

NOTES FROM THE MEETING OF THE COMBINED SENATES
UNIVERSITY OF WISCONSIN-STOUT

MAY 9, 2006
BALLROOM C
2:30-5:00 P.M.

Vi Jones, Chair of the Senate of Academic Staff, welcomed everyone at 2:35 p. m.

I. Chancellor's Report – The Chancellor said that he would give his time to Margaret Lewis, UW-System Associate Vice President of State Government Relations.

II. Vice Chancellor for Academic Affairs' Report

A. Enrollment Report (Cynthia Gilberts) – Cynthia Gilberts, Director of Admissions and School Relations, reported that last fall, Stout had 1708 freshmen (a record number) enrolled. Other campuses (besides Stout) that exceeded their enrollment target included UW-Madison, UW-Milwaukee, and UW-La Crosse. Target numbers for this fall's enrollment at Stout are 1600 for new freshmen and 570 for transfer students. So far, 3,809 freshmen applications have been received. However, the transfer students usually wait until later to apply. Minority student applications are up by 8% (28 more than last year). Gilberts explained that her office doesn't only look at the student numbers generated from her office, but also at other numbers on campus, such as housing contracts and deposits. As of April 26, 2006, 1436 freshmen have responded back to the Housing Office with contracts. Summer registration numbers are also examined; so far, there are 1336 freshman who have made reservations and selected a date to register, and the Admissions Office was still accepting applications. Gilberts said that her office was predicting for this fall's enrollment 1525 new freshman and 570 transfer students. She said that questions were raised concerning a recent article in the Eau Claire Leader and clarified that Stout has not lowered its admission standards. Students need to graduate in the top 50 percent of their class or earn a cumulative grade point average of at least 2.75 (on a 4.0 scale) for high schools that do not rank only, or receive a composite score of 22 or greater on the ACT or SAT equivalent (ACT preferred) and for high schools that rank, graduate in the top 75 percent of their class. Another question that came up during the last Senate meeting was why Stout was accepting Undecided students. Gilberts clarified that virtually all of the students are Undecided. Her office made 536 major changes last year for new freshman even before they attended any classes. This year so far, 223 major changes have been made for freshman and many more are anticipated during the summer orientation period. Gilberts also explained that the campus was expanding its recruitment efforts into southern Wisconsin and Illinois. A live, interactive Admissions website has also been added, where students can be communicated with from inquiry through attrition. Students can check the status of their housing, financial aid, registration, etc., as well as be informed through broadcast emails and a message board. Gilberts concluded by saying that she had some handouts that Senators could pick up from Joy regarding admissions by other campuses.

III. Vice Chancellor for Administrative and Student Life Services' Report

- A. Summer Projects (Shirley Klebesadel; Attachment A) – Shirley Klebesadel, Associate Director of the Physical Plant, gave an overview of twelve Summer State Funded Projects that will begin on May 15. These include three roof replacements and the multi-building chiller and tower replacement. An inspection will also be done for asbestos in buildings on campus.
- B. Proposed Chilled Water Route (Shirley Klebesadel; Attachment B) – Klebesadel also reported that contractors will be putting in a loop system for the proposed chilled water route beginning in July. The process will take a year to complete.
- C. Process for Funding and Developing Priorities (Meridith Wentz; Attachment C) – Meridith Wentz, Director for Budget, Planning and Analysis, explained the planning process for developing and funding Stout's priorities and the process used to identify university policy/priorities initiatives, including major program shifts and reallocations within activities.

IV. Margaret Lewis, UW-System Associate Vice President of State Government Relations - Vi Jones, Senate of Academic Staff Chair, introduced Margaret Lewis, UW-System Associate Vice President of State Government Relations, to the group and explained that she invited her to talk about things that individuals could do to lobby successfully. Lewis responded by saying that she looks forward to opportunities each year (after the legislators finish with their regular session) where she can travel and help other groups improve their communications with their local legislators. She added that during legislators' elections was

a great time because the candidates were especially open to comments and recommendations, as they want votes.

Chancellor Sorensen asked Lewis what the attitude of the state was in regard to budgetary changes for the UW-System. Lewis replied that there was a strong prevalence among legislators that the government needs to be shrunk and that the university was part of it and need to bring in more revenue than what they use. Lewis continued by saying she thinks the budget will continue to be tight and competitive for the resources going forward. Part of the reason, she explained was that Medicaid has increased by 6% per year. UW-System will constantly compete with the health care for the elderly for the budget. As more people reach retirement age and need health care, the challenge will continue to grow. However, Lewis said that there were favorable ways to communicate the wonderful things that the universities were doing. Everyone needs to take responsibility for government relations or things won't change. She distributed "Spirit Alumni Visits" to the group and noted that the second page listed helpful hints (things to do and not to do) for successful legislative contacts. Try to share some of the talking points and concerns that seem to be resonating with the legislators and tailor them to fit the needs of your own institution (i.e., how Stout can provide more students with college degrees and how it makes them more affordable). The goal that you always want to share is that the campus is accessible for students to be able to go to college.

