he wanted placed on the April 22 Agenda and gave an overview of each. He explained that the evaluation instruments would be modified to survey people off-campus for Distance Education. The committee has done e-response surveys. Tyson also explained that most of all the instruments that PRC used were revised and shortened.
- G. Finance (Ned Weckmueller) – Allen explained that the name of the "Budget & Finance Committee" was formally changed to just the "Finance Committee" in 1998. Weckmueller reported that the committee met on April 10, examined the original purpose of the committee, and had an open-ended discussion trying to determine its purpose for being reactivated at this time. The group's consensus was that the purpose was two-fold: to act as a "sounding board" for budgetary issues of concern to the faculty in this time of fiscal crisis, and to determine within the next several months, whether to recommend to the Faculty Senate the permanent reinstatement of the committee. Weckmueller said that one area that people on campus were concerned with was the new School of Education. Questions being asked included: Where was the money coming from? How many positions were being eliminated? Where was the Dean's salary coming from? Weckmueller said that he would ask Provost Sedlak to attend the committee's next meeting (April 24) to discuss these issues.
- H. Other
 - 1. Task Force re: Relationship between Graduate College and Faculty Senate Office – No report.

VIII. Old Business

- A. Allen reported that Claudia Smith had begun her responsibilities as Assistant Vice Chancellor for Academic and Student Affairs. He noted that Smith was scheduled to be Faculty Senate Chair on August 25. If Smith submits her resignation letter on August 25, there would be nothing we would need to do in the way of a special election. However, the Senate would need to hold another election if it was done before that date. Weckmueller explained that there was no legal reason that she must resign. Weckmueller also pointed out that there were no provisions in the Bylaws on how to replace a Vice Chair. Much discussion ensued regarding the impact of the potential date of her resignation. It was decided that Allen and Weckmueller talk with Smith on what would make both transitions easier.

IX. New Business

- A. Membership of Faculty Task Force on Curriculum/Instructional Efficiencies (Tom Allen; Attachment 2) – Allen explained that the Faculty Senate approved forming a task force, but had some concerns about committee membership. The Executive Committee was given responsibility to monitor the membership for fair representation. He explained that the committee membership called for one representative from each of the Senate's standing committees. Allen asked that the

standing committee chairs meet with him for a short meeting after the Executive Committee Meeting. Beckham suggested that it could be helpful if the Faculty Senate requested a balance in the membership between the college and interest. Allen volunteered to serve as Chair of the Task Force, and the group gave their consensus.

- B. **2003-2004 Promotion Procedures Events and Timetable (Anne Ramage; Attachment 3) - Ramage explained that only the dates were changed in order to accommodate the new calendar, with the exception on Level 3. She said that this time was shortened in order to accommodate the Chancellor's Level with Spring Break (which falls one week earlier than usual). This item would be placed on the April 22 Agenda.**
- C. **Motion on Verification of Promotion Data (Anne Ramage; Attachment 4) –Ramage explained that the next set of motions dealt with the Promotion application package. She said that the first motion requested that the department chair confirm the accuracy of the applicant's data. Allen said that the department chairs should be notified well-ahead of time of the change and suggested that the PPC Chair could send a memo out to all department chairs in the fall. Cole recommended that they be notified this spring as well. Ramage said that most people don't begin the promotion process until fall, and it would probably be easier for everyone to remember. This item would be placed on the April 22 Agenda.**
- D. **Motion on Dating of Activities (Anne Ramage; See Attachment 4) – Ramage explained that the intent of this motion was for faculty to include dates for publications, presentations, conferences attended, committee work and other activities. She said that the Promotion Committees did not know what the dates were for publications of some of the applicants. This item would be placed on the April 22 Agenda.**
- E. **Motion on Arguing One's Case for Promotion (Anne Ramage; See Attachment 4) – Ramage explained that applicants often simply list things on their applications and give no argument for why the items were relevant to the applicant's performance at UW-Stout. This is primarily an issue of providing better mentoring to promotion applicants. This item would be placed on the April 22 Agenda.**
- F. **Motion Relating to Plan 2003 (Anne Ramage) – Ramage informed the group that PPC passed the following motion: "During 2003-04, PPC will review the policies related to tenure, promotion, and post tenure review as they relate to Plan 2008 and consider implementation in 2004-05." This will also be placed on the April 22 Agenda.**
- G. **Other - Pinckney Hall, Dean of Students, distributed EAC's proposed changes to "Graduating with Honors" and explained that the document was a two-point proposal. He noted that the first issue dealt with the GPA required for Honors designation; the second was the procedure for calculating the Honors GPA for all students. Hall explained that the policy would change the minimum cumulative grade point average for Cum Laude from 3.200 to 3.5 and that students would have all their credits averaged for their GPA from all institutions they attended. He noted that this change would alleviate the number of exceptions that they were receiving, especially when students attended two or three other schools before coming to Stout. Allen asked if this would be taken to SSA for their feedback. Hall replied that several students served on EAC, but he would also submit this for SSA's review. This item will be placed on the Agenda for April 22 and would be presented in two parts for approval.**

X. **Adjournment – 3:55 p.m.**

Respectfully submitted,
Mike Galloy, Secretary

Recorded and prepared by,
Joy Morical