

MINUTES
FACULTY SENATE EXECUTIVE COMMITTEE
March 4, 2008
CEDARWOOD ROOM
2:30 – 4:30 P.M.

ATTENDANCE:

CHAIR: SECRETARY: Ned Weckmueller
VICE CHAIR: Steve Deckelman PAST CHAIR: Forrest Schultz
PRESENT: Alan Block, Julia Champe, Steve Cole, John Rompala, Laura Schmidt, Scott Springer, Loretta Thielman
EXCUSED: Dennis Vanden Bloomen
GUESTS: Chancellor Sorensen, Provost Furst-Bowe, Dan Riordan

- I. Call to Order – by Steve Deckelman at 2:31 p.m.
- II. Announcements and Information – In Chair Kapus’ absence, Vice Chair Steve Deckelman will run the Faculty Senate Executive meeting today. Vice Chair Deckelman said that Chair Kapus has a Department Chairs/Program Directors meeting scheduled to continue discussions on Thursday, March 6, 12:00-1:00 p.m., in the Cedarwood Room.
- III. Minutes of February 5, 2008
Motion: Ruenger/Schultz moved to approve the Minutes of February 5, 2008.
Vice Chair Deckelman made three amendments to the February 5, 2008, minutes:
 - VII. Committee Reports, item J. The subcommittees mentioned should be recorded as standing committees.
 - IX. New Business, item A. “Bee” should be recorded as “be”.
 - IX. New Business, item F. “NSCE” should be recorded as “NSSE”.Vote: Passed unanimously with amendments.
- IV. Chancellor’s Report – Chancellor Sorensen said that he still hasn’t received an exact amount of the shortfall, but it looks around \$800 million - \$400 million each year. More information will be communicated as soon as it is available. Jarrod Feight, an applied science major at UW-Stout, has been selected to be one of only two students in the University of Wisconsin System to speak during the annual Posters in the Rotunda event to be held in Madison, Wednesday, March 5. Feight will speak about his research on solar panel technology.
- V. Vice Chancellor for Academic Affairs’ Report –No Report
- VI. Vice Chancellor for Administrative & Student Life Services – No Report
- VII. Committee Reports – Vice Chair Deckelman said that Chair Kapus encourages committee chairs to submit ideas for possible agenda items/discussion.
 - A. Curriculum & Instruction – Global Perspectives – Steve Cole reported that a subcommittee is reviewing Global Perspectives courses and requirements. A subcommittee is also working on the CIC bylaws. Recommendations will be given at the April meeting.

- B. Educational Activities – Laura Schmidt reported that a subcommittee is working on the policy dealing with Fee for Credit by Exam and will be submitting recommendations to the Faculty Senate in April.
- C. Elections – Steve Deckelman said the Faculty Senate’s Vice Chair and Secretary ballots were due Friday, February 29, 2008. The ballots will be counted on Thursday, March 13, 2008.
- D. Finance Committee – Steve Terry said that peer institutions have been contacted regarding their pay scale for summer school and winter term. The Finance committee will continue to gather information and will report to Faculty Senate in April.
- E. Graduate Education Committee – Gene Ruenger reported that the Graduate Education Committee is reviewing the TOFEL requirements and laptop/computer use in general education. The committee is trying to provide a system that will work for everyone.
- F. General Education – Alan Block said the General Education Committee is working on their membership guidelines and Senior Level assessments.
- G. Personnel Policies – Due to Dennis Vanden Bloomen’s absence, it was suggested that another member of the Personnel Policies Committee may need to report to the Faculty Senate Executive Committee.
- H. Planning & Review – No Report.
- I. Other

VIII. Old Business

- A. Length of Class Period – EAC Charge – Laura Schmidt said a subcommittee met in February. The subcommittee is waiting for information from UW System to make sure it is legal to change the periods and to see how many minutes are required per credit. The subcommittee is split as to changing the length of the class period; therefore, the subcommittee would like to distribute a survey or receive input from the Faculty Senate. Since gathering this additional information will take time, the April deadline for submitting the recommendation will not be met. Vice Chair Deckelman suggested gathering historical information of why the class period length was changed and the pros/cons of changing it. This report should then be sent it to Faculty Senate. A discussion pursued regarding pros and cons. There may be contractual obligations. Chancellor Sorensen indicated that North Central should have the information regarding any requirements of contact time vis-à-vis accreditation.
- B. Promotion Policy and Realignment–The Personnel Policies Committee will be charged to review the Promotion Policy after the realignment.
- C. Other

IX. New Business

- A. Student Engagement and Retention Discussion– The Provost formed a committee exploring issues related to the retention rate, which has been falling, and student engagement. Dan Riordan gave a history and review of what the committee has been doing. Dr. Riordan will continue this discussion at the regular Senate meeting.
- B. EAC Recommendation on Incompletes and In Progress Policy – Laura Schmidt discussed the “Incomplete/In Progress” handout which clarifies processes with the Registration and Records office. These processes have developed over time. This will be on the next Senate agenda.
- C. EAC Recommendation on Bylaw Revisions – Laura Schmidt said that, since EAC’s representation works well, the EAC bylaws revisions recommendation has basic changes. With the creation of new Colleges, new members will be elected. This may cause the

- committee to have extra members for a period of time.
- D. **Policy on Purchasing Codes for Access to Online Educational Resources – Vice Chair Deckelman** said that Marcia Miller-Rodeberg brought to Chair Kapus’ attention that the University Bookstore is prohibited from selling the codes for access to online educational resources to students. In Chair Kapus’ absence, the direction of this item is not exactly known, so it will be put on the next agenda.
 - E. **Post Tenure Review – Out of Cycle Evaluation Request Timeline – Vice Chair Deckelman** said that a faculty member approached Chair Kapus about the length of time a supervisor has to provide feedback on an evaluation requested by a faculty member. When a faculty member requests a review out-of-cycle, there should be a finite time for the supervisor to respond. This does not change the Post Tenure Review policy.
 - F. **Process for Faculty Senate Administrative Evaluations – In a discussion regarding the shredding of the comments of Administrative evaluations, Ned Weckmueller** said a promise was made to Administration that written evaluations would be shredded immediately. When comments are kept on file, it is subject to open records laws. There should be a policy to set a time when records should be kept and then shredded. It was thought that shredding the comments immediately indicates that the evaluations aren’t really important. A summary of the written comments is written up. The evaluations are an attempt to provide positive feedback from the bottom-up standpoint. The process should be reviewed and sent to Faculty Senate. Chair Kapus can bring this back as old business.
 - G. **Chapters UWS 17 and 18 Recommended Revisions (** <http://www.uwstout.edu/faculty/senates/fs/documents/ChaptersUWS17and18ReviewRecommendations.pdf> **) – Chair Kapus** wanted to provide a link if faculty wanted to provide input on the Chapters UWS 17 and 18 Recommended Revisions
 - I. **Other**
- X. **Adjournment** – at 4:04 p.m.

Respectfully submitted,
Ned Weckmueller, Secretary

Recorded and prepared by,
Janell Reitz