Lewis said that Senators could go to the website, "Solutionsforourfuture" for the American Council on Education (ACE) Solutions for Our Future initiative to raising awareness of the critical role higher education plays in the future of our country. Partnering both with ACE and nearly 400 colleges and universities across the country, FirstWorthing/University Partners is playing a key role in establishing a dialogue with local communities and policy makers to increase awareness of the public benefits of higher education. As part of the college and university community, it is imperative that FirstWorthing/University Partners and its colleagues enable campuses to meet the nation's needs for higher education by providing funding for infrastructure and programs, as well as helping to set policy that makes higher education a larger priority in the mind of both the general public and our country's leaders now and for years to come.

How do we get the legislative candidates to hear our various concerns? When it's election season and everyone is listening, it's very important to tell them at this time, as they remember what they hear when they're campaigning. If a person could take an extra moment to say, "I care about higher education because of (fill in the blank) and it means so much to our region and state." Tell legislators that you're concerned about the declines you're seeing. Ask them to please keep higher education on their radar. The legislators will remember, register these things, as well as how many people were raising that same issue. Don't talk about it in your own self interest, but always in the context of "how can we do better, or how we can advance our students." All candidates and public officials will have picnics, parades, hold office hours, press releases, etc. Go to any opportunity that you can find in order to share what you know, but always try to focus on the students' success. Most events are free and would only be a commitment of your time. However a candidate remembers forever—and these are wonderful ways to get your views out. Also, candidates are always looking for help to distribute flyers or in other ways while they're campaigning, which can help them remember your name later and recognize your concerns because you helped them achieve their goals.

Lewis gave the following top things that people can do to interact positively with the legislators:

1. Host candid forums on campuses--students are good to team up with. Candidates are always looking for free exposure that doesn't cost money.
2. Provide candidates with fact sheets about the campus.
3. Help the candidates by providing them with a list of questions they might be asked at forums or meetings.
4. Encourage other faculty/staff to volunteer and participate in campaigns.
5. Write letters to newspaper editors regarding the candidate's stance, especially if you agree with their position concerning a higher education issue.
6. Invite candidates in to speak to your specific group. Candidates are interested in meeting with others. Explain to them the different levels on campus and how each works. This can help them reach out to different groups of people better to learn what's important to them.
7. Host events for alumni and candidates. Team up with alumni to host a coffee or "meet the candidates" in your home or a small public place.
8. Ask your newspaper to publish a questionnaire comparing the candidates—or ask The League of Women Voters to do that--to help inform the public of various positions they have on many issues.
9. Help circulate candidates' nominations papers.

10. Make financial contributions toward the candidate's campaign costs.
11. Put up nomination signs in your yard and in other areas, take pictures, maximize the candidate's exposure (so they don't have to buy it).
12. Write press releases; drop literature door-to-door.
13. Help them update their web pages, run data bases, and assist in running survey research tools.
14. Use your expertise to do anything to help reduce their costs.
15. Invite them to your organizations and clubs and introduce them to your friends. Help them learn everything they can about your campus and town.
16. Work to strengthen legislator relations with the candidates any way you can.

Lewis reminded everyone to vote during the election process because it does make a difference in Madison. When employees of the university system speak to the candidates, this sometimes is the only connection the legislators have to a particular college. When attending events, don't complain, but speak positive things about all the good things that your university is doing. Focus on the strengths and how your campus makes a difference in peoples' lives and community. The degree that you can identify the good and positive things about issues works much better than complaining. Lewis concluded by encouraging Senators to build relationships with the legislators before wanting something from them, not afterwards. For additional information, she invited people to e-mail her at mlewis@uwsa.edu.

