Recommendations for the Program Director:

Issue/Concern:
Work with dean’s office in identifying lab space, which can be utilized for a nutrition counseling lab. Continue the process of applying for lab mods to modify the space for this purpose.

Response from the Program Director:
Heritage Hall is scheduled for remodeling after the completion of the Harvey Hall remodeling. At that time, a Nutrition Counseling Laboratory will be hopefully incorporated into the overall plan. In the meantime, the Dean has provided the program with a nine-room suite in the Vocational Rehabilitation building to accommodate the Nutrition Counseling Lab. The suite consists of 5 counseling rooms, 3 observation rooms with one-way mirrors and a larger meeting space. The department is currently purchasing chairs and tables for the lab. Cameras are available and are checked out from the Department.

Issue/Concern:
Continue work to identify program and internship expectations and communicate to students, faculty/staff, and any others involved with the Dietetics program.

Response from the Program Director:
Advising incoming students and current students on the three-step process of becoming a registered dietitian will continue to be a priority. Advisement regarding the B.S. in Dietetics, the dietetic internship process and the registration exam will occur at freshman registration, at each advisement day and during individual advisement appointments. Students will also be advised of alternative options to registration as a dietitian early in their student career if appropriate. This alternative includes change of major to Food Science and Technology, the Fitness and Wellness major, as well as opportunities in dietetics that do not require an internship or registration as a dietitian, such as the Diet Tech Registration and nutrition educator opportunities.

Issue/Concern:
Work with departments, both in and out of the program’s home college, to communicate course needs for the program. Ensure program needs are being considered so student needs are met. In addition, work with students that have jobs and are finding it hard to get in to scheduled courses. Explore opportunities for alternative course times or formats.

Response from the Program Director:
The dietetic program has seen steady improvement in cooperation with the science departments regarding course offerings and changes to course formats and scheduling. The dietetic program works with its array of students in providing as much flexibility as staffing and scheduling allows with the many science classes and other lab courses that require prerequisites as well as the curriculum required by accrediting body, CADE. A grid of our complex course scheduling is included. We do offer some online courses, summer courses, and a hybrid FN 105, Food Safety and Sanitation, which includes online material and a Saturday or Friday lab. However, we have many athletes in our program so late afternoons and weekends can be troublesome for many of our students.
**Recommendations for the Department Chair:**

**Issue/Concern:**
Program Director (PD) must be a 1.0 FTE to comply with CADE accreditation requirements.

**Response from the Department Chair:**
The current Program Director will become full time beginning in Fall 2012. The Department is currently searching for three positions, one of which will serve as the Dietetic Internship Director and that position will also be full time. This staffing pattern will bring the Dietetic program to 4.50 FTE including program direction and internship direction, which should be ample staffing to accomplish program direction, advising and teaching.

**Issue/Concern:**
Provide professional development opportunities for instructional faculty/staff to enhance quality instruction of program courses. This has been discussed in previous PRC review findings. An action plan would be beneficial to keep the momentum moving forward.

**Response from the Department Chair:**
The Department provides each faculty/staff with a start toward professional development by funding up to $500 dollars per year. Further, the Department works with the Dean of the College of Education, Health and Human Sciences to fund additional professional development under categories that include research equipment funding, dissemination of research funding, and mentor/mentee research funding. The Department also works with resources on campus to provide professional development through Research Services and the Nakatani Teaching and Learning Center.

**Issue/Concern:**
Utilize PD planning to best schedule needed program offerings on a regular schedule to meet student needs.

**Response from the Department Chair:**
The Program Director will address this issue because a plan has been developed to ensure program courses are offered on a regular basis. The Department Chair has provided the course schedule to Program Directors to seek input regarding course offerings and instructor recommendations.

**Issue/Concern:**
Continue current position searches to fill needs within the Dietetics program and food and nutrition area.

**Response from the Department Chair:**
A search is currently underway and the criteria include a Ph.D. and Registered Dietitian to fill the Intern Director position as well as teach, perform research and provide service to the Department.
**Recommendations for the Dean:**

**Issue/Concern:**
Allocation for individuals serving as PD in the B.S. Dietetics program must be 1.0 FTE to comply with CADE accreditation requirements.

**Response from the Dean:**
Reallocation will occur within the department to assure that the individual who serves as the .25 B.S. Dietetics Program Director will be full time in the Department.

**Issue/Concern:**
Assist the program in identifying lab space, which can be utilized for a nutrition counseling lab. Continue the process of applying for lab mods to modify the space for this purpose.

**Response from the Dean:**
As indicated in the response by Dr. Peters, laboratory space in the Vocational Rehabilitation building has been reassigned to the Department of Food and Nutrition to meet the need for a nutrition counseling laboratory.

**Issue/Concern:**
Assist PD in communicating cross-college to advocate for program requirements to be met, offering on a regular schedule as agreed by all parties.

**Response from the Dean:**
The Dean’s office will facilitate a meeting with the Department within and outside of CEHHS that provides required coursework for the B.S. Dietetics program to discuss scheduling needs. The group will work together to develop a planned sequence/schedule of required coursework. The Deans of the other colleges will be brought into that discussion as needed.

**Issue/Concern:**
Continue current position searches to fill needs within the Dietetics program and food and nutrition area.

**Response from the Dean:**
The searches are in progress.