

**NOTES FROM MEETING OF THE COMBINED SENATES
UNIVERSITY OF WISCONSIN-STOUT
DECEMBER 12, 2006
BALLROOM C
2:30-5:00 P.M.**

Dennis Shaw, Chair of the Senate of Academic Staff, opened the meeting at 2:34 p.m. and welcomed the Chancellor back on campus.

- I. **Chancellor's Report** – Chancellor Sorensen stated that he appreciated all of the cards and support he had received and should be able to return to work full-time by mid-January.

- II. **Vice Chancellor for Academic Affairs' Report** – Chair Shaw explained that the Provost could not attend the meeting, but sent him a report regarding the recent Board of Regents Meeting. The Regents approved UW-Stout's M.S. in Information and Communication Technologies Program, Disciplinary Policy, Criminal Background Check Policy, and Unclassified Pay Plan (for 5.23 percent each year). The New Freshmen Admissions Policy and the new program approval guidelines for Wisconsin Technical Colleges were deferred until February, 2007. In his report to the Board, President Kevin Reilly thanked the UW-Stout Faculty Senate and Senate of Academic Staff for sending in resolutions supporting the Growth Agenda.

- III. **Vice Chancellor for Administrative and Student Life Services' Report**
 - A. **PeopleSoft Financial Update – Conversion from Datatel** – Vice Chancellor Moen reported that all campuses in the UW-System were required to switch to PeopleSoft and are in the process of converting from Datatel. Kim Schulte-Shoberg explained that Stout is one of three campuses (UW-Eau Claire and UW-Stevens Point) that need to convert to PeopleSoft now. The campus will need to come up with other ways to distinguish accounts/funds in the new system, which will affect the departments and what a person sees in their account strings. However, the biggest impact is that budget managers will no longer be able to go into Datatel to access their reports; they will need to use Wisdom instead, which is more detailed. Currently, people are being trained in the Business Office and Purchasing, with the budget managers being the next group planned. However, the system won't be fully implemented until July, 2007.

 - B. **Scanner – Test Scanning (Chris Ness; Attachment 1)** – Chris Ness reported that Stout's old scanner was outdated (1997), expensive to repair, noisy in the office, and needed to be modernized with new technology. Ness received quotes from four different machine manufacturers and visited UW-River Falls, UW-Eau Claire, and Northwestern College in St. Paul to see their scanners. The machine Stout purchased last fall was a Pearson Assessments OpScan 8 from Eagan, MN. The previous all-purpose answer sheet was BLUE and Ness changed the color to PURPLE so everyone could easily distinguish between the two forms. In November, report-generating software was installed, and a few more enhancements will be added to this software in January, 2007.

- IV. **Other Announcements & Information** – Doug Mell announced that two Regents, Jeff Bartel and Mike Spector, will tour Stout and talk about the polytechnic designation on December 15.

**MINUTES
FACULTY SENATE MEETING
DECEMBER 12, 2006
BALLROOM C – (Following Meeting of the Combined Senates)**

ATTENDANCE:

CHAIR: Forrest Schultz
VICE CHAIR: Len Bogner

SECRETARY: Anne Hoel
PAST CHAIR: Steve Schlough

PRESENT: T. Allen, P. Calenberg, K. Carlson, S. Cole, K. Doll, J. Dzissah, B. Flom, P. Ghenciu, R. Howarton, A. Kirby, S. Nold, C. Rohrer, L. McCullough for A. Scott, J. Taylor, R. Teleb, S. Terry, J. Watts, J. Weissenburger, and K. Zagorski

EXCUSED: B. Anderson, B. Bergquist, J. Champe, T. Karis, K. McDonald, M. Miller-Rodeberg, G. Neidermyer, and G. Wheeler

I. Call to Order- 2:53 P.M.

- II. Announcements and Information – Chair Schultz reminded everyone that both Senates support Evaluation Week. An e-mail will be coming out from the Provost and Senate Chairs stating that UW-Stout policy states that all courses should meet during their assigned meeting times and be engaged in meaningful assessment activities. Allen said that this information would also be helpful sent out at the beginning of each semester reminding faculty to have their classes during this week.**

Chair Schultz reviewed Provost Furst-Bowe's report again with the Senators.

III. Minutes of November 28, 2006 (Attachment 2)

Motion: Ghenciu/Schlough moved to approve the Minutes of November 28, 2006.

Vote: Passed unanimously.

