

**MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
FEBRUARY 10, 2004**

ATTENDANCE:

CHAIR: Mike Galloy
VICE CHAIR: Steve Schlough

PAST CHAIR: Tom Allen
SECRETARY: David Johnson

PRESENT: D. Albrecht, S. Cole, M. Decker, L. Koepke, S. Orme (for B. McAlister), K. Parejko, B. Peters (for A. Ramage), R. Rothaupt, D. Tyson

EXCUSED: B. McAlister, A. Ramage

GUEST: D. Moen

I. Call to Order – 2:35 p.m.

II. Announcements and Information

A. 2004 Named Professorship Committee Election Results
Abel Adekola, At-Large
Tom Allen, Chair
Bea Bigony, CAS
Bob Hendricks, CTEM
Leslie Koepke, CHD
Karen Zimmerman, SOE

III. Minutes of January 27, 2004 (Attachment 1)

Motion: Tyson/Koepke moved to approve the Minutes of January 27, 2004.

Vote: Passed unanimously.

IV. Chancellor's Report – no report.

V. Vice Chancellor for Academic Affairs' Report – no report.

VI. Vice Chancellor for Administrative and Student Life Services' Report – Vice Chancellor Moen reported that Budget Forums were scheduled on February 23 and 25 and explained that the Chancellor would be concentrating on Stout's Focus 2010 Proposal that would align the campus with the technical educational system. She noted that the proposal was reviewed by the Board of Regents and was very well received. Moen reported that they would be discussing the four 2010 working groups on April 15 and 19. These working groups were a marriage of STRAP and CAC members that served on the committees. All resulting reports and recommendations from these groups would be coming to the Senate. Moen encouraged Senators to carefully choose who they elect to sit on STRAP, as five faculty were represented on the committee. All of the four working groups include at least one or more faculty, one academic staff, and one student, and the working groups' memberships would be distributed to everyone next week. Moen also reported that Joe Brown asked Chris Ness to move to the Budget, Planning and Analysis Office; her job function won't change, only her location would. The Chancellor has recently formed a Classified Advisory Group as a request from the classified staff. This could allow for a "classified recognition award," provide for more professional development opportunities for classified staff, and enable them to invite the Chancellor to scheduled meetings. Moen concluded that the union people were also supportive of this idea.

VIII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda. Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

A. Curriculum & Instruction (Steve Cole) - no report.

- B. **Educational Activities (Donna Albrecht) – Albrecht distributed four surveys to the group: “Advisement Day/Even Semester Survey-Instructors,” “Advisement Day Survey-Students,” “Evaluation Week Survey-Instructors,” and “Evaluation Week Survey-Students” and asked the group for any revisions and feedback. Much input was received, and Albrecht took notes that she would bring back to her committee. It was agreed that these surveys would not come forward to the Faculty Senate at this time.**
- C. **Elections (Tom Allen) - Allen reported that nominations were out for a variety of committees and explained that it would take a couple of cycles before the new School of Education would be folded into the entire nomination process. Committee Bylaws still needed to be approved by the Faculty Senate and special elections would be held afterwards to fill any needed committee vacancies.**
- D. **Finance Committee – Galloy explained that the chair would be elected after the new committee was elected.**
- E. **General Education (Ken Parejko) - Parejko reported that GEC’s revised bylaws were ready to come forward to the Faculty Senate and explained that the committee’s membership was changed to include people from the School of Education. This item would be placed on the agenda.**
- F. **Personnel Policies (Anne Ramage) – Bob Peters said that he was reporting for Anne Ramage. He explained that the Sabbatical Application Timeline 2004-2005 for 2005-2006 was the same as last year; only the dates were changed to accommodate the new calendar and two additional days were given to allow more time for the distribution and notification process to occur. This item would be placed on the agenda.**
- G. **Planning & Review (Dick Tyson) – Tyson explained that the M.S. in Risk Control was ready to come before the Faculty Senate, and it was agreed that this item would be placed on the agenda.**
- H. **Other**

VIII. Old Business

- A. **Add/Drop, Withdrawal Policy (Donna Albrecht) – Galloy asked the Executive Committee if they felt this item should be discussed during another Senate meeting before a vote was taken. Allen said that he was concerned that the revised policy would take away some of the faculty responsibilities and shift them to the Dean of Students. Is there any role that faculty could play in this? Allen said that it would be helpful having a statement written into the document that could help clarify a procedure that could include faculty. Albrecht replied that there probably would be a process that the Dean of Students would use in contacting the faculty/instructors, doctors, etc. when needed. Allen reminded the group that Provost Sedlak was concerned about the firm number of drops that was listed in the policy, as well as needing clarification if there would be any grandfathering of students already enrolled at Stout. Much discussion ensued. Tyson suggested that a definite list of concerns should come from the Faculty Senate meeting that needed to be addressed by the policy. It was agreed that this item would appear on the agenda for discussion again and then have the Senate’s recommendations sent back to EAC for modification. Galloy suggested that friendly amendments could be made to the policy to prevent a radical rewriting of the document. Schlough asked the group if this policy needed to be approved by all three Senates, as it directly affected the students and he thought it was a university policy. Galloy said that he would check. Albrecht reminded the group that faculty have intervened in the current policy, resulting in much confusion. Galloy agreed and said that the Senate needed to hear faculty concerns. This item would be placed on the agenda for discussion again.**
- B. **Various Senate Committee Bylaws – Galloy said that these would be carried forward, as well as the General Education Bylaws that were distributed earlier in the meeting.**
- C. **PPC Focus Groups on Tenure (Anne Ramage) – Allen encouraged Senators to ask faculty to participate as much as they could by e-mailing their department representatives. He also suggested it would be helpful asking each department who their representative would be at the forums, so all could be represented.**
- D. **Calendar (Donna Albrecht) – It was decided to leave this item on the table at this time.**
- E. **Other**

IX. New Business

- A. Senator of the Year – Galloy explained that the Chancellor asked the Senate to discuss this issue, as he would like to present a “Senator of the Year Award.” Allen stated that such awards sometimes end up being more divisive rather than constructive and didn’t favor the idea. Orme asked what the intent was behind it. Schlough replied that it could build morale, but overall, he agreed with Allen. Schlough added that if one person was selected, it would leave the others out. Consensus of the group appreciated the Chancellor’s consideration, but agreed that there were better ways to acknowledge the faculty.**
- B. EAC Surveys (Donna Albrecht) – Galloy said that they were distributed above.**
- C. Other – Galloy announced that Katharine Lyall resigned and the Faculty Representatives would be represented on the search and screen committee to replace her.**

X. Adjournment – 3:50 p.m.

**Respectfully submitted,
David Johnson, Secretary**

**Recorded and prepared by,
Joy Morical**