

**MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
OCTOBER 11, 2005**

ATTENDANCE:

CHAIR: Steve Schlough
VICE CHAIR: Forrest Schultz

SECRETARY: Anne Hoel
PAST CHAIR: Mike Galloy

PRESENT: D. Albrecht, B. Anderson, S. Cole, J. Dzissah, B. Finder, L. Koepke, K. Mauldin, K. Parejko,

EXCUSED: A. Hoel, K. Martinson, B. Murphy, G. Ruenger

GUESTS: Chancellor Sorensen, J. Furst-Bowe, D. Moen, D. Shaw

I. Call to Order – 2:33p.m.

II. Announcements and Information – Chair Schlough announced that the Fall 2005 University Priority Listening Session for the Faculty Senate will be held on November 1 from 3:30-5:00 p.m. and noted that anyone could attend, as it was an open meeting. Schlough also asked the group to encourage their colleagues to complete the Morale Survey that’s on the website. He concluded by stating that there were two more items under Other that would be added to Agenda later in the meeting: Digital Governance and Polytechnic Designation.

III. Minutes of September 27, 2005 (Attachment 1)

Motion: Koepke/Dzissah moved to approve the Minutes of September 27, 2005.

Vote: Passed unanimously.

IV. Chancellor’s Report – Chancellor Sorensen distributed the “Budget Base Cuts and Lapses” to the group and stated that the document was developed to show who took the campus cuts (in actual positions instead of across-the-board cuts). Two positions (John Enger’s and Baldrige Assessment Director) in the Chancellor’s Division have been cut. Also, a position in CTEM’s STII was targeted for a 25% cut, CHD had one secretarial position eliminated (which was spread across two cuts), and the Director of Stout Solutions took a 37% cut and must be self-sustaining after the cut is made. The second page of the document shows how fair the cuts were, as well as the total reduction and net reductions. The Chancellor said that the campus needed to rethink how it markets its services and programs more effectively, especially in preparing for the future. Chancellor Sorensen announced that he sent a memo to Provost Furst-Bowe and the Deans asking them to initiate discussion in five areas: release time, assistant deans, program, workloads, and capstone courses. Discussion ensued on each issue. Chair Schlough reminded the group to use the on-line bulletin board to give anonymous input.

V. Vice Chancellor for Academic Affairs’ Report – Provost Furst-Bowe reported that the deans and her compiled a COBE grant proposal for UW-System that could help give more bachelor degrees to students through the tech colleges within the state. She stated that a memo will go out to the campus regarding making the transition from e-Scholar to D2L. Furst-Bowe also said that she was advertising for an Associate Vice Chancellor position, as Claudia Smith would be the new Director of the International Studies Office beginning in January.

VI. Vice Chancellor for Administrative and Student Life Services’ Report – Vice Chancellor Moen stated that she would be out of town on October 18, but would like Meridith Wentz to present the NSSE Survey to the Senate. She also asked that Wayne Argo attend the meeting to give a report on the Dual Choice Enrollment, especially with the recent changes regarding Humana Insurance. It was agreed to place these two items on the Agenda.

VII. Committee Reports

Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators need not attend Senate meetings unless there are specific agenda items from their committee on the agenda.

Reports should be submitted by e-mail to Joy by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.

