

**MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
SEPTEMBER 12, 2006**

ATTENDANCE:

CHAIR: Forrest Schultz
VICE CHAIR: Interim Steve Schlough

SECRETARY: Anne Hoel
PAST CHAIR: Steve Schlough

PRESENT: L. Bogner, S. Cole, K. Doll, B. Finder, B. Flom, K. Parejko, G. Ruenger, J. Watts

EXCUSED: D. Albrecht, K. Martinson, B. Murphy

GUESTS: Chancellor Sorensen, Provost Furst-Bowe

I. Call to Order – 2:30 p.m.

II. Announcements and Information – Chair Schultz welcomed everyone, asked everyone to introduce themselves, and explained that the Executive Committee brings together a different representation from across the campus. The biggest responsibility of the Executive Committee is to bring various issues to the full Senate, and setting the agenda was the primary role of the group.

III. Minutes of May 2, 2006 (Attachment 1)

Motion: Ruenger/Bogner moved to approve the Minutes of May 2, 2006.

Vote: Passed unanimously.

IV. Chancellor's Report – Chancellor Sorensen announced that there will be one Maybelle Ranney Price and two Dahlgren Professorships available for 2007 and distributed the information to the group. He reminded everyone that funding for the professorships was dependent on available money from the Stout Foundation Office. Sorensen announced Mr. Doug Wahl as UW-Stout's new CIO, and Mr. Doug Mell will begin his duties October 1 as the new University Communications Director. He noted that the campus will commence putting into place PeopleSoft this year, beginning with the financial module. Stout's DIN with UW-Eau Claire and the Chippewa Valley Technical College is in the process of being pushed through. The Chancellor concluded by saying he was looking forward to a good year ahead.

V. Vice Chancellor for Academic Affairs' Report – Provost Furst-Bowe reported that there were 1548 new freshman enrolled on the first day of class. She plans on distributing an office directory of the offices that fall under her division. The Provost noted that Cindy Gilberts and Sue Foxwell plan on attending the September 19 Senate Meeting to help answer questions concerning Holistic Guidelines and IRB.

VI. Vice Chancellor for Administrative and Student Life Services' Report

A. 2005-06 Annual Teaching Workload Report

This is the executive summary: <http://www.uwstout.edu/bpa/ir/workload/execsum06.pdf>

This is the full report: <http://www.uwstout.edu/bpa/ir/workload/wrkrep06.pdf>

B. 2006 ACT Student Opinion Survey

This is the executive summary:

<http://www.uwstout.edu/bpa/ir/survey%20results/actexecsum06.pdf>

This is the full report: <http://www.uwstout.edu/bpa/ir/survey%20results/studopin06.pdf>

Schultz stated that the above reports from Vice Chancellor Moen would be coming to the Faculty Senate on September 19.

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators should attend Senate meetings, especially when there is an agenda item. Items should be submitted by e-

mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

Chair Schultz asked that the Standing Committee Chairs attend Faculty Senate Meetings when there is a committee report given to the Faculty Senate to help answer any questions.

- A. Curriculum & Instruction (Steve Cole) – Cole reported that CIC would meet on September 21 to elect a Chair.
- B. Educational Activities (Donna Albrecht) – no report.
- C. Elections (Steve Schlough) – Schlough explained that he will serve as Interim Election Committee Chair until the vacancy is filled. Amy Gillett has agreed to serve on the Election Committee as a non-senator. All University Promotion Committee ballots will be counted on September 15 at 11:30 a.m.
- D. Finance Committee (Bill Murphy) – Ruenger said the group hasn't met yet; nor has the Graduate Education Committee.
- E. Graduate Education Committee (Gene Ruenger)
- F. General Education (Ken Parejko) – Parejko reported that GEC met September 8; he was elected Chair and Alan Block, Vice Chair. The group approved a program change in the B.S. in Graphic Communications Management and had an update on the general education assessment exercise for this year; about 80% of evaluations of the assessments are now in, and the goal is to have that done by the end of this month. GEC briefly reviewed accomplishments from last year, and discussed several priority items to accomplish this year, including making our January professional development meeting with program directors an annual event, improving the GE web-presence, reviewing the GE category criteria, promulgating a freshman-experience, or learning communities, or some other way of integrating and raising the status of the GE curriculum, and discussing the trend in which programs more and more require specific GE courses.
- G. Personnel Policies (Karen Martinson) – no report.
- H. Planning & Review (Brian Finder) – Finder reported that PRC will meet September 22; the group has a full plate this year, including updating the survey methodology for graduates, under-graduates, off- and on-campus, as well as other administrative issues.
- I. Other

Chair Schultz stated that he plans on meeting with each Standing Committee Chair in the coming weeks.

