



**VI. Vice Chancellor for Administrative & Student Life Services**

- A. SSE Report (Attachment 4)
- B. UCLA Faculty Survey
- C. Dual Choice

**VII. Faculty Representatives' Report (Jerry Kapus) – Chair Kapus reported that he will be attending the Faculty Representative's meeting in Madison on September 27<sup>th</sup> and will report on it at the October 2<sup>nd</sup> meeting.**

**VIII. Committee Reports - Committee chairs are requested to give oral reports to the Executive Committee and prepare brief written reports for Faculty Senate meetings. Committee chairs who are not Senators should attend Senate meetings, especially when there is an agenda item. Items should be submitted by e-mail to Janell by noon on Thursdays. All standing committee chairs are expected to attend the Executive Committee Meetings, since they are voting members of the group.**

- A. Curriculum & Instruction (Steve Cole)
- B. Educational Activities - EAC met yesterday. The motion was unanimously passed to invite an Academic Staff member to serve as one of the University Marshals.
- C. Elections (Forrest Schultz) - Elections for Vice Chair nominations – ballots will be sent this week (with an October 5th return date).
- D. Finance Committee (Bill Murphy)
- E. Graduate Education Committee (Gene Ruenger)
- F. General Education (Alan Block)
- G. Personnel Policies (Dennis Vanden Bloomen) - Vanden Bloomen stated that the PPC committee met September 14 and discussed JOKER and Regents the different raises options. The options are: no raise, 2%, above 4% (assumption for faculty raises and recommendation). He noted that 90-91% of faculty are rated above. Compression will be analyzed: new employees' starting salary, gender equity, promotion pay increase, and education prep code. PPC report will come the second or third week of October.
- H. Planning & Review (Jonna Gjevre)
- I. Other

**IX. Old Business**

- A. Faculty Workload (Jerry Kapus; Attachment 5) - Opportunity to discuss on October 2
- B. Recommendation Concerning Sick Leave Reporting (Jerry Kapus) - Kapus will create and bring information for discussion at the October 2nd meeting. Vanden Bloomen will forward sick leave table to Kapus. Schultz stated a discussion from last year's Faculty Reps teleconference mentioned that Wisconsin is one of the last states to have sick leave conversion. Most other states have collective bargaining rights. The sick leave credits make up for Wisconsin's lower salaries.
- C. Reminder on Research Definition (Jerry Kapus) - The Faculty Senate, according to the by-laws, reviews each department's research definition. Vanden Bloomen explained that the handbook's definition may be used, or it may be expanded or modified. Block feels this could be confusing. Kapus said the handbook is general and that each department's definition can make their own practices clearer. Vanden Bloomen will follow up with the departments that haven't submitted their research definition. PPC will check the research definitions for compliance. Guidelines need to be looked into and may need to be changed. The School of Education wants to look at other departments' by laws (definition of research). Departments asked to review/revise the promotion/tenure policies by Chair, Vice Chair and Past Chair. Discussed promotion appointment (department chair or committee could write up a recommendation about promotion guidelines to allow for this). October 10<sup>th</sup> is the Promotion Chair Orientation.

- D. Other - EAC recommended unanimously designating one of the four University Marshalls positions to be permanently filled by an academic staff member selected by the Senate of Academic Staff.**

Block asked to study online teaching to be included in faculty workload. He pointed out that it takes approximately one-third more time for online teaching than classroom teaching. How does faculty get opportunity to do online teaching? Kapus asked if current document should go forward. Vanden Bloomen mentioned these are only guidelines – not specific. PPC requires eight hours of office hours, does this include “online” office hours? These are negotiated between faculty and supervisor. PPC recommends bringing it forward. Provost Furst-Bowe recalls the unavailability of a teacher or department chair to students being an issue only once or twice.

**X. New Business**

- A. Alignment (Jerry Kapus) Old business – Kapus said that the Faculty Senate will vote and send the recommendation to the Provost Office by October 16. Should this be a tallied ballot, or should it be comment-based/matrix? This will be discussed on October 2nd. Springer said that pieces of one could be combined with others and recommended a need for a comment box. Provost Furst-Bowe mentioned that it may result in two hybrids models. Vanden Bloomen presented his evaluation/model by cutting, pasting and adding his own comments in red. What problem do we have that’s solved by changing the structure? Is there a model that has the number of faculty in each college before and after? Provost Furst-Bowe reminded Senators that they are the representatives for your DEPARTMENTS. Springer asked, in giving into to Administration, which method would be weighed more heavily in the decision. Provost Furst-Bowe replied that an advisory vote and comments will have a large impact. She’s been hearing positive comments from people, but doesn’t think there will be a consensus. The Provost suggests the senators need to get input from their colleagues.**
- B. B.S. in Art Education (Jonna Gjevre; Attachment 6) - Approved the comments to the Dean and Program Director chair. A new set of surveys will be sent fall 2008.**
- C. Attendance by Senators at Senate Meetings (Jerry Kapus) - Five Senators missed the first 2 meetings. If a senator misses three or more meetings and ignores Kapus’ reminders, should something be done? Weckmueller made a recommendation to email a message to the department chair/dean. The message would make them aware that their senators were not attending and ask them if they would like to elect a new senator. Kapus should email the senator and ask why they haven’t attended. If no response, then email the department chair/dean. Meetings may conflict with other responsibilities.**
- D. Environmental Sustainability Steering Committee (Attachment 7)**
- E. Other - Finance Committee is inactive. Members met last spring and asked to replace the chair.**

**XI. Adjournment - 3:35 p.m.**

Respectfully submitted,  
Ned Weckmueller, Secretary

Recorded and prepared by,  
Janell Reitz