Instructions for Processional at Commencement

Beginning of the ceremony:
- The lead marshal, with Mace, enters the fieldhouse using the East door.
- One assistant marshal follows the lead marshal until he reaches the end of the bleachers.
- The assistant marshal at the West door enters the fieldhouse and stops at the end of the bleachers.
- The lead marshal continues to the center aisle.
- When the lead marshal reaches the center aisle the assistant marshals start to walk to the graduate seating area.
- The lead marshal stands front and center with the Mace.
- As graduates are seated the assistant marshals work their way back toward the bleachers.
- When the graduates are all seated the assistant marshals return to their respective sides of the bleachers to meet the waiting faculty and lead them to the faculty seating area.
- After the faculty and stage guests are seated the two assistant marshals go to their reserved seats.
- The lead marshal places the Mace on the table and goes to his reserved seat.

During the ceremony
- The marshals leading the processional will remain seated with the degree candidates. The marshal assisting with the diploma distribution will be seated with the stage guests and will process with the stage guests. The diploma assistant will hand covers from the table where the covers are stacked to the deans to hand to the degree candidates.

Ed.S. Candidates
- The EdS degree candidate’s supervisory faculty member will generally escort them to the stage and take them back to their chair. If the candidate's supervisory faculty member is not available to attend the ceremony, the marshal may be called upon to escort the student to and from the stage.

After the ceremony:
- The lead marshal stands, retrieves the Mace and leads the chancellor and provost followed by the other stage guests down the center aisle out of the fieldhouse.
- In the meantime, the assistant marshals walk over to the faculty and lead them out right behind the stage guests.
- After the last faculty member passes the students in row 1, the students follow the faculty out.
- The marshals do not have to re-enter to fieldhouse to lead out the graduates. They will just follow in line behind the faculty.