VIII. Old Business

- A. UWS 7 (Procedures for Dismissal of Faculty in Special Cases; from September 5 Faculty Senate Meeting—will be voted on during September 19 Faculty Senate Meeting) – Chair Schultz explained that a new proposal was generated after concerns were raised. The deadline for the Senates to make a decision is September 30; thus, the item will be voted on during the September 19 meeting.
- B. Holistic Guidelines (Freshmen Admissions Policy; from September 5 Faculty Senate Meeting - Chair Schultz said that this policy will be voted on during September 19.
- C. IRB (Protection of Human Subjects; from September 5 Faculty Senate Meeting—will be voted on during September 19 Faculty Senate Meeting)
- D. Other

IX. New Business

- A. Faculty Senate Rep needed to serve on Chancellor's Coalition on Alcohol and Drugs (Attachments 2 & 3) – Chair Schultz explained that the Faculty Senate has been asked to provide a representative on the Coalition. Chancellor Sorensen noted that binge drinking at Stout has decreased by one-half since 1992, where the number of drinks a sitting was 17; now the number is approximately 8. He added that it was an effective coalition headed by Allen Ebel on campus, has excellent educational programs, works with Campus Security and the Menomonie Police Department, and the number of house arrests have increased.
- B. Updated 2006-07 University Priorities (Attachment 4) – Chair Schultz explained that the report resulted from this past summer's Strategic Planning Group's Meeting and was for information.
- C. Learning Values/Culture of Affirmation at Stout (Dan Riordan; Attachment 5) – Chair

Schultz explained that Dan Riordan oversaw one of the priorities last year and brought a group together to study learning values, which resulted in the attached paper.

- D. Recommendations from Russell Team to Propose an Ethics Statement for UW-Stout (for information; Attachment 6) – Provost Furst-Bowe explained that the Russell Leadership Program is offered each year. Following graduation, members are put into teams; this is the work that one of the teams compiled from an assignment it was given.
- E. General Education Committee Revisions (Attachment 7; Ken Parejko) – Parejko asked for the revisions to go on the Agenda for Faculty Senate approval. The revisions include wording changes to the GE Objectives to include Information Technologies and lifelong learning. It will be placed on GEC’s web pages after approval.
- F. Ethnic Studies Committee Report (Attachment 8; Steve Cole) – Cole said that the report was only for information. However, more recommendations may be forthcoming. Discussion ensued regarding that program directors needed to be careful when advising students. Schlough said that it would be easier for advising, relate to future courses, and could also give a strong focus.
- G. Planning and Review Committee Report (Attachment 9; Brian Finder) – Finder said that the document showed a summary of what PRC accomplished last year and was for information.
- H. Chancellor/Provost Attendance at Senate Meetings (Forrest Schultz) – Chair Schultz said that he would like the full Senate to discuss this issue. Other governance groups of campuses in the System do things very differently, he explained, and perhaps the administrators could come by invitation to every other Senate meeting. Chancellor Sorensen said that the administrators have faithfully attended Senate meetings as a result of a faculty charge ten years ago that wanted more communication between the groups. He added that if the Senate decided to go this route, the Faculty Senate must be accountable for communication and cautioned that both groups must carefully walk that line. Schultz and Schlough agreed. Discussion ensued regarding that strong feelings of Senators were felt in both directions. It’s important for administrators to hear the discussion on issues as they take place, rather than to hear it second or third hand. However, it takes up the Chancellor’s and Provost’s time. The charge ten years ago came about because the Chancellor didn’t attend all of the Senate meetings. Newer people on Senate feel it hinders the discussion; older people on the Senate want them to attend. Cole said that he would like them to attend all meetings because it creates a better communication vehicle. If disagreements occur, at least they could be discussed in open. Schlough explained that Stout has one of the best Senate governance structures within the UW System, especially in how the Chancellor’s Retreat process is handled and the amount of information that the administrators share with the campus. Furthermore, other campuses don’t get an opportunity to evaluate their deans or administrators like Stout does. Chair Schultz said that he would like to facilitate an atmosphere/ability at meetings for Senators to feel comfortable speaking out on any of the issues. The Chancellor said that he’s worked on four campuses, and Stout has one of the most open communication processes compared to any other school. This process must not be lost. Schlough said that the Chancellor’s presence was especially helpful when faculty have questions and an open discussion can take place. Cole reminded everyone that all Senate meetings operate by the Wisconsin Open Meetings Law--anyone can attend. If you’re a Senator, you can’t worry about it. However, some people are still nervous, and it should be reinforced that people should speak up and feel free to discuss any issue. Provost Furst-Bowe stated that she would be willing to meet with any Faculty Senate Standing Committee discussions, if needed, to discuss issues, so she could get input or provide feedback early on in the needed.

- I. Other – Bogner asked the group what other responsibilities the Executive Committee has. Cole replied that besides setting the agenda, the committee occasionally makes recommendations for a policy to go back to the Standing Committee for improvement before coming to the full Senate. Also, if faculty have any issues they would like the Faculty Senate to address, they would first come through the Executive Committee.

X. Adjournment – 3:20 p.m.

Respectfully submitted,
Anne Hoel, Secretary

Recorded and prepared by,
Joy Evenson