

**MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
DECEMBER 5, 2006
OAKWOOD ROOM**

ATTENDANCE:

CHAIR: Forrest Schultz
VICE CHAIR: Len Bogner

SECRETARY: Anne Hoel
PAST CHAIR: Steve Schlough

PRESENT: S. Cole, K. Doll, J. Dzissah, B. Finder, B. Flom, K. Parejko, G. Ruenger, J. Watts

EXCUSED: D. Albrecht, K. Martinson, B. Murphy

GUEST: Provost Furst-Bowe

I. Call to Order - 2:35 p.m.

II. Announcements and Information

III. Minutes of November 14, 2006 (Attachment 1)

Motion: Ruenger/Bogner moved to approve the Minutes of November 14, 2006.

Vote: Passed unanimously.

IV. Chancellor's Report – Provost Furst-Bowe announced that the Chancellor returned to work on a limited basis and was hosting his Holiday Reception today. The Board of Regents will meet this week; agenda items include UW-System President Kevin Reilly's pay plan recommendation, new guidelines regarding a parallel program by the technical colleges, the Holistic Admission Policy, Background Check Policy, and Stout's M.S. in Information and Communication Technologies. Discussion focused on how the other campuses perceive the CVTC proposal and UW System having the right to review the programs. The Provost explained that three of the sixteen technical colleges are authorized to transfer up to 60 credits to the four-year colleges to allow students to finish their degrees. However, four-year campuses cannot offer the same curriculum at the same price of technical colleges, as their tuition is considerably less than Stout's (\$220 per credit vs. \$80 per credit).

V. Vice Chancellor for Academic Affairs' Report

VI. Vice Chancellor for Administrative and Student Life Services

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators should attend Senate meetings, especially when there is an agenda item. Items should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

A. Curriculum & Instruction (Steve Cole) – no report.

B. Educational Activities (Donna Albrecht) – no report.

C. Elections (Len Bogner) – Bogner reported that ballots for Vice Chair and College representatives have been sent out to all faculty, with the return date as December 13, 2006. There was no one who ran for the CHD vacancy; however, there was one person who volunteered to run for Secretary under a separate ballot.

D. Finance Committee (Bill Murphy) - no report.

E. Graduate Education Committee (Gene Ruenger) - Ruenger explained that GREC was asking the Faculty Senate to approve a minor revision to their Bylaws. Discussion ensued regarding program directors not being responsible for hiring faculty—the department chairs were. Ruenger said that his committee felt that while they can't dictate what a department does, they could include a statement that encourages what the department could do. Schlough said that if a course was at the 700 level, it should be taught by someone who had a doctorate. If a member of Stout's faculty teaches it as part of his/her

load, no one really knows if they have the proper terminal degree. Furst-Bowe replied that her office ultimately was trying to oversee this, but it was difficult.

- F. General Education (Ken Parejko) – Parejko reported that GEC will meet on December 8.
- G. Personnel Policies (Karen Martinson)
- H. Planning & Review (Brian Finder) – Finder said that PRC would like the Faculty Senate to approve the B.S. in Applied Science. This item will be placed on the December 12 Agenda.

I. Other

XI. Old Business

A. Other

XII. New Business

- a A. University Priority Development – Chair Schultz clarified that during the November 28 Faculty Senate Meeting, three people volunteered to serve on a task force that will engage the Faculty Senate in a campus-wide priority planning process. This group will give an initial report or introduction during the December 12 Meeting. Vice Chair Bogner explained that he serves on the group and asked if the Executive Committee was agreeable for them to use D2L (along with e-mails, departmental discussions, and other methods) as means of collecting data from the faculty. The Executive Committee gave its consent. The other volunteers serving include Kitrina Carlson and Marcia Miller-Rodeberg.
- the B. Polytechnic White Paper – Chair Schultz explained that a variety of people on campus used many sources to work on creating the document that will be presented to the Board of Regents. Doug Mell was the coordinator and spokesman, and the Faculty Senate has been asked to become engaged in the beginning to help shape Stout’s polytechnic paper. Four Senators (Alec Kirby, Steve Nold, Petre Ghenciu, and Renee Howarton) volunteered to work with Mell, as well as other representatives from the Senate of Academic Staff, to analyze the report, provide input, shape the document, and report to Senate on December 12. The paper will eventually come to the full Senate for information. Schlough recommended that the paper should also include something about Stout’s NanoSTEM initiative.
- C. Graduate Education Committee Bylaw Revisions (Attachment 2) – Ruenger explained that GREC would like to add Claudia Johnston as an ex officio member to the committee (and still retain Janice Coker as ex officio) and asked that this item be placed on the December 12 Agenda. The group gave its consensus to move it forward.
- D. 2007-2008 Promotion Procedures Events and Timetable (PPC will vote on this on Dec. 8; Attachment 3) – This item will be placed on the December 12 Faculty Senate Agenda.
- E. Sabbatical Application Timeline 2007-2008 for 2008-2009 (Attachment 4) – This item will be placed on the December 12 Faculty Senate Agenda.
- F. Mandatory Declaration of Major – input from Julie Watts. Watts explained that she met with Joan Thomas recently. Thomas strongly felt that the policy should not move forward, as it only affected 101 students—not enough for policy implementation. Thomas also said that if a student was coded as “UND,” it doesn’t necessarily mean that the person was Undecided. Furthermore, an administrative process would also need to be formed, which would take a considerable amount of time, and staff were stretched already. There is much effort on campus going toward career assistance for students. Thomas said that she also was willing to visit EAC and explain these reasons. Schlough said that this item was tabled and if no one removes it from the table, it will just die. The group recommended that Thomas should e-mail the Faculty Senate her concerns.
- G. Other
 - 1. UWS 7 – Chair Schultz distributed an update and said that UW-Madison unanimously voted to support it.

2. **Graduation - Chair Schultz explained that both Senate Chairs sit on the stage for graduation ceremonies. There's been a discussion recently about why the graduate program directors also sit on stage and the undergraduate program directors do not. The Provost replied that the stage wasn't large enough to include all of the program directors, and the set-up was primarily to make the hooding easier.**

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directors
Chair

Parejko suggested that it would be nice if the program directors could distinguished from the other faculty and staff, or perhaps all the program for certain majors could line up together, so they could greet their students. Schultz said that he would meet with the Dean of Students, as that office organizes the graduation ceremonies.

XIII. Adjournment – 3:25 p.m.

**Respectfully submitted,
Anne Hoel, Secretary**

**Recorded and prepared by,
Joy Evenson**