

**MINUTES  
FACULTY SENATE EXECUTIVE COMMITTEE  
MAY 2, 2006**

**ATTENDANCE:**

**CHAIR:** Steve Schlough  
**VICE CHAIR:** Forrest Schultz

**SECRETARY:** Anne Hoel  
**PAST CHAIR:** Mike Galloy

**PRESENT:** D. Albrecht, B. Anderson, S. Cole, J. Dzissah, B. Finder, L. Koepke, K. Mauldin, K. Parejko, G. Ruenger,

**EXCUSED:** M. Galloy, A. Hoel, K. Martinson, B. Murphy

**GUESTS:** Chancellor Sorensen, Interim Provost Furst-Bowe

**I. Call to Order - 2:35 p.m.**

**II. Announcements and Information** – Chair Schlough announced that he would invite everyone to Zanzibar’s Restaurant as an incentive to finish the Faculty Senate Meeting on time next Tuesday.

**III. Minutes of April 18, 2006 (Attachment 1)**

**Motion:** Finder/Koepke moved to approve the Minutes of April 18, 2006.

**Vote:** Passed unanimously.

**IV. Chancellor’s Report** – Chancellor Sorensen reported that he received a letter from UW-System’s Executive Senior Vice President Donald Mash that UW-Stout, UW-Eau Claire, and UW-Stevens Point would be required to convert to Oracle/PeopleSoft in a statewide effort to aggregate all agencies’ procurement, financials, human resources, budget, payroll and benefits information technology (IT) systems into one state system. The process will be very costly and disruptive to the campus, he added, but no timeline has been given. The campus should know more by midsummer. The Chancellor also announced that Bob Heuermann, Director of University Development, has requested that the Foundation Office move to an advancement-type office concept, where it would become more a part of the campus. The office will be renamed “Office of University Advancement” as of July 1, and nothing else will be changed. UW-Stout received a gift of \$926,000 from California recently through the Foundation Office, bringing Stout’s net assets to \$28 million (as compared to \$2.5 million in 1998).

**V. Vice Chancellor for Academic Affairs’ Report** – Interim Furst-Bowe reminded everyone that UW-Stout’s Research Day will be held on May 4. She added that Cynthia Gilberts would be coming to the full Senate of May 9 to give a brief enrollment report.

Chair Schlough announced that Margaret Lewis, UW-System Associate Vice President of State Government Relations, will be attending the May 9 Meeting of the Combined Senates, as well as the Senate of Academic Staff Meeting. Vi Jones, Senate of Academic Staff Chair, has invited her to attend, and they agreed that thirty minutes would be given to her for a question/answer session. Lewis will talk to the Senates about successful lobbying strategies and news in Madison. Everyone is invited to attend.

**VI. Vice Chancellor for Administrative and Student Life Services’ Report** – no report.

**VII. Committee Reports**

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda. Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

**A. Curriculum & Instruction (Steve Cole)** – Cole distributed CIC’s report of projects

accomplished for the year. He noted that the Ethnic Studies Subcommittee (Jerry Kapus, Chair) will be presenting to the CIC the status of their review and recommendations for next year concerning the Chancellor's charge to the CIC for a review of the effectiveness and the requirements of the designated Ethnic Studies courses.

- B. Educational Activities (Donna Albrecht) – Albrecht stated that there were two policies and one discussion item under New Business.
- C. Elections (Forrest Schultz) – Schultz reported that all election results were counted on April 24 and letters will be sent to the winners.
- D. Finance Committee (Gene Ruenger) – Ruenger reported that the committee did not meet during second semester, as it lost its momentum. However, they were looking forward to meeting next year with a different facilitator. The intent of the committee was that if the Faculty Senate requested additional background information regarding the budget, they could work with Diane Moen's Office to analyze the dollar aspects from a faculty perspective. Schlough reflected that perhaps the reason that the Finance Committee has struggled to get established was its inability to define itself.
- E. Graduate Education Committee (Gene Ruenger) – Ruenger reported that GREC was working on its assessment system tool, which should be ready for Senate review next year.
- F. General Education (Ken Parejko; Attachment 2) – Schlough said that GEC's report showed their accomplishments during the past year and was for information only.
- G. Personnel Policies (Karen Martinson) – no report.
- H. Planning & Review (Brian Finder) – Finder distributed PRC's status report to the group and explained that they were continuing discussion with regard to performing a review of the Honors Program. They will meet again on May 5.
- I. Other