IV. Committee Reports

- A. Planning and Review Committee (Attachment 3) - for information only.**

V. Old Business

- A. Other**

VI. New Business

- A. University Priority Development (Forrest Schultz) – Chair Schultz explained that during the last Senate meeting, Len Bogner, Kitrina Carlson, and Marcia Miller-Rodeberg volunteered to serve on a subcommittee that would help engage the Senate to find other university priorities. The group met twice and discussed how to disseminate a document that would be used to obtain faculty input on various categories that could be used for faculty priorities. Bogner explained that he would like the faculty to have every opportunity for input and asked the Senate if he could create a D2L site and a discussion board on the Faculty Senate's web page. Thus, faculty could have many avenues to give input and feedback on issues they feel are important. Other means they could use would include communicating directly to their departmental representatives, using the discussion board, or they could e-mail him directly. Hopefully, the input will reveal several themes that could be explored. Bogner added that he would like to have the priorities identified by next semester, so they could be brought to the Chancellor's Retreat next summer and possibly become next year's directives. Bogner asked that all information be sent by the first week in March, so final approval could**

be made by the Faculty Senate soon thereafter. Chair Schultz said that this would be an Agenda item for next semester. There are many reports and data gathered that also could be used to help shape the priorities.

B. Polytechnic White Paper (Forrest Schultz) – Chair Schultz explained that the Polytechnic subcommittee (Dennis Shaw, Len Bogner, Ilse Hartung, and himself) recently met with Doug Mell. Mell reported that there were actually two papers: one a larger, more-detailed report, and the other, a shorter executive summary version. Additionally, there will be a Polytechnic link placed on the Stout’s Home Page that will connect people to relevant materials concerning the Polytechnic designation proposal. The Polytechnic web site will include a link to the position paper that explains why UW-Stout deserves the Polytechnic designation, and what the designation would mean for the university. The Chancellor is in the process of revising the executive summary, which should be completed by December 15, in time for the Regents’ visit on campus, and could hopefully be used as an excellent lobbying tool with the legislators as well. Chancellor Sorensen plans on meeting with UW-System President Kevin Reilly in January to be placed on the Board of Regents Agenda. Mell said that he met with Tom Still, President of the Wisconsin Technology Council, who will be a strong advocate for the campus in Madison. During spring semester, the Chancellor plans on forming an informal Polytechnic Steering Committee that would interact with internal constituents and give presentations. Chair Schultz asked the Senate to e-mail him if anyone was interested in serving on the group. The Polytechnic Steering Committee would also help give presentations, review other types of Polytechnic documentation, including brochures and advertising material, as well as encourage other faculty to become involved. Mell added that the group could figure out its role as the Polytechnic label for Stout evolves; administrators felt it was important to include faculty (instead of one or two administrators) on the group that could help make these decisions and give valuable input.

C. UWS 7 – Update (Forrest Schultz; Attachment 4) - Chair Schultz explained that UW System sent out the final documentation on December 4; the attached resolution was the same one that was passed by faculty at UW-Madison.

Motion: Nold/Howarton moved to support the UWS 7 Resolution.

Vote: Passed with 1 opposed and 2 abstentions.

D. B.S. in Applied Science (Brian Finder; Attachment 5) – Zagorski explained that PRC felt happy with the report as it stands and would like Faculty Senate approval.

Motion: Bogner/Zagorski moved to approve the B.S. in Applied Science.

Vote: Passed unanimously.

E. Graduate Education Committee Bylaw Revisions (Gene Ruenger; Attachment 6) – Ruenger explained that the committee wanted to add another ex officio person to their membership to include the Graduate Studies Coordinator. They will still retain the ex officio members from the Provost’s Office and the Library Learning Center.

Correction: To change the number of non-voting members from 2 to 3.

Motion: Teleb/Allen moved to approve the Graduate Education Committee Bylaw Revisions.

Vote: Passed unanimously.

- F. **2007-2008 Promotion Procedures Events and Timetable (PPC; Attachment 7) – Chair Schultz explained that PPC revised the dates to match next year’s calendar and also added more time for the Level 3 All-University Promotion Committee to complete its work to 1/31/08 (from 1/24/08) at its December 8 Meeting.**

Motion: Ghenciu/Doll moved to approve the 2007-2008 Promotion Procedures Events and Timetable.

Vote: Passed unanimously.

- G. **Sabbatical Application Timeline 2007-2008 for 2008-2009 (PPC; Attachment 8)**

Motion: Terry/Zagorski moved to approve the Sabbatical Application Timeline 2007-2008 for 2008-2009.

Vote: Passed unanimously.

- H. **Other**

VII. **Adjournment - 3:45 p.m.**

**Respectfully submitted,
Anne Hoel, Secretary**

**Recorded and prepared by,
Joy Evenson**