2012 OPENING WEEK ACTIVITIES, August 27 – September 13

Monday, August 27

8:00-8:30 a.m. **Welcome Back, for all UW-Stout Employees** Refreshments served in Harvey Hall, Heritage Hall and Jarvis Hall Science Wing

8:45-11:15 a.m. **Chancellor's Opening Address, Awards and Engagement Sessions** (Room information sent via email – contact PARQ [x5308] for any questions)
The Engagement Sessions will show videos of three major initiatives: (1) compensation program based on market, equity, and merit; (2) enrollment targets; and (3) follow up to 2011 Campus Climate Survey; for discussion and feedback. All UW-Stout employees will be randomly assigned to one of 35 rooms and facilitators will lead discussions on these three topics. Note takers will submit comments to the university leadership.

11:30-1:00 p.m. **Lunch Celebration, for all UW-Stout Employees attending the Engagement Sessions (lunch tickets will be provided during the Engagement Sessions** (Great Hall, MSC)

1:00-3:00 p.m. **College/Unit Meetings – Details are:**
College of Arts, Humanities and Social Sciences - 1:00-3:00 p.m. (210 APPA)

College of Education, Health and Human Sciences – 1:00-3:00 p.m. (208 HERH)

College of Management – 1:00-3:00 p.m. (131 HERH)

College of Science, Technology, Engineering and Mathematics – 1:00-3:00 p.m. (110 JHSW)

Student Services Unit – 1:00-3:30 p.m. (304 BOWH)

Tuesday, August 28

8:00-8:45 a.m. **New Hire Paperwork (Unclassified Employees)** *(142 JHSW)* **All** New Unclassified Employees who have **NOT** completed the New Hire Paperwork (I-9, W4, Direct Deposit, etc.) or have not had the I-9 Identity documents verified are required to attend this session. Human Resources Staff will be available to answer questions and assist in completing new hire forms. Contact Human Resources, 232-2644 with any questions.

9:00-12:00 p.m. **Benefits Orientation – Unclassified Employees** – *Eligible employees will be notified to attend.* (142 JHSW)
For new unclassified employees, the university benefits package is explained in detail. Contact Human Resources, extension 2439, with eligibility questions.

1:00-2:30 p.m. **Academic Department Meetings** – Confirm time and location with respective department office.

Wednesday, August 29

All Day **International Student Orientation** (112 JHSW)

9:00-4:00 p.m. **Tom Angelo on Assessment – Faculty Development Workshops -** *For all faculty and staff* (Ballrooms, MSC)
Tom Angelo will be leading four workshops focused on sharing practical tips and strategies related to formative assessment and student learning. Attend one, two, three or all of the sessions.

9:00 a.m. ***Efficient Feedback for Effective Learning: How less can be more*** *Opening Session – (45 minute session)*

10:00 a.m. **Promoting Deeper Learning through 'Scaffolded' Questioning: Practical face-to-face and online strategies** (90 minute session)

12:30 p.m. ***Classroom Assessment Techniques (CATs): Simple, adaptable formative feedback tools*** *(90 minute session)*

2:15 p.m. ***Making Feedback Matter: Aligning formative and summative assessment for learning*** *(90 minute session)*

More information and session descriptions are available on the Nakatani Teaching and Learning Center website. Registration for sessions is recommended by emailing: kotulekm@uwstout.edu

2:00-3:00 p.m. **Registration and Records Redux** – For those wanting updates from Registration and Records (Oakwood, MSC)
A brief review of AccessStout technology and a chance for questions.
Lead by Scott Correll and Josh Lind.

Thursday, August 30

All Day **International Student Orientation** (112 JHSW)

8:00-11:00 a.m. **New@UW-Stout Orientation Program –** *For all new employees* (Ballrooms A/B, MSC)
The New@UW-Stout Program will begin with a welcome reception and informational fair. New employees will have an opportunity to meet Chancellor Charles W. Sorensen and other new colleagues. The program will highlight how UW-Stout began, where we are today and where we are headed. In addition, the program will introduce new employees to key campus policies, procedures, the organizational structure, and employee resources. All new employees are encouraged to attend this session as well as view the New@UW-Stout website: http://www3.uwstout.edu/hr/newemployee/.
Contact information: Cally Henderson, hendersonc@uwstout.edu or x2289.

8:30-2:00 p.m. **New Program Director Training** (103 JHSW) - *For New Program Directors*
This session will provide new Program Directors with information regarding curriculum, assessment, dealing with student concerns, advising and undergraduate admission. In addition, there will be a panel discussion with the Program Advisory Council (PAC). *A light continental breakfast and lunch will be served.*
Contact information: Cally Henderson, hendersonc@uwstout.edu or x2289.

9:30-11:00 a.m. **Training for Blackboard Collaborate** (201 MLNM*) – For all faculty and teaching staff*

Blackboard Collaborate is a synchronous webconferencing tool that is integrated with Learn@UW-Stout (D2L). To ensure your place in the session, and receive preparation information, please email Rich Berg at bergr@uwstout.edu to register. Further information will be provided upon registration.

10:00–8:00 p.m. **Laptop Exchange/Refresh –** Students exchange 2-year old laptops (Great Hall, MSC)

11:00–12:00 p.m. **Benefits Follow-Up** (Follow-up to Tuesday's Session) – (Ballrooms A/B, MSC)
For new unclassified employees. Opportunity to ask additional questions and turn in benefit enrollment forms. Contact Human Resources, extension 2439.