- A. Curriculum & Instruction (Steve Cole) – no report.
- B. Educational Activities (Donna Albrecht) – Chair Schlough distributed the 2007-2008 Academic Calendar to the group. Dennis Shaw, who served on the calendar’s subcommittee, explained that Lou Miller helped put the proposed calendar together. Shaw said that the beginning of the semester would be the same as this year, as there was good feedback from the students and parents to move in on a weekend instead of during the week. Shaw said that the late Martin Luther King Day and an early Easter in second semester were difficult to work around. Spring Break would be March 14-24, with eight weeks of classes before the break, but only six after. Because both Easter and St. Patrick’s Day would fall during Spring Break, no Spring Holiday was planned. Galloy recommended to eliminate the time when Spring Break begins, as there have been some classes held after 5:00 p.m. in the past. He also asked if the data gathered last year was helpful in creating the new calendar. Albrecht replied that the data was very helpful and she would correct the calendar to eliminate the 5:00 p.m. time. It was agreed to place this item on the October 18 Faculty Senate Agenda.
- C. Elections (Forrest Schultz) – Committee ballots were counted on October 10 and Joy was mailing out the congratulatory memos to the winners.
- D. Finance Committee (Bill Murphy) – Chair Schlough explained that the committee was charged to review its Bylaws and a meeting was in the process of being set up. The committee needed to decide if they have a purpose or not. One suggestion that has come forward was for them to review the current budget data. Galloy said that Diane Moen worked in an office with people who dealt with accounting and numbers all of the time and recommended that the committee interface with Moen so that an academic perspective could be brought out in the process. He added that the Finance Committee could be used more as a resource that could be available to the accounting people to give an academic perspective. Galloy further explained that having an active committee would not reflect distrusting how the budget procedure worked, but more of a resource for the Chancellor and Moen to use that could help gather a different perspective for making decisions. Schlough said that the Senate would be informed of the committee’s status after their first meeting.
- E. Graduate Education Committee (Gene Ruenger) – Chair Schlough stated that GREC met and inherited additional roles as a result of the Graduate Council disbanding.
- F. General Education (Ken Parejko) Parejko reported that GEC would meet on October 14.
- G. Personnel Policies (Karen Martinson) – Chair Schlough reported that PPC would meet on Monday, October 17. Martinson held the Promotion Committee Chairs Workshops and they went very well.
- H. Planning & Review (Brian Finder) – Finder distributed the PRC Report and said that there were three items under New Business that needed to go to the Faculty Senate for approval. Galloy asked if the total PRC items for the year could be staggered out more throughout the semesters. Finder replied that he would check if they could be. Chancellor Sorensen asked Finder if there was anything in the PRC review process pertaining to department chairs and program directors teaching when they were part-time. He added that there needed to be some type of accountability for adjunct professors as well. Discussion ensued and Finder said PRC would discuss it at their next meeting. Furst-Bowe questioned Finder if the PRC could include a question which helps determine the program’s utilization of technology/Learn@Stout in order to keep it current with accepted delivery methods. Finder replied that he would also present this at the next PRC meeting.
- I. Other

VIII. Old Business

- A. Committee Process (Steve Schlough) – Chair Schlough stated that this item would be kept on the Agenda for one more meeting.
- B. Committee Inventory (Steve Schlough) – Chair Schlough said that a small task force would be formed to examine the committees to see if there was any overlap.
- C. Other

IX. New Business

- A. Report for M.S. Education (Brian Finder; Attachment 2) - Finder explained that PRC reviewed and approved all the reports. The Executive Committee agreed that these three items would be placed on the Faculty Senate Agenda for October 18.**
- B. Report on B.S. in Vocational Rehabilitation (Brian Finder; Attachment 3)**
- C. B.S. Technical Communication (Brian Finder; Attachment 4)**
- D. Dahlgren & Ranney Price Professorships for 2006-2007 (Steve Schlough; Attachment 5) Chair Schlough explained that the Chancellor has requested the Faculty Senate to make a recommendation from the three options on the attachment. This will go to the Faculty Senate for discussion and recommendation on October 18.**
- E. Other**
 - 1. Digital Governance – Chair Schlough reported that eleven people responded to the on-line survey. There was a Digital Governance Committee formed last year and the Senate should discuss if they wanted the committee again this year. If so, Vice Chair Schultz would call the committee together. Schlough explained that if Senate elections were held on-line, the Bylaws would need to be changed, and if the Senate decided to have on-line discussions, something other than D2L would need to be used because of the Open Meeting Law.**
 - 2. Polytechnic Designation – Chair Schlough stated that input on this topic could be addressed during the Senate’s November 1 Listening Session. This item will also go on the October 18 Faculty Senate Agenda.**

Mauldin recommended that it would be helpful for the campus if the Faculty Senate could endorse or give resolutions on issues such as these. It was decided to wait until after the Listening Session to make any resolutions.

X. Adjournment – 3:40 p.m.

**Respectfully submitted,
Anne Hoel, Secretary**

**Recorded and prepared by,
Joy Evenson**