#### VIII. Old Business

- A. Polytechnic Designation (tabled from October 18 Faculty Senate Meeting for more input) – Chair Schlough said that he encouraged Senators during the last meeting to vote on May 9, so the motion was not left on the table. Schultz explained that the Election Committee saw many comments as they opened the surveys and it seems that there was a sense that faculty saw the need to brand Stout differently from the other campuses, but they also want to ensure that Stout stayed strong for the future.
- B. Faculty Senate Continues to Engage in Polytechnic Discussion (Motion from Faculty Senate Meeting of November 29)
- C. Graduate Policies Load Limit (tabled from April 25 Faculty Senate for more information) Chair Schlough said that it was upsetting to him to see items tabled during Faculty Senate Meetings after coming from the Senate's standing committees and that more confidence needed to be placed in the standing committees and their work coming forward. Perhaps their chairs needed to attend Faculty Senate Meetings whenever their business items were presented to help answer specific questions, he added. Schlough explained that the item was tabled after a question was raised regarding when the credit load limit was changed, if the coordinator of the Graduate College needed to sign off on it. Was there some reason that the Graduate College coordinator needed to be included in the sign off? Ruenger said that one issue the group didn't explore was that all exceptions go up to the Provost's Office. The group was only trying to simplify the process, but this was a valid issue. Schlough asked if it was adequate for only the program director to sign off. Furst-Bowe replied that it was sufficient. However, it would only be for summer session overloads, as it's difficult to get the committee together over the summer, especially in cases that appeal. Discussion ensued. Schlough explained that approximately ten year's ago, Senators were required to be elected as committee chairs, so they could help answer questions during the Senate Meetings. He added that Schultz, Mauldin, Galloy and he would meet to discuss this during the summer.
- D. Other

#### IX. New Business

- A. Amended Grade Change Process (Donna Albrecht; Attachment 3) – Albrecht gave an overview of the document and explained the revisions.

**Motion:** Peters/Koepke moved to approve the Amended Grade Change Process.

**Vote:** Passed unanimously.

B. Undergraduate Probation, Dismissal and Withdrawal Policy (Donna Albrecht; Attachment 4) – Albrecht explained that the Withdrawal part of the policy was unchanged; to only the Probation and Dismissal areas were revised, so the policy would be easier to enforce.

and **Motion:** Finder/Koepke moved to place the Undergraduate Probation, Dismissal Withdrawal Policy on the May 9 Faculty Senate Agenda.

**Vote:** Passed unanimously.

C. Declaring a Major by End of Student’s Third Term—for discussion only (Donna Albrecht; Attachment 5)- Albrecht said that this item was for discussion only and was not drafted as a policy—EAC only wanted feedback from the Executive Committee and Faculty Senate. She then gave an overview of the document. Chair Schlough noted that the policy would not affect the students in 2006. However, if it were approved in the fall, it would impact students for 2007. Discussion ensued regarding the pros and cons for students being required to declare a major by the end of their third term. Some topics included if its purpose was to get students graduated; why should students stay if there was no career path here?; students could not get their particular majors, so picked “undecided instead;” and some universities don’t allow students to declare a major until the beginning of their junior year. Cole said that he served as EAC’s chair and this came up years ago. At that time the committee felt that the numbers were small and decided to not have a rule for a very small number (in looking at the total campus perspective). Koepke asked if block scheduling could help. Schlough said that by using freshmen advising and block scheduling there was a more efficient use of resources. It was recommended for Albrecht to bring this back to EAC for more input.

D. M.S. in Career and Technical Education (Brian Finder; Attachment 6)

**Motion:** Koepke/Cole moved to place the M.S. in Career and Technical Education on the Agenda for the May 9, 2006 Faculty Senate Meeting.

**Vote:** Passed unanimously.

E. Ed.S. in Career and Technical Education (Brian Finder; Attachment 7)

**Motion:** Mauldin/Dzissah moved to place the Ed.S. in Career and Technical Education on the Agenda for the May 9, 2006 Faculty Senate Meeting.

**Vote:** Passed unanimously.

F. Other – Koepke said that she would like the Executive Committee to explore the entire issue of what the group’s purpose was and said she felt that the Executive Committee should craft where the Faculty Senate should go. New members coming into the Faculty Senate and Executive Committee sometimes don’t always know. Some of the agenda items were set by others (administration) and some things were duplicated in other meetings. Schlough said that he, Schultz, and Mauldin could meet during the summer to review what the Executive Committee was doing, explore alternatives, and determine if the group was making the most effective use of its time in order to get the most items accomplished. Schultz encouraged Senators to send him and Schlough any concerns/recommendations they have for their discussion.

X. **Adjournment** – 3:30 p.m.

Respectfully submitted,  
Anne Hoel, Secretary

Recorded and prepared by,  
Joy Evenson