

NOTES FROM MEETING OF THE COMBINED SENATES
UNIVERSITY OF WISCONSIN-STOUT
SEPTEMBER 20, 2005
BALLROOM C
2:30 P.M.

Steve Schlough, Chair of the Faculty Senate, opened the meeting by welcoming everyone at 2:30 p.m.

I. Chancellor's Report – no report.

II. Vice Chancellor for Academic Affairs' Report – Provost Furst-Bowe announced that Stout's freshmen enrollment was at 1,718 students, as of Friday, September 16. She explained that September 20 was the tenth day of classes, when students who weren't paying their tuition could be removed, so the campus could submit a final count to UW-System. At the recent Board of Regents' Meeting, Tom Franklin and Dean Wesolek presented the Golf Enterprise Management Program, and the second reading is planned for November. Stout's Jarvis Hall was approved at a little over \$35 million and now goes to the Building Commission in November. Furst-Bowe explained that the campus has been running two course management systems: e-Scholar and D2L. Consultants questioned the efficiency and fairness of needing to learn two systems for students and staff, and recommended to cut back to only one system. However, there were financial implications to consider with both, as the campus has a five-year contract for D2L. (This year, the campus paid System \$46,000 to use the D2L and next year, the cost would be \$56,000.) Doug Wahl stated that the difference between the two systems was how courses were managed. Much discussion ensued. Furst-Bowe asked the Faculty Senate for input to which system the Senators preferred to use. Peters recommended going with Madison's system. Cole asked Furst-Bowe if a committee could be formed to analyze pros and cons for each system. Wahl said the difference in the decision process would be between functional and financial. Schlough said that the campus should go with the system that is easiest for the students to use. Decker asked what the transition time was. Wahl replied that it would be approximately one year. Calenberg expressed concern over eliminating e-Scholar, especially considering the initial cost and extensive training program that the entire campus had in order to learn it. Peters said that he would like to get more input from his department before making a decision. Furst-Bowe asked for Senators to go back to their colleagues and share the information. Cole recommended that it would be helpful to hold open campus forums showing the difference between the two systems and a summary of pros and cons for each system.

III. Vice Chancellor for Administrative and Student Life Services' Report – Vice Chancellor Moen distributed the Business and Finance Committee's "Review of Employment Policies and Practices" to the group and explained that the Board of Regents recognized the need to review and reform the employment policies and procedures with the UW-System. Wayne Argo, Director of Human Resources, explained that the review has been requested as a result of UW-System being in the news lately. In essence, two principles would be followed: 1) No one would be paid for not working; and 2) People would be paid at a rate commensurate with their current job, not any prior one. Argo added that they were further examining whether or not to continue issuing limited appointment contracts. Additionally, they may eliminate them altogether and go to all fixed-term contracts for all levels of employees. This would possibly be a major change and could affect outside applications for chancellor and provost types of positions and remove any language pertaining to the position's security that the Board of Regents didn't like. Furthermore, limited appointments serve at pleasure of the appointing authority. Argo stated that limited appointments at Stout were strictly administrative positions, and the proposed change would only affect new employees. Argo explained that the document additionally addresses individuals charged with criminal activity (felonies), as well as settlement issues, transition time for preparing to teach after returning from an administrative position, a revised sick leave policy, and the total compensation package that each UW System president and/or chancellor (including benefits, salary, and allowances) receives.

Meridith Wentz and Tammy Cutsforth, Budget, Planning and Analysis, gave an overview of the "2005 ACT Student Opinion Survey" and noted that twenty-three college services were addressed in the report. Students were asked to determine the level of satisfaction with certain services or programs and the overall college environment at Stout. Stout exceeded thirteen of the areas (Library Facilities and Services scored the highest), but eight were below average (Parking Facilities and Services scored the lowest).

Meridith Wentz then gave an overview of the "2004-05 Annual Teaching Workload Report" and explained that this was the ninth year it was given to address workload issues.

Vice Chancellor Moen said that she would be bringing the updated travel restrictions and purchasing information to the next meeting.

MINUTES
FACULTY SENATE
SEPTEMBER 20, 2005
BALLROOM C – (Following Combined Senates Meeting)

ATTENDANCE:

CHAIR: Steve Schlough
VICE CHAIR: Forrest Schultz

SECRETARY: Anne Hoel
PAST CHAIR: Mike Galloy

PRESENT: T. Allen, B. Anderson, C. Bendel, P. Calenberg, K. Carlson, S. Cole, M. Decker, J. Dzissah, B. Flom, R. Howarton, L. Koepke, K. Mauldin, S. Nold, M. Ondrus, B. Peters, A. Scott, R. Teleb, N. Weckmueller

EXCUSED: T. Bensen, B. Bergquist, T. Brantmeier, D. Brouillard, G. Earl, K. McDonald, L. Milanesi, F. Schultz, S. Terry

GUESTS: J. Furst-Bowe, W. Argo

I. Call to Order – 3:30 p.m.

II. Announcements and Information

- A. **Sabbatical Quotas for 2006-2007 – There are 10 sabbaticals available and 8 if there are no full-year sabbaticals awarded. The Promotion data has yet to be determined, but should come out in October.**
- B. **Volunteers needed (2-3) that would be willing to sit on the CIO Search & Screen Committee (Steve Cole has volunteered to serve) – Chair Schlough said that this item would be moved to Old Business; Steve Cole was the only name that Schlough had received thus far.**
- C. **Elect Faculty Senate Rep to Chancellor’s Coalition Addressing Problem Drinking (Forrest Schultz; Attachment 1) - Schlough said that this item would also be moved to Old Business and asked Senators to think of nominations for the position.**

III. Minutes of September 6 2005 (Attachment 2) – Chair Schlough said that he checked the Faculty Senate Bylaws that were posted on the Web, and they had not been corrected to indicate that the Secretary was an elected position. He and Joy would go through the old Faculty Senate resolutions to ensure that anything passed by the Senate previously would be entered into the Handbook. Schlough asked for the Senators to let Joy know if there were any items still needing to be incorporated, and added that it would be helpful for them to include an approximate year items were passed.