3:00-4:00 p.m. **Registration and Records Redux** – For those wanting updates from Registration and Records (Ballroom A, MSC)
A brief review of AccessStout technology and a chance for questions.
Lead by Scott Correll and Josh Lind.

Friday, August 31

All Day **International Student Orientation** (112 JHSW)

8:30–2:00 pm. **New Department Chair Training (**103 JHSW) – *For New Department Chairs*
This session will provide new department chairs with information regarding curriculum, academic room scheduling, dealing with student issues, research and grants, human resources and financial management. *A light continental breakfast and lunch will be served.* Contact information: Cally Henderson, hendersonc@uwstout.edu or x2289.

9:00–2:00 p.m. **Laptop Exchange/Refresh** – Students exchange 2-year old laptops (Great Hall, MSC)

10:00-11:30 a.m. **Discovery Center/Research Services: Funding for Faculty and Student/Research and Professional Development at UW-Stout** – *For all faculty and staff* (Willow/Walnut Rooms, MSC)
10:00-10:15 **Discovery Center and Research Services: a briefing of services**
10:15-10:30 **Interaction: What questions do you have right now? Being responsive and getting your questions answered**
10:30-10:45 **How to start: resources and services available**
10:45-11:00 **Sharing experiences: hear from a faculty member on their research experience process**
11:00-11:15 **The Discovery Center, faculty and students working with business and industry: how it works and how to get involved**
11:15-11:30 **Q and A and next steps for action**
Contacts: Sue Foxwell, Director, Research Services X2477, Randy Hulke, Director, Discovery Center and Susan McClelland, Student Research Coordinator X2694

1:00-3:00 p.m. **Learn@UW-Stout (D2L) Open Lab** (205 MLNM) – *For all faculty and teaching staff*
The purpose of this open lab is to provide direct, face-to-face support for those in need of D2L environment assistance. This may include, but is not limited to, further explanation of D2L's features; gradebook set up; help building quizzes and exams; and tips and tricks

for teaching web-enhanced/online courses. Attendees are encouraged to bring their laptops and a syllabus.

Sunday, September 2

8:00 a.m. Sunday — **Residence Halls Open (Move In), New Student Orientation begins**

8:30 p.m.-11:00 p.m. — **Blue RAH and New Student Evening Social** (Don and Nona Williams Stadium, rainsite – Main Gym, SFC)

Monday, September 3 (Labor Day)

All day — **New Student Orientation Activities –** (various campus locations)

Tuesday, September 4

All Day — **New Student Orientation Activities –** (various campus locations)

All Day — **Stout Spirit Day**
Show your spirit, generate enthusiasm, and welcome students to campus by wearing UW-Stout apparel, decorating your office, or demonstrating your Stout pride in other creative ways.

8 a.m.-8 p.m. — **Laptop Orientation/Deployment** - f*or new students* (Great Hall, MSC)

9 a.m-4 p.m. — **Meet the Graduate School Staff** (208 RSSLC)
Stop by and meet the Graduate School staff. Bring your questions. Enjoy a treat!

9:00-10:15 a.m. & 1:00-2:15 p.m. — **Getting Started at Stout** – *for on-campus transfer and on-campus freshman students* (various campus locations)

3:00-4:30 p.m. — **Getting Started at Stout** - *for commuter transfer students* (210 APPA)

3:00-4:15 p.m. — **Getting Started at Stout** – *for commuter freshmen students* (321 APPA)

5:00-7:00 p.m. — **Memorial Student Center's Backyard Bash** (South Lawn, MSC)

Wednesday, September 5 (Classes Begin)

9 a.m.-7 p.m. — **Laptop Orientation/Deployment/Refresh** (Great Hall, MSC)

5:00-6:30 p.m. — **Meet Menomonie –** *For Freshmen and new students* (Multi-Purpose Room, SFC) –Britta Horeck
Menomonie area businesses and community service leaders welcome new students with an exhibit fair and refreshments.

Thursday, September 6

9:00 a.m.-6:00 p.m. **Laptop Orientation/Deployment/Refresh** (Great Hall, MSC)

5:00-7:00 p.m. **Multicultural Student Services Annual Celebration –** *For all students, faculty and staff* (Fowler's Court)
Network with students, staff and faculty to learn about upcoming activities with Multicultural Student Services, Black Student Union, Hmong Stout Student Organization, Latinos Unidos and Native American Student Organization.

Friday, September 7

9:00-12:00 Noon **Laptop Orientation/Deployment/Refresh** (Great Hall, MSC)

Tuesday, September 11

11:00-1:00 p.m. **Free Ice Cream Event sponsored by the Chancellor's Office –** *For all students, faculty and staff,* (Overlook Lounge-Upper Level, MSC).

Building Key

APPA – Applied Arts
BOWH – Bowman Hall
HERH – Heritage Hall
JHSW – Jarvis Hall Science Wing
JHTW – Jarvis Hall Technology Wing
LST – Louis Smith Tainter
MSC – Memorial Student Center
MICH – Micheels Hall
MLNM – Millennium Hall
PRCM – Merle M. Price Commons
RSSLC – Robert S. Swanson Learning Center/ University Library
SFC – Sports and Fitness Center