DATE: September 12, 2012

TO: Planning and Review Committee
Lopa Basu Daisy Pignetti SSA Rep: Vacant
Kathleen Cochran Heidi Rabeneck
Kristal Gerdes Kristin Risley xc: Mary Hopkins-Best
Debra Homa Amy Schlieve Faculty Senate
Kathryn Kujawa Loretta Thielman Tricia Aspen
Paul Lokken Jackie Weissenburger Sue Foxwell
Georgios Loizides Kim Zagorski Pete Schlosser
Christine Peterson

FROM: Linda Borofka
Provost’s Office

SUBJECT: PRC Meeting Notice Friday, September 21, 2012 – 2:30-4:30 p.m. – Ballroom A, MSC

AGENDA

I. Call to Order – by Faculty Senate Vice Chair, Pete Schlosser

II. Elect Chair – by Faculty Senate Vice Chair, Pete Schlosser

III. Elect Vice Chair – by Faculty Senate Vice Chair, Pete Schlosser

IV. Approve March 30, 2012 Minutes (attached)

V. Select Consultants to remaining 2012-13 Programs Scheduled for Review (attached)

VI. PRC Academic Year Meeting Schedule (attached)

VII. Other:

A) Updated PRC Website – Includes form fill-ins for templates, updated program information for all programs under review, etc. Please click here: http://www.uwstout.edu/provost/prc.cfm

B) Faculty Senate Fall Elections

C) PRC’s External Accreditation Rubric Form/Alternative PRC Assessment Process

VIII. Adjournment
Planning and Review Committee
March 30, 2012

Minutes

Members Present:  Charles Baird, Lopa Basu, Urs Haltinner, Deb Homa, Daisy Pignetti, Heidi Rabeneck, Glendali Rodriguez, Pete Schlosser, Loretta Thielman, and Jackie Weissenburger

Members Not Present:  Alexander Basyrov (excused), Georgios Loizides (excused), Matt Ollila, Christine Peterson, and Kim Zagorski (excused)

Recording Secretary:  Linda Borofka, Provost’s Office

1. Call to Order

Vice Chair Homa called the meeting to order at 2:35 p.m.

2. March 23, 2012 PRC Minutes

Motion:  (Thielman/Schlosser) Move to approve the minutes as submitted.  VOTE.  One abstention due to absence.  Motion carried.

3. B.S. Professional Communication and Emerging Media Dean's Response

The committee perused the updated Dean’s Response of the B.S. Professional Communication and Emerging Media program.  Minor formatting issues remained, but committee members updated it for submission.

Motion:  Baird/Haltinner) Move to accept the B.S. Professional Communication and Emerging Media Dean’s Response as edited and submit along with the consultant report to Faculty Senate.  VOTE.  Motion carried.

4. PRC Surveys

Urs Haltinner and Heidi Rabeneck presented the updated PRC surveys the subcommittee had worked on.  The committee looked at each survey individually and commended the subcommittee on tackling this project.  The committee discussed the timeline with the 2012-13 programs to be surveyed this spring (April, 2012) and agreed to carry over the surveys to fall to the first PRC meeting scheduled September 21st.  The committee agreed to take additional time and thought into the surveys and would prefer not to rush for this spring.  Borofka will make the recommended edits so far on each of the committees and will have ready for the September 21st PRC meeting.

5. PRC Annual Report

The 2011-12 PRC Annual Report is complete.  The committee looked over the report for any edits and found none.  Borofka will send to Faculty Senate for completion of the year.  The committee was commended for accomplishing all of the reviews and one status report for the year.  Borofka will cancel the remaining two meetings which had been scheduled.

6. Next Meeting
The next PRC meeting is now set for Friday, September 21, 2012, 2:30-4:30 p.m., Ballroom A, MSC for the next academic year. The agenda will include nominations of PRC Chair and Vice Chair, assignments of PRC to programs as consultants, and review of the five PRC surveys.

10. Move to adjourn at 3:34 p.m. Motion passed.

cc: Julie Furst-Bowe Tricia Aspen Faculty Senate Sue Foxwell SSA
PROGRAMS BEING REVIEWED
2012-2013

Applied Mathematics and Computer Science, B.S.
PROGRAM DIRECTOR: Laura Schmidt
DEAN: Jeff Anderson
ASSOCIATE DEAN: Rich Rothaupt
DEPARTMENT CHAIR: Chris Bendel
CONSULTANTS: Lopa Basu/
REVIEW DATE: November 16, 2012; 3 p.m.