**MINUTES
FACULTY SENATE
MAY 9, 2006
BALLROOM C – (Following Administrative Briefing)**

ATTENDANCE:

CHAIR: Steve Schlough
VICE CHAIR: Forrest Schultz

SECRETARY: Anne Hoel
PAST CHAIR: Mike Galloy

PRESENT: T. Allen, B. Anderson, C. Bendel, T. Bensen, P. Calenberg, K. Carlson, S. Cole, M. Decker, J. Dzissah, G. Earl, B. Flom, P. Ghenciu, R. Howarton, L. Koepke, K. Mauldin, K. McDonald, S. Nold, M. Ondrus, B. Peters, A. Scott, K. Thomas, N. Weckmueller

EXCUSED: B. Bergquist, T. Brantmeier, W. Haid, E. Hughes, R. Teleb, S. Terry

GUESTS: Chancellor Sorensen, Interim Provost J. Furst-Bowe, D. Albrecht

I. Call to Order – 3:40 p.m.

II. Announcements and Information – Chair Schlough invited everyone to Zanzibar's Restaurant to visit after the meeting as an incentive to finish the Faculty Senate Meeting on time. Chancellor Sorensen announced that a decision regarding the Provost's position would be made by May 15, if not before.

III. Minutes of April 25, 2006 (Attachment 1)

Motion: Galloy/Decker moved to approve the Minutes of April 25, 2006.

Vote: Passed unanimously.

IV. Committee Reports – Chair Schlough explained that the reports were for information only.

- A. Curriculum and Instruction Committee (Steve Cole; Attachment 2) – Cole noted that the Ethnic Studies Subcommittee (Jerry Kapus, Chair) will be presenting to the CIC the status of their review and recommendations for next year concerning the Chancellor's charge to the CIC for a review of the effectiveness and the requirements of the designated Ethnic Studies courses. The committee has also been using a "Consent Agenda" during its meetings, so item could be passed as a group (if there was no discussion on them).
- B. Educational Activities Committee (Donna Albrecht; Attachment 3)
- C. General Education Committee (Ken Parejko; Attachment 4)
- D. Planning and Review Committee (Brian Finder; Attachment 5)
- E. Other

V. Old Business

- A. **Polytechnic Designation (tabled from October 18 Faculty Senate Meeting for more input)**
Chair Schlough explained that the following motion was tabled from the October 18 Faculty Senate Meeting:

“Weckmueller/McDonald moved for the Faculty Senate to support Chancellor Sorensen in delegating Stout as a polytechnic university.”

Motion: Galloy/Weckmueller moved to remove the item from the table.

Vote: Passed by majority vote.

Schlough stated that the Senate could now vote or amend the original motion.

Motion: Mauldin/Decker moved for paper ballots to be distributed to Senators and called for the question.

Vote: Passed by majority vote.

Vice Chair Schultz distributed and collected ballots from the group, tallied, and reported the following results:

Vote Regarding the Polytechnic Designation for UW-Stout: 15 Aye’s; 10 No’s.
The motion was approved.

- B. **Faculty Senate Continues to Engage in Polytechnic Discussion (Motion from Faculty Senate Meeting of November 29, 2005)**

Motion: Galloy/Mauldin moved that the Faculty Senate discontinue discussion regarding the Polytechnic.

Vote: Passed unanimously.

- C. **Other**

VI. **New Business**

- A. **Amended Grade Change Process (Donna Albrecht; Attachment 6) – Albrecht gave an overview of the document and explained the amended changes.**

Motion: Peters/Koepke moved to approve Amended Grade Change Process

Vote: Passed unanimously.

- B. **Undergraduate Probation, Dismissal and Withdrawal Policy (Donna Albrecht; Attachment 7)**
Albrecht explained that the Withdrawal part of the policy was unchanged; only the Probation and Dismissal areas were revised so the policy would be easier to enforce.

Motion: Weckmueller/Bensen moved to approve the Undergraduate Probation, Dismissal and Withdrawal Policy.

Bendel asked the group what would happen if a student had a 2.1 or 2.2 grade point average for the semester. Discussion ensued.

Friendly Amendment: Bendel/Weckmueller recommended to revise the Academic Dismissal portion of the document by striking the words, “Semester and” in the second paragraph.

Vote on Friendly Amendment: Passed unanimously.

Vote on Original Motion: Passed as revised.

- C. **M.S. in Career and Technical Education (Brian Finder; Attachment 8)**

Motion: Mauldin/Decker moved to approve the M.S. in Career and Technical Education.

Weckmueller called for the question.

Vote: Passed unanimously.

D. Ed.S. in Career and Technical Education (Brian Finder; Attachment 9)

Motion: Mauldin/Decker moved to approve the Ed.S. in Career and Technical Education.

Vote: Passed unanimously.

E. Other

VII. Adjournment - 4:04 p.m.

**Respectfully submitted,
Anne Hoel, Secretary**

**Recorded and prepared by,
Joy Evenson**