Motion: Galloy/Hoel moved to approve the Minutes of September 6, 2005.

Vote: Passed unanimously.

Chair Schlough asked Senators to let Joy (x1789) know if anyone wanted to receive paper copies of the packet materials. However, electronic copies would be sent to everyone, even if they requested paper. Schlough also said that he would be e-mailing Senators various items that he receives, but it would be up to them to forward the information on to their constituents if they choose to.

IV. Committee Reports

- A. **PPC (Karen Martinson; Attachment 3) – Chair Schlough said that the report was self-explanatory.**

IV. Old Business

- A. **CIO Search and Screen Committee – Chair Schlough said that Steve Cole volunteered to serve on the CIO Search and Screen Committee and asked the group if anyone else was willing to serve.**

Motion: Weckmueller/Ondrus moved to approve and send Steve Cole’s name to the Chancellor as the faculty representative to serve on the CIO Search and Screen Committee.

Weckmueller explained that the Chancellor had the right to choose whomever he wanted to serve on the committee, but if he asked the Faculty Senate to provide a faculty representative, then it should be up to the Faculty Senate to decide and send someone who could represent the faculty and Senate well.

Vote: Passed unanimously.

- C. Chancellor's Coalition on Problem Drinking – Past Chair Galloy stated that Allen Ebel was the Coordinator of the Alcohol and Other Drug Program on campus and asked Furst-Bowe if Stout received a grant to help alleviate the problem. Furst-Bowe replied that the campus did not; the Chancellor requested a faculty person who would be interested in serving. Schlough said that this item would be kept under Old Business until someone came forward.

VI. New Business

- A. Committee Structure and CAC (Steve Schlough) - Chair Schlough explained that STRAP representatives were elected during the September 6 Faculty Senate meeting, and this committee would probably be joined with the Chancellor's Advisory Committee. Galloy said that he felt that both Faculty Senate Chair and Vice Chair should sit on the Chancellor's Advisory Committee to help keep the continuity flowing between terms. Peters agreed. Allen said that he also agreed, but the committee was more of a "providing information and coordinating committee," and no voting was done, he added.

Motion: Galloy/Koepke moved to recommend to the Chancellor that the Faculty Senate Vice Chair be included in the membership of the Chancellor's Advisory Council.

Vote: Passed unanimously.

Chair Schlough asked for Senators to get feedback from their colleagues if they saw any problems with the committee structure on campus and to obtain examples. Discussion ensued regarding new courses traveling smoothly and faster through the approval process. Peters recommended to ask the Curriculum and Instruction Committee and the college-level committees to see how often courses and programs have been delayed or returned in the past. Cole said that most problems result at the department level (i.e. not following directions, having things not prepared correctly, etc.), but things were usually done correctly at the university level. Schlough said that he felt there were two main concerns: one was examining the committee structure and the other was examining if the committees were functioning well. If the committees weren't, it would be helpful to see specific examples, if possible. Koepke said that she spoke with her department and they felt that the department was the most critical level in reviewing the material and making sure everything was correctly done. She added that her department felt that the college level did more minor "word smithing" but overall, things traveled through the process much quicker and easier if everything was well-organized. Cole asked the group if all of the committees on campus were really needed, especially when there was trouble filling all of them every year. Schlough said that the committee structure was in place in order to protect the integrity in what the campus does. Cole recommended charging each standing committee to review its membership. Peters asked the group if all of the college-level curriculum committees were really needed, as well as the three-level process. Galloy said that if we could improve the process at the departmental and college levels, there shouldn't be that many problems at the university levels. He recommended for the Executive Committee to make specific recommendations that they would like these committees to clarify and decide in addressing membership, process, and number of committees. Koepke added that the committees could also address what was working well, what has changed, and what do they dread? It was agreed that this item would be discussed at the September 27 Faculty Senate Executive Committee Meeting.

- B. Committee Handbook Changes (Steve Schlough) – Chair Schlough said that he and Joy would go through the Handbook to ensure that everything was up-to-date.
- C. Electronic Distribution (Steve Schlough) - Chair Schlough explained that he would be forwarding Senators a fair amount of emails throughout the year and it would be up to them to screen what they wanted to share with their constituents.
- D. Chancellor's Charge to Committees (Steve Schlough; Attachment 4) - Chair Schlough stated that the Chancellor's charges were straightforward and asked all standing committees to bring their

recommendations to the Faculty Senate by the deadline stated.

Schlough said that D2I would be placed on the September 27 Faculty Senate Executive Committee Agenda and asked Senators to get input from the constituents.

E. Other

a. Adjournment - 4:20 p.m.

Respectfully submitted,
Anne Hoel, Secretary

Recorded and prepared by,
Joy Evenson