Minutes
SENATE OF ACADEMIC STAFF MEETING
October 3, 2012
Room 217 RSSLC
3:00 p.m.

ATTENDANCE

CHAIR: Jerry Addie
VICE CHAIR: Krista James
PRESENT: Jerry Addie, Barb Bauer, Robert Butterfield, James Church, Tracy DeRusha, Wendy Dittmann, Susan Greene, Krista James, Josh Lind, Lelah Lugo, John Liu, Jen Parker, Sandy White
ABSENT: Nathan Castillo (excused), Stephen Collie, Robin Muza (excused)
GUESTS: Deb Gehrke, Phil Lyons, Mary Hopkins-Best

I. Call to Order 3:03 p.m.
   A. Roll Call – Sign Attendance Sheet
II. Administrative Reports
   B. Vice Chancellor for Academic Affairs' Report
      1. Board of Regents Meeting, we will highlight CSTEM education initiatives:
         • Western WI Consortium
         • Applied Scholar Program
         • Collaborative Project: Discovery Center/Small Food Presenters in WI.
      2. Channel 13 & 18 News were here today to talk about enrollment being down across the UW-System except Whitewater and Platteville (1000 students down for undergraduate students, 1000 students down graduate students). At UW-Stout, we are down 100 undergraduate continuing students. Retention (freshman to sophomore) went down to 69%.
      3. Career Conference next week. Please encourage students to attend. It would be great if Faculty and Academic Staff could thank employers for being here.
   C. Vice Chancellor for Administrative and Student Life Services' Report
      • Career Conference is at record numbers. Next year, we are looking at holding it in the multi-purpose room. We do not want to turn away employers.
      • Board of Regents: Giving 2 presentations
      • Questions about sod around MSC – Contractors covered the cost of the sod because of the drainage problems that have been occurring at MSC.
III. Announcements - Deb Gehrke
   UPS Discussion is scheduled for October 11, 2012
   • 1:00–2:30 p.m. Applied Arts 210
   Please see the linked documents from Deb Gehrke regarding the UPS System.
   UPS Executive Summary
   UPS Critical Events Timeline
   UPS Powerpoint
IV. Approval of Minutes of September 19, 2012
   Motion: Lugo/ Butterfield
   Vote: Passed Unanimously.
V. Reports
   A. Chair (Jerry Addie)
      Academic Staff Reps Meeting in Madison (09/28/2012).
      1. Flexible degree program. Would like to know from instructional academic staff thoughts about the flex degree program. Up to this point only faculty involved on the committee. Reality is that it is going to happen. A couple courses will
be up and running by November in the Math area.

a. Carol Mooney is the faculty representative on that committee. If you have feedback, get in touch with her.
b. We want to do this and do it well. It is another choice for some students. Many from UW-Stout are on-board with this.
c. It may be difficult to assess prior knowledge. It is like testing out of a course – Western Governors (competency based). Students can take whatever courses are offered from anywhere.
d. Students must declare where they are going to get their degree from.
e. From registration area, there are many questions. How does full-time enrollment status work? How do they register? Need to think about the student’s financial aid, etc.

2. UPS – Academic Staff should be able to give feedback prior to implementation.

a. Classified will change to University Staff. Classified Exempt will change to Academic Staff (may get a choice to stay University Staff).
b. Asked question about indefinite appointments. Flexibility for campuses to make decisions. There will be major grievances if indefinite appointments are given to classified staff. It would be more equitable to be given multi-year contracts.
c. A goal would be to have standardized contracts. We need to level the playing field and streamline the contracts. It will be important to work with departments on campus to make sure the contracts work for them.
d. Not much further discussion on job title families. An independent outside organization will do a title study after July 1st. It would be like putting the cart before the horse if you came up with a list of titles before doing the title study.

3. Do we want to go back to 90 minutes for meetings or just get done when we get done? It will help with recruitment if we stick to 90 minutes even if it means not getting through the whole agenda. The Executive Committee can help streamline the meeting. Have them help set agenda for next time. The goal will be to stick to 4:30 p.m. as the end time.

VI. Old Business

A. 2012 UW-System Academic Staff Professional Development Conference

The conference was moved from January to July. The dates will be coming soon. It is near the 4th of July on a Thursday/Friday. Meeting is in Madison. Will get more information out as it is offered.

B. Pay Plan Update

Faculty Senate recommends no pay plan and no cuts to units. Chancellor’s memo is saying that it is not going forward.

C. SAS Achievement Subcommittee Update (see below)

1. Advocacy
2. Committee Cleanup
3. Newsletter
4. Website

D. University Personnel Systems (see above)

E. Senate of Academic Staff Election Results

F. Tobacco Free Campus Policy

G. Other

VII. New Business

A. Comprehensive Security Policy #10-64

The title is misleading. As a side note, the Safety and Workers Comp Committee is
also working on some things related to security for involuntary terminations. Lisa Walter is going to get a committee together. HR has updated paperwork to be used when someone is leaving employment.

**Motion:** Accept policy with title change – Lind/Lugo

**Friendly Amendment:** Change title to “Comprehensive Security Policy for Information Technology #10-64 - Lind/Bauer

**Vote:** Passed Unanimously.

B. SAS Achievement Subcommittees – Discussion about goals and subcommittees.

Are these committees still valid? We need to move people around to cover the action plan. A presentation must be given in April to CAC.

- We are doing many surveys. We should think about a committee to handle the surveys.
- Web-site Committee – Last year we reorganized and made changes to the website. Do we want to eliminate web-site committee and add a data committee?
- We need to review the bylaws and see if we need to make any changes. They have not been reviewed in a long time.
- The Clean-up Committee has finished their job. We may want to combine this committee with the Election Committee. Actually, this committee should also look at the bylaws as they explain the election process.

**New Committees:** Please get together in the committees listed below to work together to decide on goals. Send the goals and tasks for the year to Brenda Krueger by October 12, and she will attach them to the next SAS Agenda.

1. **Data Committee** – The Data Committee will complete surveys, collect data and put it in useable format, and use data to recommend changes. (Krista James, Susan Greene, James Church, and Jen Parker)
2. **Outreach Committee** – The Outreach Committee will look at advocacy including the website. (Sandy White, Lelah Lugo, Nathan Castillo)
3. **Bylaws Committee** – The Bylaws Committee will review the bylaws and make any changes. Since many of the bylaws are about the election process, it will combine with the Election Committee. (Wendy Dittmann, Josh Lind, John Lui, Robin Muza)
4. **Newsletter Committee** – The Newsletter Committee will be in charge of the newsletter. (Barb Bauer, Tracy DeRusha, Robert Butterfield, Stephen Collie)

C. Committee Appointments

D. Committee Vacancies – Discussion about filling committee vacancies.

E. ASPRO is a volunteer organization that advocates for academic staff. The group was started in 1985 at UW-Madison. When System was looking at decoupling pay plans for academic staff and faculty, ASPRO worked to keep pay plans connected. It is not a union. The dues to join the organization are 1/10 of a percent of your salary. It is completely voluntary. ASPRO works at the System and Legislature levels to make sure that academic staff members are treated fairly. Academic staff members have an opportunity to join this organization. Jerry Addie was elected as a Board Member of ASPRO this year.

F. Charge to update SAS Bylaws

G. Other

VIII. Adjournment 4:28 p.m.

**Notes:**

1. The next Senate meeting will be held at 3:00 pm on October 17, 2012 in Oakwood Room, MSC.

Prepared and recorded by,
Brenda Krueger