



Student Employee Application
SPRING SEMESTER

Office Use Only Date of Application
Date of Hire

General Information:

(Please use full, legal name for first and last names.)

First Name: _____

Last Name: _____

Preferred Name: _____

Student ID Number: _____

E-mail Address: _____

Local Address: _____

Personal/Cell Phone #: _____

Permanent Address: _____

Permanent Phone #: _____

Available Starting Date: _____

Employment Information:

Position(s) applying for: _____

How many hours would you prefer to work during the week (Mon-Fri)? _____

Do you want a weekend shift? Yes No

(note: weekend shifts are scheduled on a three-week rotation)

At which location(s)/area(s) are you willing to work?

Memorial Student Center (south campus)

Merle Price Commons (south campus)

North Point Dining Hall (north campus)

Catering (south campus)

(note: weekend work required in catering)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Class & Commitment Schedule:

Place an "X" where you **DO HAVE** classes or commitments. **All commitments must be marked** including but not limited to sports, clubs, organizations, committees, class, worship/prayer, etc. If these are not on your application and interfere with an accepted shift, that shift will be removed from your schedule.

Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
6:00-7:00							
7:00-7:50							
8:00-8:55							
9:05-10:00							
10:10-11:05							
11:15-12:10							
12:20-1:15							
1:25-2:20							
2:30-3:25							
3:35-4:30							
4:40-5:35							
5:45-6:40							
6:45-7:40							
7:45-8:40							
8:45-9:40							
9:45-11:00							
11:00-12:00							

Special Skills:

Please describe any special skills, training, coursework, or other experience you believe would be relevant to this job (i.e. typing, cooking, bartending, catering, cashiering, office experience, etc.)

Certifications:

_____ Expires: _____

_____ Expires: _____

_____ Expires: _____

Have you ever worked on campus? Yes No

If so, where? _____

Work and Other Experience History (begin with most recent position):

Dates of Employment (include current and previous UW-Stout positions)	Place of Employment (contact name, address, and phone number)	Position/Duties/Responsibilities

References:

Name	Phone Number	Position/Relationship

Office Use Only: Comments

All of the information on this application is true and complete to the best of my knowledge, and I authorize investigation of all statements contained in this application. The information may be used to reach a decision about my employment.

Applicant's Signature: _____ **Date:** _____

The University of Wisconsin-Stout is an Equal Opportunity/Affirmative Action institution committed to diversity in its people and programs.

Please drop off at desired location or return a completed application to:

(Please fill out only one application. We will share among all locations. Feel free to follow up with a contact below.)

Price Commons
 University Dining Service
 Lori Hoege, Rm 224 Price Commons 1110 S.
 Broadway
 Menomonie, WI 54751
 715-232-1577

North Point*
 University Dining Service
 Linda Fane, Rm 111 North Point
 208 2nd Street West
 Menomonie, WI 54751
 715-232-1240

Student Center/Catering
 University Dining Service
 Kathleen Brown, Rm 224 Student Center
 302 10th Avenue
 Menomonie, WI 54751
 715-232-1482

**During June and July please send to Price Commons*