phase three | online course checklist

Course Standards for Online Teaching
Best practices in the areas of Instructional Design, Instructional Strategies, Courses Environment, and Technology

Instructional Design

- Student assessments and evaluations are aligned with course learning objectives
- Every discussion topic has a rubric
- Course utilizes multi-method assessment and evaluation
- Course closes with a valuable wrap-up project or activity
- Instructor provides explicit rubrics for each activity/assignment, to assist with providing helpful feedback to students

Instructional Strategies

- Instructor uses ungraded self-quizzes for each unit/module to boost student learning
- Instructor provides a "week zero" or brief orientation before the course start
- Instructor utilizes active learning techniques throughout the online course
- Instructor utilizes student self-assessment as a way to encourage critical thinking and self-reflection

Course Environment

- Instructor works to develop peer-peer exchanges and collaboration among all online students
- Instructor works to create a supportive, participatory community
- Instructor is aware that responses and participation are requested and expected by online students
- Instructor takes time to think before giving feedback or responding to questions, emails, and discussion posts

Technology

- Instructor works toward integrating new, institutionally recommended tools
- Instructor integrates new technologies slowly
- Instructor utilizes only safe and secure technology
- Instructor informs students of public or social networking activities in advance
- Instructor provides access to online meeting spaces for students

Instructors whose courses are in Phase Three may enter the Online Instructor Development Pathway Map at Badge level 5, and should have previously met requirements of Badge levels 1, 2, 3, & 4.

View Online Instructor Development Pathway Map

Badge 5: Superstar

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