



UW-Stout Alumni Association Board of Directors Application Form

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: () _____ E-mail Address: _____

Class year _____ Major: _____

Current occupation/employer _____

Mission Statement: To provide alumni with information, opportunities, and services which create and promote a sense of community among alumni and support the mission of UW-Stout and UW-Stout Office of University Advancement.

1. Please enclose a cover letter outlining your interest in serving on this board along with a resume or vita.
2. Please list your community and volunteer activities. A separate sheet may be used if needed.

Please read the following statement and sign in the designated space before sending application:

I understand that appointment to the UW-Stout Alumni Association Board of Directors involves a commitment to two meetings per year in Menomonie.

Signature _____ Date _____

Return completed application to:
UW-Stout Alumni Association
PO Box 790
Menomonie, WI 54751
Phone (715) 232-1151
Fax (715) 232-5015
Email: alumni2@uwstout.edu



STATEMENT OF EXPECTATIONS OF MEMBERS OF THE UW-STOUT ALUMNI ASSOCIATION BOARD OF DIRECTORS

The purpose of this statement is two-fold: First, to inform potential nominees to the Board of the level of commitment they will be asked to make. Second, to inform the alumni of what the Board expects of its members.

These expectations are as follows:

- I. Attendance at two meetings per year in Menomonie is expected. You may be invited to additional functions throughout the year. Attendance at these events is encouraged but optional.
- II. To be an active and contributing participant in the work of the Board of Directors.
This includes:
 - A. Regular attendance at meetings of the Board and task force committees.
 - B. Representing the UW-Stout Alumni Association and not the interest of any particular constituency.
 - C. Attending association and university functions as convened.
 - D. Discussing issues fully but accepting and supporting the final decision of the Board once it is made.
 - E. Serving on specially appointed board committees and taking a leadership role as needed.
 - F. Participation in activities as requested as a volunteer to meet with potential alumni and friends of the university.
- III. To understand the UW-Stout Alumni Association, its mission, structure, programs, strengths, challenges and current issues the role of the advisory board, the role of the Stout University Foundation, the role of the university administration, and the role of staff. This includes:
 - A. Thorough review by new board members of the board member handbook including board minutes, constitution, by-laws, and all supplementary materials.
 - B. Thorough review of agenda materials and other information pertinent to issues before the board, careful consideration of options for addressing these issues, and participation in the discussion of these issues.
 - C. Timely reading of alumni and foundation publications.
 - D. Responding appropriately to alumni questions and concerns.
- IV. To understand the University of Wisconsin-Stout, its mission, structure, programs, strengths, and challenges, the role of administration, faculty, staff, and students, as well as its fiscal structure and needs. This includes:
 - A. Participation in educational and social opportunities to visit campus facilities and meet with faculty, staff and students.
 - B. Understanding the university's special mission.
 - C. Meeting with the chancellor and other university constituents to share views and concerns.
- V. To accept responsibility for effectively and efficiently advising the UW-Stout Alumni Association in the interest of UW-Stout. This includes:
 - A. Enhancement of educational quality
 - B. Planning activity programs so as to effectively serve the needs of UW-Stout alumni, the university, and the foundation.
 - C. Strategic planning to address future needs.
 - D. Representation of constituents to the university.
 - E. Periodic board assessment.
- VI. To have fun!