Applied Science, B.S.
PROGRAM DIRECTOR: Ann Parsons
DEAN: Jeff Anderson
ASSOCIATE DEAN: Rich Rothaupt
DEPARTMENT CHAIR: Charles Bomar
CONSULTANTS: 
REVIEW DATE: October 19, 2012; 3 p.m.

Career and Technical Education, M.S./Ed.S.
PROGRAM DIRECTOR: Carol Mooney
DEAN: Bob Peters-Interim Dean
ASSOCIATE DEAN: Renee Chandler-Interim Assoc. Dean
DIRECTOR SOE: Brian McAlister
SOE COordinATING CHAIR: Debbie Stanislawski
CONSULTANTS: 
REVIEW DATE: November 2, 2012; 3 p.m.

Computer Engineering, B.S.
PROGRAM DIRECTOR: Robert Nelson
DEAN: Jeff Anderson
ASSOCIATE DEAN: Rich Rothaupt
DEPARTMENT CHAIR: Jerry Johnson
CONSULTANTS: 
REVIEW DATE: November 30, 2012; 3 p.m.

Food and Nutritional Sciences, M.S.
PROGRAM DIRECTOR: Carol Seaborn
DEAN: Bob Peters-Interim Dean
ASSOCIATE DEAN: Renee Chandler-Interim Assoc. Dean
DEPARTMENT CHAIR: Bob Peters-Interim Dept. Chair.
CONSULTANTS: 
REVIEW DATE: December 14, 2012; 3 p.m.
Manufacturing Engineering, B.S.
PROGRAM DIRECTOR: Linards Stradins
DEAN: Jeff Anderson
ASSOCIATE DEAN: Rich Rothaupt
DEPARTMENT CHAIR: Jerry Johnson
CONSULTANTS:
REVIEW DATE: November 30, 2012; 3:30 p.m.

Plastics Engineering, B.S.
PROGRAM DIRECTOR: Adam Kramschuster
DEAN: Jeff Anderson
ASSOCIATE DEAN: Rich Rothaupt
DEPARTMENT CHAIR: Jerry Johnson
CONSULTANTS:
REVIEW DATE: December 14, 2012; 3:30 p.m.

Psychology, B.S.
PROGRAM DIRECTOR: Kathryn Hamilton
DEAN: Bob Peters-Interim Dean
ASSOCIATE DEAN: Renee Chandler-Interim Assoc. Dean
DEPARTMENT CHAIR: Kiki Gorbatenko-Roth
CONSULTANTS:
REVIEW DATE: November 2, 2012; 3:30 p.m.

School Psychology, M.S.Ed./Ed.S.
PROGRAM DIRECTOR: Christine Peterson
DEAN: Bob Peters-Interim Dean
ASSOCIATE DEAN: Renee Chandler-Interim Assoc. Dean
DIRECTOR SOE: Brian McAlister
SOE COORDINATING CHAIR: Debbie Stanislawski
CONSULTANTS:
REVIEW DATE: November 16, 2012; 3:30 p.m.

Sustainable Management, B.S.
PROGRAM DIRECTOR: Dennis Weibel
DEAN: Abel Adekola
ASSOCIATE DEAN: Kat Lui
DEPARTMENT CHAIR: Diane Olson (Operat & Mgmt.)/Bill Kryshak (Business)
CONSULTANTS:
REVIEW DATE: November 2, 2012; 4 p.m.
<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>PLACE</th>
<th>PRESENTATIONS</th>
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</thead>
<tbody>
<tr>
<td>Friday, 9/21/12</td>
<td>2:30-4:30 p.m.</td>
<td>Ballroom A, STUC</td>
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<tr>
<td>Friday, 10/5/12</td>
<td>2:30-4:30 p.m.</td>
<td>Glass Lounge, PRCM</td>
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<td>*Friday, 10/19/12</td>
<td>2:30-4:30 p.m.</td>
<td>Northwoods, STUC</td>
<td>3:00 p.m.-Applied Science, B.S.</td>
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<td>*Friday, 11/02/12</td>
<td>2:30-4:30 p.m.</td>
<td>Glass Lounge, PRCM</td>
<td>3:00 p.m.-Career &amp; Technical Education, M.S./Ed.S.</td>
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<td>Northwoods, STUC</td>
<td>3:00 p.m.-Applied Math &amp; Computer Science</td>
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<td>2:30-4:30 p.m.</td>
<td>Northwoods, STUC</td>
<td>3:00 p.m.-Food and Nutritional Sciences</td>
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<td>3:30 p.m.-Plastics Engineering</td>
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<td>Friday, 04/19/13</td>
<td>2:30-4:30 p.m.</td>
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*Available for Program Director Presentations