

DEPARTMENT OF CHEMISTRY  
University of Wisconsin-Stout  
Menomonie, WI 54751

**Minutes**  
**Staff Meeting Number 7 (2007-2008)**

Monday, Nov 26, 2007  
11:15 am – 12:10 pm  
Jarvis Hall Science Wing 309

**Attendance:** Laura Giede (LG), Ellen Carlson (EC), John Crandall (JC), Eugene Ruenger (GR), Chris Lutz (CL), Marcia Miller-Rodeberg (MM), Martin Ondrus (MO), Forrest Schultz (FS), Ana Vande Linde (AVL).

A. Minutes of Previous Meeting

1. Meeting #6, Nov 5, 2007: MO moved to approve the minutes. GR seconded the motion. Minutes were approved as circulated.

B. Announcements:

1. Building update: The room numbers do not correlate to the schedule. The revised schedule for the building meetings was circulated.
2. Program assistant update (EC) – no update
3. Laboratory Technician: LG announced that there is a qualified student worker available for doing research.
4. Faculty Senate Rep: (MAM) – no report.
5. Other announcements: Scheduling: students are taking Quantitative Analysis and Biochemistry before chem. 136, which is “out of sequence”. The prerequisite for Quantitative Analysis will be changed to include Chem 136. The prerequisite for Biochemistry cannot be changed yet because Chem 136 is not required for dietetics students.

C. New Business

1. Science Building Discussion – The building plans were discussed.

D. Staff Additions – None.

Meeting was adjourned at 12:15.

Respectfully Submitted,



Marcia Miller-Rodeberg